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The regular meeting of the Board of Health was held in the Board of Health Building on Wednesday, December 17, 2003 at 7:30 p.m. Robert Bond called the meeting to order, and led the salute to the flag.

THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD, THE SUSSEX COUNTY NEWS LEADER, THE DAILY RECORD AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.

ROLL CALL:

PRESENT: Robert Bond, Dennis Twyford, Thomas Forbes, James Vanderhoof, and Mariano Gianni.

ABSENT: Catherine Cokelet and Melinda Conti.

MINUTES OF THE PREVIOUS MEETING: Mariano made a motion to accept the November 19th minutes, seconded by Thomas. All in favor.

MEETING OPENED TO THE PUBLIC: Jennifer Lilly, from the New Jersey Herald was present to cover the presentation of a Proclamation to Officer David Schultz. The Board will reopen to the public when Officer Schultz arrives.

MEETING CLOSED TO THE PUBLIC

HEALTH OFFICER REPORT: Deferred from the November meeting.

1. Rob asked if anything more happened on expanding the Hopatcong Pound. Carl said he had talked with Frank Grisi, Roxbury Health Officer, and told him that we are not really looking to expand the Pound at the current location.

SANITARIAN REPORT:

BOROUGH NURSE REPORT:

HEALTH EDUCATOR REPORT: November

REGISTRAR REPORT:

ANIMAL CONTROL: Hopatcong/Stanhope

SWAT: No report.

ALL REPORTS: Jim made a motion to accept all reports, seconded by Thomas. All in favor.

MEETING REOPEN TO PUBLIC: Officer David Schultz, Officer Chris Lotito, Sergeant Michael Houtz and Officer David Kraus were present. Rob announced that it is our great pleasure to turn our attention to honoring Officer Dave Schultz, for his efforts in educating the Hopatcong youth and parents in areas on substance abuse and alcohol abuse in the community. Dennis Twyford, Vice President of the Board of Health and the representative on the Municipal Alliance will do the honors and present the Proclamation to Officer Schultz. Dennis started by saying to Officer Dave, Melinda Conti suggested to the Board that we consider recognizing the efforts that you've made toward Project Alert and it was unanimously agreed on. Dennis then read the Proclamation and presented it to Officer Dave. December 17, 2003 was proclaimed Officer David Schultz Day.

MEETING CLOSED TO PUBLIC

CORRESPONDENCE:

1. Carl read the Audit for Children's Immunizations. Another job well done by Fran Baldi, Public Health Nurse.
2. Carl read Resolution # 8-03. Michael Connery and Gale Geldmacher. The resolution is for refund of fees for the SMAC Clinic. Jim made a motion to refund the monies, seconded by Mariano. Roll call, all in favor.
3. Carl read a letter that the Health Department received on November 24th, after the November meeting. The letter was from the Township of Roxbury. It stated that they were seeking proposals for cat and dog impound services. After a brief discussion, Carl said he would call the Health Officers from both towns and tell them the concept of the joint facility is still on the warm back burner, it has to be some where else in our town or their town.
4. Carl read a letter written to Mayor and Council of Hopatcong. The letter was from The Jersey Shore Region of American Cancer Society Monmouth and Ocean Counties. The subject of the letter was for the support of clean indoor air in the workplace through Senate Committee Substitute Bill 1677. It is a SCS Bill. There was also a sample resolution included that asked to support a smoke free workplace.

They encourage the Hopatcong Board of Health to pass a similar resolution. Rob suggested making copies of the resolution so he could read it through and introduce it at our January meeting.

5. Carl passed around a copy of "Food Talk". It is a newsletter that comes out quarterly and is mailed to the food establishments in Hopatcong, courtesy of the Health Department. Carl said the feedback is very positive on this.
6. Carl had a letter on the Practice Standards. The letter covers everything on what the State is going to do. They have hired several consultants. The letter also states that all health departments should consider postponing all action until the regional meetings take place.

OLD BUSINESS:

1. Rules of Order: Rob asked if there was an interest in adopting The Rules of Order. Dennis said we pretty much follow the rules now and made a motion to adopt the Rules as far as our operation procedure. Thomas seconded the motion. Roll call, all in favor.
2. Richard Robinson: Rob asked for an update on Mr. Robinson, owner of Doodles, potentially dangerous dog at our pound. Carl read a letter he had written to Mr. Robinson stating the Board requests written proof on an application for refinancing his home and then purchasing the liability insurance required in our ordinance. Carl said we still have the dog and we have not heard from Mr. Robinson. I will now contact the Board Attorney and lay out the facts and let him legally advise us. We have given Mr. Robinson every opportunity. Carl then read a letter written by Sylvia Petillo, the letter stated on October 25, 2003 she visited the Hopatcong Pound. Doodles was being feed by hand by one of the women who cares for the animals. Sylvia states that Doodles was calm and very gentle. He appeared to be very friendly and didn't exhibit aggressive behavior while I was up at the Pound. Rob asked what brought this about. Carl said Ms. Petillo was brought there by Guardians of Animals because she was a candidate for the Mayorship and if she won election, they want to see the improvements made to the Pound. While she was there observing the Pound this feeding was taking place.
Rob asked if Carl would like the Board to take any formal action, to contact the attorney. Mariano made a motion to contact the attorney about the Robinson dog, Doodles, seconded by Dennis. Roll call, all in favor.

NEW BUSINESS:

1. Board Attorney: Carl said since we will reorganize in January, unless the Board has another attorney, we might want to approach our attorney and ask if he wishes to continue as our Board Attorney. Rob said to ask him to return and we will revisit the issue in January.
2. Health Educator: Carl said that back in July, Morristown Memorial sent us a letter stating they would no longer be available to us for Health Education Services. We are fortunate to have the opportunity to have Kristen Wilsusen, who is actually the Health Educator working for the hospital. She is now doing this independently. The fees along with the hours remain the same. She works hand in hand with Fran and is a true professional. She will do anything for the community and she complies with the requirements set forth in the standards. Rob asked if there is a motion to execute the agreement in front of us for Health Educators Services for the year 2004? Thomas made a motion, seconded by Mariano. Roll call, all in favor.
3. St. Clare's Agreement: Carl went down the list for clinics held at the Hopatcong Health Department through St. Clare's. Male and female cancer screenings. Thomas made a motion to execute the agreement with St. Clare's Hospital for cancer screening, seconded by Jim. Roll call, all in favor.
4. Sodium Pentobarbital: Carl said Police Chief Swanson is OK with Dale locating a strong box in the Police Department for the storage of Sodium Pentobarbital for the euthanasia of sick or injured animals. Rob asked for a motion to approve Dale's use of Sodium Pentobarbital in accordance to the procedures outlined by Dale with the stipulation it will be stored in a locked box with access only by Dale. Jim made a motion to that effect, seconded by Mariano.

Jim made a motion to adjourn, seconded by Mariano. All in favor. Meeting adjourned at 8:50 pm.

Rosemarie Mitchell
Recording Secretary

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