

The regular meeting of the Board of Health was held in the Health Department Building on Wednesday, July 27, 2011 at 7:30 p.m. Thomas Forbes called the meeting to order and led the salute to the flag.

**THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.**

### **ROLL CALL**

**PRESENT:** Thomas Forbes, Joel Servoss, Mariano Gianni, James Vanderhoof, and Yvonne Syto. James Brieten, REHS from Sussex County was also present.

**ABSENT:** Rob Bond and Craig Bradley.

**MINUTES OF THE PREVIOUS MEETING:** Joel made a motion to accept the minutes as submitted, seconded by Jim. All in favor.

**MEETING OPEN TO PUBLIC:** Dale Sloat, ACO/ACI. Dale was at the Meeting to explain to the Board what the Hopatcong Pound Project is and how it got started. He went on to explain, Ed VanOrden's wife died about a year ago and before she left her words to him were take care of the animals. He lives in town and he knows how small our Pound is. He decided to help so he put \$ 5,000.00 into an account and then went to the Town Council with Wendy Ciardi. They made a proposal to Council that they do this (expand the Pound). They were told that the Town needs to have control over this. It will cost nothing to the Town; it is all with the residents. Council gave them their blessing as long as every rule is followed. Since then they have set fund raisers and they have put posters in the stores. Dale said since he has worked in this Town for eight years and has helped a lot of people, everyone has said when you are ready call me, I just need supplies my labor will be free. People are coming in donating, check only made to the Hopatcong Pound Project. The Council promised they would make a separate account for this project. Dale said he met with them today and outside of the \$ 5,000.00 that Ed put in, we have collected from businesses and residents about \$ 1,000.00 already.

Dale said they were up at the Pound this afternoon and the man for the building, who put up the Water Dept buildings, was there. He then explained what has to be done and there would be no problem in putting in a building 20 x 50. He (Mr. Van Orden) then gave him \$ 5,000.00 today and said let's go.

There was several questions and further discussion on this. Thom thanked Dale for this information and Dale left the meeting.

### **CLOSED TO THE PUBLIC:**

**PRESIDENT REPORT:** No report.

### **ENVIRONMENTAL REPORT:**

1. James said last summer there was an issue because a man put a porta john on his lake front property and we made him take it down because there is a town ordinance against a porta john. His neighbor called and said they are just using the shed, a bucket and a roll of toilet paper. James said he went and saw these things, he left a sticker and he never received a call back. He then said he caught the guys that are renting the dock and had a talk with them and told them the neighbor is videotaping them so if they do it again, they will go to court.
2. James said, the Board should keep in mind if the Pound falls under the definition of a Kennel, we regulate that. He would have to get an approval from our Department (Sussex County Dept. of Environmental/Public Health Services) especially particular to the waste water. They would either have to hook up to the sewer system or they would have to put a septic in, you are not going to be able to hook a new building to an existing septic system. Keep that in mind.  
Joel said he had people calling him asking him about this project and he knew nothing about this. This whole thing went down without any notification to us. Jim said we should see the plans. Joel agreed.

### **REGISTRAR REPORT**

**ANIMAL CONTROL:** Hopatcong/Stanhope/Jefferson

### **SWAT:**

1. Yvonne said she attended a meeting earlier this month to finalize the budget for next year. She is now on the Alliance Team. They will try to have a meeting at night because there is a problem with turnout.

There is not much of a budget change from last year, they will buy a projector this year and have a family game night in November, date to be announced. Also Shake the Lake was cancelled.

**ALL REPORTS:** Joel made a motion to accept all reports, seconded by Jim. All in favor.

**CORRESPONDENCE:**

**OLD BUSINESS:**

1. **BOH Fees:** Thom said this centers around Septic Permits. He said last month the Board voted on lowering the fees but then tabled this until our Council rep was at our meeting.

Mariano said if we lower this and something comes around would we then be able to up it. Howard Baker said the inspection is now done by the County, the fee basically recoups some of their effort. The County is charging a fee for it. He said as he understands there is only a hand full of these and the town would not be devastated by that loss of revenue. He then asked Mariano, why would we need to raise it up after it's been lowered. Mariano said in case something happens, what if we ended up down the road saying to the County thank you very much we are going to have our own BOH. Joel said then we would have the whole fee.

Howard said he has talked with the Mayor and Administrator on this and we are moving in the direction of either lowering it way down or eliminating it altogether. If we do not have any burden, why are we charging anything? Joel said, I don't know if it is the right thing to do to just discard it altogether, they still come in here to get the application and there is still some clerical work to deal with to get them up and running.

James said it was never the County's intention for the towns to get rid of their fees that is up to you guys.

Thom asked the Board if they would be in favor of charging the application fee (\$ 50.00) and not charge the permit fee (\$ 50.00).

James said the only other thing affected by this would be wells. The fee is \$ 60.00 application and \$ 60.00 permit. Joel said the same maneuver would satisfy both septic and well. The next step would be to look at the way it is worded and if it is separated as an app fee and permit fee it is easy, we are not doing the permits, we just charge the app fee. This will be addressed next month.

2. **Animal Control Pickup Fees:** Joel said when Dale goes out and gets an animal and brings it into the Pound, and then someone calls and says that's my dog, I need you to open the Pound up, he gets paid for that. If it is after hours or on the weekend, it is overtime. The fee that we charge, we are paying Dale more in overtime than the person pays for the pickup charge. The Borough is paying for this. He asked (Bob Elia) if we could revisit that, take a look at it. It does not make sense for the Borough to flip that bill. Jim said to have them pick up on Monday morning.

After some discussion, Joel said it would be fair to leave the fee at \$ 30.00 but if it is an after hour or a weekend deal there is an additional \$ 100.00 so it is \$ 130.00 if you want someone to come out after hours or on the weekend. Joel made that motion and Jim seconded that. Roll call, Thom, Joel, Mariano, Jim and Yvonne, yes. All in favor. Thom will contact our attorney.

**NEW BUSINESS:** None.

Howard Baker wanted to say, I had to miss a couple of meeting, I can't be in two places at once. I can always be reached by email, phone whatever. Don't hesitate to call.

Jim made a motion to adjourn, seconded by Mariano, all in favor. Meeting adjourned at 8:55 pm.

Rosie Mitchell