

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING,  
BOROUGH OF HOPATCONG,  
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD  
HOPATCONG, NEW JERSEY  
FEBRUARY 15, 2012  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:30 PM**

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**CALL TO ORDER:** Announce Quorum

**OPEN PUBLIC MEETINGS ACT STATEMENT:** This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, the Daily Record, The Star Ledger, and posted on the bulletin board maintained in the Municipal Building for public announcements. **(Mayor notes fire exits)**

**ROLL CALL:** The Clerk will call the roll

**RESOLUTION FOR EXECUTIVE SESSION:**

**Mayor Petillo** will request a motion to adopt a resolution to adjourn into Executive Session to discuss personnel.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HOPATCONG THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

**MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE:** **Mayor Petillo** will invite all present to salute the flag and to remain standing for a moment of silence

**PRESENTATIONS:**

1. You Make a Difference Award – Carolyn and Tom Lynch

At this time Mayor Petillo will honor Carolyn and Tom Lynch for helping the Women's Club collect food from several donation spots in the Borough.

**COMMITTEE REPORTS:** **Mayor Petillo** will allow each member of the Council to present their respective committee reports.

**PUBLIC COMMENT:** **Mayor Petillo** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, **Mayor Petillo** will request a motion to close the meeting to the public and return to the regular order of business.

**APPROVAL OF MINUTES:** A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on February 1, 2012.

**ADMINISTRATOR'S REPORT:** At this time Robert Elia, Borough Administrator, will present his report for the meeting of February 15, 2012.

**ENGINEER'S REPORT:** At this time John Ruschke, Borough Engineer, will present his report for the meeting of February 15, 2012.

**CONSENT AGENDA:** Mayor Petillo will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Petillo will request a motion to approve the consent agenda.

**INTRODUCTION OF ORDINANCES:**

**ADOPTION OF ORDINANCES:**

1. Adoption Ordinance #01-2012 – Zoning Ordinance

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AMENDING CHAPTER 242 ZONING, ARTICLE III, SECTION 242-7 ZONING MAP WHICH AMENDMENT WILL BE AN AMENDMENT TO THE GENERAL ORDINANCES OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY”.

Before final roll call Mayor Petillo will open the meeting to the public for any questions or concerns that may have regarding Ordinance #01-2012.

**RESOLUTIONS:**

1. Resolution #2012-41 – D & H Alternative Solutions, Risk Management

A motion is in order to adopt a resolution authorizing the award of a contract to D & H Alternative Solutions to provide Risk Management Services to the Borough of Hopatcong for the year 2012.

Resolution #2012-43 – Appointing Registrar of Vital Statistics

A motion is in order to adopt a resolution appointing Catherine Gleason as the Registrar of Vital Statistics for a one year term ending December 31, 2012.

2. Resolution #2012-44 – Waiver of Waiting Period for Health Insurance – Anthony Cirri

A motion is in order to adopt a resolution waiving the waiting period for health insurance coverage for Anthony Cirri.

3. Resolution #2012-45 – Lease Agreement for Nutrition Site

A motion is in order to adopt a resolution authorizing the Mayor and Borough Clerk to execute the 2012 Lease Agreement for the Nutrition Site with the County of Sussex.

4. Resolution #2012-46 – Payment of Bills

A motion is in order to adopt a resolution authorizing the payment of bills for the meeting of February 15, 2012.

**OLD BUSINESS:**

Parking Area and Fence in the Right of Way – 7 Normandy Circle

At this time a discussion will take place regarding a request from the owner of 7 Normandy Circle, Block 31613, Lot 5 to put a parking area, either pervious pavers or pervious blacktop, in the Borough right of way.

**NEW BUSINESS:**

Water Service Application – 469 River Styx Road, Block 31605, Lot 14

A motion is in order to approve an application for water service at 469 River Styx Road, Block 31605, Lot 14, on the condition that they pay \$1,200 for a two inch meter, as recommended by Rob Lawler, Hopatcong Borough Water/Sewer Operator.

**PUBLIC COMMENT:**

Mayor Petillo will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Mayor Petillo will request a motion to close the meeting to the public and return to the regular order of business.

**COUNCIL COMMENTS:**

**ADJOURNMENT:** Mayor Petillo will request a motion to adjourn the meeting.