

The reorganization/regular meeting of the Board of Health was held in the Board of Health Building on Wednesday, January 19, 2005 at 7:30 p.m. Phil Morlock called the meeting to order, and Thom led the salute to the flag.

THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.

ROLL CALL:

PRESENT: Mariano Gianni, Rob Bond, Thomas Forbes, Jim Vanderhoof, Kathleen Jacobellis and Melinda Conti.

ABSENT:

NOMINATION FOR PRESIDENT: Jim nominated Mariano, seconded by Rob. Mariano nominated Thom, seconded by Melinda. Roll call vote, Mariano/abstained, Rob/Thom, Thom/abstained, Jim/Mariano, Kathleen/Thom, and Melinda/Thom. Thomas Forbes is the BOH President for 2005.

NOMINATION FOR VICE PRESIDENT: Rob nominated Melinda, seconded by Thom. Jim nominated Mariano, no second. Roll call for Melinda, all in favor. Melinda is the Vice President for 2005.

NOMINATION FOR SECRETARY: Rob nominated Mariano, seconded by Kathleen. Thom nominated Rob, seconded by Melinda. Roll call vote, Mariano/abstained, Rob/Mariano, Thom/Rob, Jim/Mariano, Kathleen/Mariano, and Melinda/Rob. Mariano is the Secretary for 2005.

APPOINTMENT OF BOARD OF HEALTH ATTORNEY: Phil said he talked with Peter King, the BOH Attorney for Mt. Olive. Mr. King comes highly recommended by the Health Officer there. His rate is \$100.00 per hour. That is what we are paying now. He would accept the position if offered to him. He is with the law firm Dorsey and Fisher. Jim made a motion to hire Peter King for the year 2005, seconded by Melinda. Thom read resolution 1-2005 in its entirety. Roll call, all in favor.

APPOINTMENT OF OFFICIAL NEWSPAPER: Thom read resolution 2-2005 in its entirety. Rob made a motion that the New Jersey Herald will be the official newspaper with the News Leader second. Melinda seconded the motion. Roll call, all in favor.

SCHEDULE OF MEETING DATES FOR YEAR 2005 THROUGH JANUARY 2006: The meetings will remain the fourth Wednesday of each month, with exceptions being November, December 2005 and January 2006. Those months will be the third Wednesday. Thom read Resolution 3-2005 in its entirety. Rob made a motion to accept the resolution, seconded by Mariano. Roll call, all in favor.

MINUTES OF THE PREVIOUS MEETING: Rob made one clarification on the December 2004 minutes regarding the roof drains, the water should recharge, the minutes state it should not. He then made a motion to approve the minutes, seconded by Mariano. All in favor.

MEETING OPENED TO THE PUBLIC:

1. 8 Crestview Road: Sean Monaghan, Attorney for Actaeon LLC, Harry Garman, Engineer, Sandra Simone, representing Actaeon and Glenn Brukaradt were present. Mr. Monaghan explained the situation on 8 Crestview Rd. Actaeon bought this house from the estate of Dottie Weilhelm. Prior to purchasing the house, they ran a test on the septic system, it was acceptable to purchase. The plan was to resell the property and in connection with the sale of the property the septic was tested again. There was a back up. As they were getting down to the clog in the pipe, the old metal tank collapsed.

There have been several designs and applications made. Based on various comments, revisions have been made. Last Friday another design was submitted and just as they came in this evening they received another rejection letter for that design. They wanted to talk to the Board about how to replace or repair the system at this house.

After a long discussion, Mr. Monaghan said as a potential alternative, the owner has discussed with the manufacturer of the incinolet toilet, replacing the black water system that would feed the septic system that has been proposed to you with the incinolet toilet. Phil said these innovative techniques have to be approved by the DEP and for a TWA (Treatment Works Approval), you would ask us for an endorsement and based on what we saw there we would ask the Board to endorse it and send it down to the State.

Melinda added that we have endorsed special condition septic systems that have gone to the DEP. We have also endorsed and had approved a couple of sealed systems that have gone in some waterfront properties since I've been on this Board.

Mr. Monaghan said a sealed system is something we won't be proposing. Mr. Garman said we would be willing to work with Phil or Gary on either a combination of some sort of chromaglass tank in conjunction with an incinolet toilet. Phil said we have to take a look at some innovative techniques here, low flush volume toilets and restrictive shower heads.

Jim said he has been thinking about this. You want to put these reducers on everything to cut the water down. That is all well and good, you sell this house, new people move in and take them off and there goes this stuff down the lake. Mr. Monaghan asked what the Board would like to see in a proposal. We would like to make a proposal in short term which would have everything in it that you would like to see. Phil said there are three things, 1) the best quality effluent that you could get, 2) long term disposal and 3) that there is no pollution going on.

