

## PUBLIC NOTICE

### REQUEST FOR PROPOSALS

**PLEASE TAKE NOTICE THAT** the Borough of Hopatcong (Borough) is accepting proposals from firms to design, build, own and operate solar photovoltaic arrays on Borough property for the purpose of generating solar energy for conversion to electricity, which shall be used by the Borough to power Borough facilities. The firm must be a registered business with the State of New Jersey or hereby authorized to do business in the State of New Jersey to provide design, build and operating capacities for solar photovoltaic arrays.

**THE PROJECT:** The Borough of Hopatcong (Borough) seeks Request for Proposals (RFP) for new solar energy resources meeting the following requirements:

1. Resources must be Solar Photovoltaic (PV) technology.
2. Resources will be built on the landfill owned by the Borough of Hopatcong and listed in this RFP. The boundary of this area is documented in Appendix A.1.
3. Resources must be owned, operated, maintained, and financed by the successful bidders.
4. Resources will provide benefits to the Borough of Hopatcong. Resource benefits are to be determined and offered by the bidders.

Specific bidder responsibilities are outlined in the Request for Proposals (RFP) documents available from the Borough. All Proposal Submittals received must conform to N.J.S.A. 52:34-9.3, the Request for Proposals (RFP) and N.J.A.C. 19:3A-4.1-4.7.

The Contract Documents may be examined and obtained at the Borough of Hopatcong Municipal Building, 111 River Styx Road, Hopatcong, New Jersey 07843, between the hours of 9:00 a.m. and 4:30 p.m. The Contract Documents may be purchased by prospective bidder upon payment of a fee of fifty (\$50.00) for each set of full-sized drawings with specifications. Payment must be made by business check and shall be made out to the Borough of Hopatcong.

To be considered, the Proposals Submittal must be received at the following address no later than 3:00 p.m. on **March 25, 2010**.

Borough of Hopatcong  
111 River Styx Road  
Hopatcong, NJ 07843

Attention: Catherine Navarro-Steinel, Borough Administrator

The attention of all Respondents is particularly called to the New Jersey State requirements regarding conditions of employment to be observed and PL 1975, C-127 regarding affirmative action. The Borough reserves the right to reject all Proposal Submittals or abandon all or part of this Project prior to award of any contracts, pursuant to N.J.S.A 13:17-1, et seq.

If the Respondent is a partnership or corporation, a statement setting forth the names and addresses of all partners and stockholders that own a ten percent or greater share of the firm shall be submitted with the Proposal Submittal, in conformance with PL 1977, Chapter 33.

Respondents must also comply with the requirements of Executive Order 134, effective October 15, 2004, governing certain contributions to certain political candidates and submit the required certifications and disclosures.

The Respondent must also provide a valid business registration certificate contemporaneously with its Proposal Submittal.

It is the purpose of this Notice to Bidders to summarize some of the more important provisions of the Contract Documents. Prospective bidders are cautioned not to rely solely on this summary, but to read the Contract Documents in their entirety.

If there are any questions regarding this matter, please contact John Ruschke, Borough Engineer, at (908) 238-5000.

BOROUGH OF HOPATCONG

Catherine Navarro-Steinel  
Borough Administrator

**NOTICE TO BIDDERS**  
**BOROUGH OF HOPATCONG**  
**SUSSEX COUNTY, NEW JERSEY**

NOTICE is hereby given that sealed bids will be received by the Borough of Hopatcong (hereinafter 'Borough') for:

**FIELD AND LAWN MAINTENANCE**

Sealed bids for the above named Contract, which includes the maintenance of various fields, lawns and facilities, owned and operated by the Borough of Hopatcong, will be received at the Hopatcong Municipal Building, 111 River Styx Road, Hopatcong, NJ 07843, on or before **Thursday, March 11, 2010, at 10:00 A.M.**, prevailing time, at which time the bids shall be unsealed and the contents publicly announced.

General Information to Bidders, Specifications, Bid Documents and Bid Form may be obtained at the Office of the Administrator, 111 River Styx Road, Hopatcong, NJ, between the hours of 9:00 A.M. and 4:30 P.M., Monday through Friday.

All bids shall be enclosed in a sealed envelope marked 'SEALED BID – FIELD AND LAWN MAINTENANCE' and addressed to the Borough Administrator at the above listed address. The Borough shall not assume responsibility for bids forwarded by mail.

No bid will be received unless in writing on the forms furnished and unless accompanied by bid security in the form of a bid bond, cashier's check or a certified check made payable to the 'Borough of Hopatcong' in the amount equal to ten percent (10%) of the total bid, but not to exceed \$20,000.00. Bid security shall be returned to the unsuccessful bidders upon execution of the contract.

The Borough shall evaluate bids and any award shall be made to the lowest, responsive, responsible bidder. The Borough reserves the right to waive any informalities in the bids and to reject any and all bids. No bidder may withdraw his bid within sixty (60) days of the opening thereof, unless otherwise stipulated in the specifications.

All Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

All bidders are required to comply with all applicable provisions of the New Jersey Local Public Contracts Law.

It is the purpose of this Notice to Bidders to summarize some of the more important provisions of the Contract Documents. Prospective bidders are cautioned not to rely solely on this summary, but to read the Contract Documents in their entirety.

By: Catherine Steinel  
Hopatcong Borough Administrator

February 17, 2010