

The regular meeting of the Board of Health was held in the Board of Health Building on Wednesday, February 25, 2009 at 7:30 p.m. Thom Forbes called the meeting to order, and led the salute to the flag.

THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.

ROLL CALL.

PRESENT: Thomas Forbes, Rob Bond, Jim Vanderhoof, Selma Reichert, and Mariano Gianni.

ABSENT: Joel Servoss and Craig Bradley.

MINUTES OF THE PREVIOUS MEETING: Jim made a motion to accept the minutes, seconded by Rob. All in favor.

MEETING OPEN TO PUBLIC:

CLOSED TO THE PUBLIC

HEALTH OFFICER REPORT: Phil went over his entire report. He then asked if there were questions. No questions.

SANITARIAN REPORT:

1. Rob asked, what exactly is a well abandonment letter? Phil said, along the way people hooked up to Municipal Water System. Some people have never abandoned and sealed their existing well. We are on a move now to send them letters to get those wells sealed. Phil said they have to hire a licensed well driller to seal the well and file all the paperwork. This is part of our Quality Improvement Plan that we would send these letters out to try to get some of these wells sealed.
2. Phil said he wanted to mention to the Board that James Breiten, REHS is certified by Serve Safe as an instructor (Food Safety Course). There are some issues that we have to take a look at in order to implement that. There is a question on how much we will charge. Rob asked when we would be giving the course, Phil said probably September or November. It is a requirement by State law to have the course by 2010.

BOROUGH NURSE REPORT:

1. Along with this report, Phil passed around the Nurse's Annual Report.

HEALTH EDUCATOR

REGISTRAR REPORT

ANIMAL CONTROL: Hopatcong/Stanhope

SWAT: No report.

ALL REPORTS: Jim made a motion to accept all reports, seconded by Mariano. All in favor.

CORRESPONDENCE:

1. Phil read an email he received from John Eskilson, Interim Administrator for the Borough. This email stated that if the Brownfield Grant that was submitted gets approved, the Borough of Hopatcong must up front the money. The Borough will then get reimbursed.
2. Phil passed a printed email around from a resident, thanking Dale for helping her find her dog. This email was addressed to Mayor Petillo.
3. Phil said sometimes interchangeably we use the word resolution and ordinance here. Phil read the difference between the two from a printed email. He asked the Board to keep in mind these terms. We have been using them interchangeably in the past.

OLD BUSINESS:

1. Ordinance 3-2009: Thom read this Ordinance titled, *Ordinance of the Board of Health of the Borough of Hopatcong Authorizing an Amendment to the Code of the Borough of Hopatcong Part 11 General Legislation, Chapter 248, Animals, Section 248-21 Licensing and Control of Cats, Part A Licensing Fees* in its entirety. No public was present. Rob made a motion to accept the Ordinance as read, seconded by Jim. Roll call, Thom, Rob, Jim, Selma and Mariano, yes. All in favor.
2. Ordinance 4-2009: Thom read this Ordinance titled, *Ordinance of the Board of Health of the Borough of Hopatcong Authorizing an Amendment to The Code of the Borough of Hopatcong Part 11 General Legislation, Chapter 248, Animals, Section 248-6 Licensing and Control of Dogs, Part A Licensing Fees* in its entirety. No public was present. Jim made a motion to pass this Ordinance, seconded by Mariano. Roll call, Thom, Rob, Jim, Selma and Mariano, yes. All in favor.

3. Septic Management: Phil said right now we are working on the list (homes with septics) and we are waiting on the State for a sample ordinance. Rob asked when this is supposed to be enacted by, Phil answered, May (2009). Phil said he and Rosie will go to Mt. Olive. They already have a program that we are going to take a look at.

NEW BUSINESS:

1. New Jersey Local Boards of Health Association: Phil said this is a \$95.00 renewal fee. Jim made a motion to renew, seconded by Selma. Roll call, Thom, Rob, Jim, Selma and Mariano, yes. All in favor.
2. Phil said the Borough is now issuing stickers for bulk waste. We issued our first two stickers yesterday. Someone comes to us; they will tell us their name, address and what they are going to put out. We log this. Rob asked if there is a fee associated with this, yes it is \$ 10.00. No charge for seniors.
3. Ordinance 11-2009: Thom read this Ordinance titled, *An Ordinance to Revise, Amend, and Supplement Chapter 251, Section 251-4D Regarding the Schedule of Fees in Connection with Borough Services(Flu Fees \$15.00)* in its entirety. No public was present. Mariano made a motion to accept the Ordinance on first reading, seconded by Rob. No public was present. Roll call, Thom, Rob, Jim, Selma and Mariano, yes. All in favor.
4. Ordinance 12-2009: Thom read this Ordinance titled, *Ordinance of the Board of Health of the Borough of Hopatcong Authorizing an Amendment to The Code of the Borough of Hopatcong Part 111 Board of Health Legislation, Chapter 251, Fees, Section 251-4 Schedule of Fees(witnessing fee soil log/percolation for septic alteration/repair)* in its entirety. No public was present. Mariano made a motion to accept this Ordinance as read on first reading, seconded by Rob. Roll call, Thom, Rob, Jim, Selma and Mariano, yes. All in favor.
5. Phil said he wants to set up a committee to review the situation we had with the dog attack. We will review chronologically what happened, why it happened and what kind of policy should have been in place. Thom suggested that we establish a sub committee that will study and review this. Thom asked if anyone would be interested in the committee. Jim said the President should be on this and also himself. Thom will also be on this committee. Phil will decide when to meet.
6. Rob talked about Project Graduation. There will be a fund raiser for this on March 27th. It will be a charity basketball game with police, fire and hopefully ambulance. He said he will pitch this again next meeting.

Jim made a motion to adjourn, seconded by Rob, all in favor. Meeting adjourned at 8:50 pm.