Mr. Monaghan said his last issue is there is a tenant that is in temporary quarters. We would like to put a temporary holding tank in while this is getting endorsed here and then approved down at the State. On a temporary basis up to 180 days the administrating agency, this Board can approve that.

Phil said to give us a proposal in writing and the Board could do some sort of roll call on the proposal.

Melinda said she would need to talk to the person who would issue the temporary CO; I think we should talk to our Zoning Officer since he is the one issuing the CO.

Mr. Monaghan said they know now what they need to do. We got the feedback that we were looking for. They then left the meeting.

MEETING CLOSED TO THE PUBLIC

HEALTH OFFICER REPORT/YEAR END:

1. Rob asked if Phil wanted to add anything about the court appearances related to the sewer summonses. Phil said he signed five additional summonses. Of the initial five most people applied for a one hundred and twenty day extension. Last week Steve Ward and I were in court, the gentleman did not show and a bench warrant was issued for his arrest. I don't like to see that and we still have him hanging out there. My concern is that one hundred and seventy five people that received notices and only one hundred responded. If we get to the point that we have to write summonses against fifty people, I hope we don't go there. I am concerned about the sheer volume of this and where it will take us. I can understand the Borough's position; the Borough has floated millions of dollars in bonds anticipating revenue to pay the bond.
2. Melinda asked about the Right to Know inspector. Phil said he has not been back yet. I asked the inspector to come back for an unofficial inspection and he will not. I want to make sure we have the surveys here and are filled out properly.
3. Melinda asked about advertising cost for the REHS position. Phil talked about the cost and said the decision was to go with the Star Ledger and the New Jersey Herald for a Sunday. Also the League of Municipalities. Melinda suggested checking Monster.com or Careerbuilder.com. Phil said we are waiting for formal notice from Gary before we advertise.

YEAR END REPORT:

SANITARY REPORT

BOROUGH NURSE REPORT & YEAR END

HEALTH EDUCATOR REPORT

1. Melinda had a question on the Health Educator Contract. Her concern was the remaining hours and if not used does the Borough have to pay for the hours. Phil said the Health Educator does not get paid for hours not used, it is fee for service. This will be discussed more under New Business.

REGISTRAR REPORT & YEAR END

ANIMAL CONTROL: Hopatcong/Stanhope

ALL REPORTS: Melinda made a motion to accept all reports, seconded by Kathleen. All in favor. Rob asked if in the future, would it be possible to have the Year End Reports sent out before the meeting. Rosie said yes.

SWAT: None

CORRESPONDENCE: None

OLD BUSINESS:

1. SWAT Representation: Melinda and Kathleen are the recommended representatives for SWAT. Rob said the representatives are appointed by Mayor and Council. Melinda asked if Phil would inform the Administrator that she will be the BOH liaison to the Municipal Alliance, if it is their pleasure.

NEW BUSINESS:

1. Health Educator Contract: Phil said the contract is the same as last year, the same hourly rate. There are 155 hours in the contract. There were about 28 hours that she did not work, if you read the contract it states the Health Educator shall submit monthly reports indicating hours provided based on services rendered. That having been said that means if she doesn't work she doesn't get it. Any monies that were not spent in 2004 cannot be spent in 2005. Melinda said the reason that Carl got into that agreement last year, from my recollection was that she was going to increase her rate to a certain amount. If we agreed to contract with her for a specific amount of time, she would negotiate a different rate. We guaranteed her 155 hours. Phil said based on his conversation with Kristine, he does not think this will be an issue this coming year. Rob made a motion to renew the Health Educator Contract for the year 2005, seconded by Melinda. Roll call, all in favor.
2. Rules of Order: Rob said this is just a reminder; we just have to reaffirm the rules under which we are operating. Melinda made a motion to continue use of the rules for this coming year, 2005, seconded by Mariano. Roll call, all in favor.
3. Phil talked about an Animal Cruelty Investigator Course that we are thinking about sending Dale to. He would do the animal cruelty investigations and sign his own summonses. Melinda said she has concerns about that. Phil said if this is to be talked about; it has to be done in Closed Session. He said tuition is \$ 495.00 and over night accommodations that have to be paid. The course is at the Ocean County Police Academy. Jim asked if Phil thinks Dale should go and Phil said yes.
4. Move to Closed Session at 9:25 pm at Melinda's request. Back to Regular Session at 9:55 pm.
5. Jim made a motion to send Dale to the ACI course, seconded by Kathleen. Roll call Mariano, Rob, Thom, Jim and Kathleen, yes. Melinda, no.

Mariano made a motion to adjourn, seconded by Melinda. Meeting adjourned at 10:00 pm.

Respectfully Submitted,

Rosemarie Mitchell