

The regular meeting of the Board of Health was held in the Board of Health Building on Wednesday, December 15, 2004 at 7:30 p.m. Dennis Twyford called the meeting to order, and Thom led the salute to the flag.

THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD, THE NEWS LEADER AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.

ROLL CALL:

PRESENT: Dennis Twyford, Mariano Gianni, Thomas Forbes, Rob Bond, Jim Vanderhoof, Kathleen Jacobellis and Melinda Conti, after roll call.

ABSENT:

MINUTES OF THE PREVIOUS MEETING: Rob made a motion to approve the November minutes, seconded by Jim. All in favor.

MEETING OPEN TO PUBLIC:

CLOSED TO THE PUBLIC

HEALTH OFFICER REPORT:

1. Governance Tool: Phil said he started to go through this and placed question marks next to certain items. What this means is that Fran and I have to sit down and go through this item by item. I am going to wait for Fran to come back, she is going in for knee surgery and upon her return, we will go through this. Fran is busy preparing for her absence. She will be out for at least a month.
2. Pet Adoption Day: Phil said there were no animals adopted on this day, Dec. 11, 2004. He said some people wanted to adopt pets and give them as gifts and Dale would not allow that. He said we will run these adoptions periodically.
3. Flu Clinic: There were 498 doses administered in the Borough.
4. Right to Know: Phil said Mr. Perry, RTK Inspector was here at the Health Dept. for two days. We have seventeen surveys to fill out. We are working on that and I asked that the inspector to come back before January 14th, 2005, for a trial run to make sure we are in line. For every question you don't answer right, you could be fined 2500.00 bucks.

SANITARIAN REPORT

1. Phil said now we are finding that the roof drains, coming off the houses, the Borough is forcing people to put dry wells in so the water goes into recharge. One of the problems we are having is that the lots are small, you have to put the well in that takes up space, the septic tank and bed too. After that is all said and done, code says that dry well can't be within 50 feet of the septic system. We are having some difficulty there. We will deal with it.

BOROUGH NURSE REPORT

HEALTH EDUCATOR

REGISTRAR REPORT

ANIMAL CONTROL: *Hopatcong/Stanhope.* Phil said Dale will be on vacation from Dec. 30th to Jan. 13th. We have made arrangements for coverage.

SWAT:

1. Melinda attended SWAT the meeting. She said a program on the use of alcohol, underage drinking and how to inform parents the risk they put themselves at when they allow underage drinking on their property was discussed on how to put this program on for the public; they are looking for the spring. It will be targeted for middle and high school parents. Anyone in the community is invited. Melinda said she also will talk with Officer Schultz about an internet safety course for parents. Officer Kmetz already had something put together and she would also like to see that get put on in the community. Melinda also talked about the "Safe Homes" booklet. If your son or daughter says they are invited to a party, you look in that book and see if they've signed a safe home pledge which means you won't make alcohol available to the kids. Melinda said where she grew up there were window stickers of block parents. We have kids that walk a pretty far distance to their bus stop. She said she would like to see something like that addressed and she

would start talking to the Council about this. The kids would look for that sticker and they know they can knock on the door for any reason. Those homes have normally been checked out.

ALL REPORTS: Mariano made a motion to accept all reports, seconded by Jim.

CORRESPONDENCE: No correspondence.

OLD BUSINESS:

NEW BUSINESS:

1. 2005 Community Health Services Agreement between St. Clare's Hospital and Hopatcong Health Department. Phil explained the agreement was for screenings, male and female cancer. Phil already signed and he is asking the Chairman of the Board to sign also. Thom made a motion to accept the agreement, seconded by Melinda. Roll call, all in favor.
2. Rob said he wanted to commend Dennis on the outstanding job he did as Board President. Everyone agreed and gave Dennis a round of applause.
3. The next meeting will be January 19, 2005. This will be a reorganization and a regular meeting.
4. Dennis thanked everyone for all their help, especially Rosie. It has been a difficult year. Dennis also reminded the members to consider nominations for candidates for the next meeting for our officers; it is a good idea to rotate.
5. Dennis and Thom terms are ending on December 31, 2004.

Jim made a motion to adjourn, seconded by Melinda, all in favor. Meeting adjourned at 8:15 pm.

Rosemarie Mitchell