

The regular meeting of the Board of Health was held in the Health Department Building on Wednesday, February 23, 2011 at 7:30 p.m. Thom Forbes called the meeting to order and led the salute to the flag.

THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.

ROLL CALL

PRESENT: Thom Forbes, Rob Bond, James Vanderhoof, Craig Bradley, and Joel Servoss. Mariano Gianni after roll call. James Breiten, REHS from Sussex County was also present.

ABSENT:

Thom started by telling the Board that Selma Reichert has resigned. She was the President. He said that leaves a vacancy in the officers. He said he held the office of Vice President so he would become the President of the body and Mariano is the Secretary. Joel has submitted his name for Vice President. Jim nominated Joel for VP, seconded by Craig. Rob reviewed Rules of Order to see if there is any mention of this situation. No information. Roll call, Thom yes, Mariano abstain, Rob yes, Jim yes, Craig yes and Joel yes. Joel will be the Vice President and Mariano will remain as Secretary.

MINUTES OF THE PREVIOUS MEETING: Mariano made a motion to accept the minutes as submitted, seconded by Rob. All in favor.

MEETING OPEN TO PUBLIC: No comments.

CLOSED TO THE PUBLIC:

PRESIDENT REPORT: No report.

ENVIRONMENTAL REPORT:

1. James said there are two houses in Hopatcong on a shared well. One house was having trouble with the water pressure and the other house would not let them access the well. James advised them to speak to a lawyer, it is a civil matter.
2. Jim asked what is going on with the Tidal Wave, he heard it was sold. James said he heard the same thing but no one has called him about putting a restaurant back in there.
3. Joel said he heard the Parkside was opening again, do they have to come in for permits. James said yes, they have to reapply for everything, no one has so far.

REGISTRAR REPORT

ANIMAL CONTROL: Hopatcong/Stanhope

1. Jim said on Saturday someone came to the recycling center with food for the Pound. He told them to leave it at the Pound gate. He asked why we don't have a box there where people could leave donations for the Pound. We will ask Dale.

SWAT:

1. Rob asked if we need a SWAT contact person, he then volunteered for this position. He will contact Lisa Schuffenhaur, she is the contact person.

ALL REPORTS: Mariano made a motion to accept all reports, seconded by Rob. All in favor.

CORRESPONDENCE:

OLD BUSINESS:

1. Podiatrist and Veterinarian Agreements: after some discussion, Thom suggested to forward a copy to each of the persons involved so that they can comply and to see if there are questions. Joel suggested to attach a note to ask the involved parties to review and return with the necessary documents within 15 days. Rob added, to make it clear, when we send this to Mayor and Council, that is has been drawn up by our attorney and as a courtesy we are looking for any comments they might have.
2. Acquisition of supplies for the Pound: Thom said he had a discussion with Dale Sloat, ACO. There is an ongoing problem of providing food, litter and other supplies for the Pound. We had this discussion with Chief Swanson 5 or 6 months ago. The Borough has changed its practice, it now requires purchase orders, and the acquisition process has now changed since last year. We can no longer pay out of pocket (for reimbursement). They require us to have an arrangement where we can issue a purchase order for supplies from a specific vendor. This process is vague and hasn't happened. The issue is, unless supplies are provided by donation, Dale is now again going out of his own pocket to buy litter and cat food to provide for the animals. Joel said let's back track for a moment, wasn't there thoughts of perhaps working with a particular vendor who would accept a purchase order arrangement, that never came to

fruition? Thom said we all agreed we needed to identify a vendor that would agree to that arrangement, it has not happened. Dale has gone to several outlets and asked to no avail. Thom said he called Petco, they are looking into it. Thom read a letter to the Board from Dale explaining this situation. Rob said he will talk with his daughter who works at Pet Goods to see what the situation is there regarding donations. When she was getting donations there was not room at the Pound for more stuff. There was some discussion of the shed that Chief Swanson talked about, having the Scouts construct it. There was also a discussion on purchasing a shed.

Thom and Joel will go to the pet stores and talk with them about setting up an account with purchase orders for Dale. They will also get prices on a shed and submit a proposal.

NEW BUSINESS:

1. Attorney Bill: Thom explained that there is an attorney bill for \$ 370.00; this is for some phone conferences and for drawing up the two contracts as discussed. Rob made a motion to pay the \$ 370.00 fee, seconded by Mariano. Roll call, Thom, Mariano, Rob, Jim, Craig and Joel, yes. All in favor.

Jim made a motion to adjourn, seconded by Craig, all in favor. Meeting adjourned at 8:40 pm.

Rosie Mitchell

NO MARCH MEETING