

The regular meeting of the Board of Health was held in the Board of Health Building on Wednesday, October 28, 2009 at 7:30 p.m. Joel Servoss called the meeting to order, and led the salute to the flag.

THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.

ROLL CALL.

PRESENT: Joel Servoss, Rob Bond, James Vanderhoof, Selma Reichert, Mariano Gianni and Craig Bradley. Also present were, James Breiten, Estelle Klein and Dale and Jan Sloat.

ABSENT: Thomas Forbes.

MINUTES OF THE PREVIOUS MEETING: Mariano made a motion to accept the minutes as submitted, seconded by Jim. All in favor.

MEETING OPEN TO PUBLIC:

1. Dale Sloat: Dale started by saying, I really don't know what is happening here, I don't know who I am supposed to report to, I don't know what I am supposed to report. I mostly don't know what I am doing right or wrong and it seems that lately everything that I've been doing is wrong. I have been following the procedures that I've always followed, the instructions I always had and for some reason now, they are not right. We will go into my assistant, which we still don't have and I am very nervous about that. I am putting in for vacation two times already, it has been approved by my supervisor but it has not been approved by the authorities inside, thus I don't know about vacation, I already planned to go to Hawaii and I am going. I have just been thrown back bills from the vet, I bring cats and dogs down for treatment and spay and neutering. Miss Steinel has thrown it back saying, are all these Hopatcong animals and she wants a copy of professional service agreement for the vet. When I came 6 years ago I was told who to use. As of anything else, I know nothing.

Dale went on to say, everything that I do is seems to be wrong, I need to know what is right, what you would like me to do, who you would like me to listen to. I dread coming to work everyday. It is emotionally very draining for me. If I can't do anything right, if I can't help the town, you don't need me. Everybody that I do help thanks me, writes letters they appreciate me and don't want to lose me. I would really like something hammered out so that I know what I am doing.

Jim asked Dale if they are all Hopatcong animals, Dale said yes and he has all the intakes and documents to prove that they are, they are all strays.

Joel said we need some policies and regulations and rules of authority or channels of authority hammered out as well. We are in the process of doing that, it is not completed yet but it is moving in the right direction. We will talk at little about this later.

CLOSED TO THE PUBLIC: Joel mentioned to the Board that his thoughts were, we should add a spot in the reports for a president's or chairman's report of all the issues so we can talk at this point of all the different things going on with this Board. Rob asked how that would differ from Old Business? Joel said some if it isn't Old Business and some of it will not be on the Agenda under New Business. Jim made a motion to put this (President's Report) where the Health Officer's was and start you right off at the top. Selma seconded this motion, all in favor.

PRESIDENT REPORT:

1. Joel mentioned about going in front of the Council. The Mayor and Mike Francis, he was really unaware of what the BOH did. He thought it might be useful if we could define our role or responsibilities. Make some kind of a Flow Chart out, the channels of authority, how we follow through with Animal Control and any other issues that we may deal with. Go to one of their meetings and explain what this Board does. Rob said his understanding was, we would be going in front of the Council not requesting anything basically informing them that this is the way things work, there is a lot of confusion around the Health Services going to Newton and what that means to the BOH and what the pieces that were left behind, where that fits in with the BOH. Just to educate them on that so there is a clear understanding by all parties.

2. Joel said we have all this contractual business with Jefferson and Stanhope which is easy, they are already in place we just have to renew these. Mutual Aid with Roxbury and maybe Mt. Olive, these fall under our purview. That is another issue.
3. Joel said another thing that is very important , we have a problem right now with no back up for our ACO. Currently, Brian Dunster who is not really engaged right now with us. I think we should have him back and we have three other people here. In talking with the Mayor and the Administrator was there as well, they thought why just have it with one, get two of them. If these people are looking for that kind of per diem part time work and they are willing sign a work agreement with the Borough, that is open. I would like to get a committee in place that would be willing to interview these people. Mariano said , if you are going to put three on, the Borough will be picking up the liability. Rob said the Administrator actually was the person who suggested having more than one. Her preference was for them to be part time employees on a per diem basis so they would be covered by the Borough liability and there's no issue about carrying personal liability coverage.
Rob offered a motion to establish a sub-committee to interview candidates for the Assistant ACO position, seconded by Mariano. Joel asked if all in favor, Jim no. Mariano, Craig and Joel will be on this committee. We will interview sometime next week.
4. Joel said the Mayor wants the Foot Clinic re-established. He said he talked with the Podiatrist and she is willing to do this. She said she could only handle 12 to 15 people per session and for that the fee is \$ 300.00. Rather than come once every two weeks, she could come once a month and maybe we can open it to 20 or 25 people and stay for a longer period of time and charge \$ 400.00. Joel will have to do some more research on this.

ENVIRONMENTAL REPORT:

REGISTRAR REPORT

ANIMAL CONTROL: Hopatcong/Stanhope

SWAT: No report.

ALL REPORTS: Jim made a motion to accept all reports, seconded by Rob. All in favor.

CORRESPONDENCE:

1. Food Talk was passed around for the members.

OLD BUSINESS:

1. Mariano asked about the Pound Keeper. He wanted to know if there was an update on this. No update.

NEW BUSINESS:

1. Payment of bills: Joel said this is for the ACO temporary part time per diem employee. We have already discussed this. We also have a bill from our Attorney, this is for a phone conference with Howard Vex and Catherine Steinel. This has to do with Dale, this has not come through our Board. Somehow Bernstein got called into this and the bill has been sent over here. Mariano said he will vote against that one, we did not call him in they did. Every time they want to talk to our lawyer, we are going to pay a bill. Rob said when we had a meeting with our attorney, he apologized first of all for not coming to the Board or at least notifying the President that a request has been made for a call. Rob said he thinks they made their point quite clear. Jim made a motion to pay the attorney (\$220.00), seconded by Craig. Roll call, Joel, Rob, Jim, Craig yes. Selma abstained. Mariano, no.
New Jersey Herald: Joel said we have the one for advertising for the people that we are going to be interviewing here next week. That is for a total for \$ 212.55. Jim made a motion to pay this bill, seconded by Rob. Roll call, Joel, Rob, Jim, Craig, yes. Selma abstained, Mariano, no.
2. Resolution # 11-2009: Joel read this Resolution naming Vicki Pasquali, Deputy Registrar of Vital Statistics for the Borough of Hopatcong effective Oct. 28, 2009. Jim made a motion, seconded by Mariano. Roll call, Joel, Rob, Jim, Selma, Mariano and Craig, yes. All in favor.
3. Jim mentioned to James Breiten that two food establishments in Hopatcong were not very clean. James will check this out.

Jim made a motion to adjourn, seconded by Mariano, all in favor. Meeting adjourned at 8:45 pm.

Rosie Mitchell