

The regular meeting of the Board of Health was held in the Board of Health Building on Wednesday, April 27, 2005 at 7:30 p.m. Thomas Forbes called the meeting to order, and Phil led the salute to the flag.

**THIS MEETING WAS HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETING ACT, NJSA 10:4-1 ET. SEQ. ANNUAL NOTICE HAVING BEEN FORWARDED TO THE NEW JERSEY HERALD AND POSTED ON THE BULLETIN BOARD MAINTAINED IN THE MUNICIPAL BUILDING FOR PUBLIC NOTICES.**

**ROLL CALL:**

**PRESENT:** Thomas Forbes, Mariano Gianni, James Vanderhoof, and Joel Servoss. Rob Bond arrived at 8:10 pm. James Breiten, the future REHS for the Borough, was present.

**ABSENT:** Melinda Conti and Kathleen Jacobellis.

**MINUTES OF THE PREVIOUS MEETING:** Mariano made a motion to approve the February minutes, seconded by Jim. All in favor.

**MEETING OPEN TO PUBLIC:** No public.

**CLOSED TO THE PUBLIC**

**ALL REPORTS, FEBRUARY:** Jim made a motion to accept the Reports, seconded by Mariano. All in favor.

**HEALTH OFFICER REPORT:**

1. Phil said he completed the Vital Statistics Course. He said, Vital Statistics, which Rosie mostly does, the regulations are very tight now, because people coming in to get false IDs. For example, all the terrorists that hit the World Trade Center had NJ driver's license. You now have to prove who you are and you have to show your relationship to the record as per Governor's Executive Order # 18. This whole thing with vital statistics has changed dramatically. The Registrar's responsibilities here are a lot more intense than it used to be.
2. Phil said he provides Health Officer coverage for the Sussex County Health Dept. on a Monday or Wednesday morning. The new Health Officer is supposed to start May 18<sup>th</sup>.
3. Phil said he participated in TOPOFF 3. He said this was something that was never attempted before. It was an effort to setup a clinic for mass prophylaxis of the public for Plague. Phil said it went rather well.
4. Phil signed an additional seven summonses for failure to connect to Municipal Sewer System.

**SANITARIAN REPORT**

**BOROUGH NURSE REPORT**

**HEALTH EDUCATOR**

**REGISTRAR REPORT**

**ANIMAL CONTROL:**

**SWAT:**

**ALL REPORTS:** Jim made a motion to accept all reports, seconded by Joel. All in favor.

**CORRESPONDENCE:**

1. Phil passed around a letter that was received about Dale and what a great job he did in helping a resident.
2. Phil had a membership renewal for NJLBOH (New Jersey Local Boards of Health) and asked the Board for approval to renew membership for \$ 75.00 for the year 2005. Jim made a motion to renew, seconded by Mariano. Roll call, Thom, Mariano, Jim and Joel. All in favor.
3. There was a renewal for Food Talk, a magazine that is sent to local food establishments in the Borough, courtesy of the Health Department. Phil asked for an approval from the Board in the amount \$ 135.12 for the year. Jim made a motion to renew Food Talk, seconded by Mariano. Roll call, Thom, Mariano, Jim and Joel. All in favor.

**OLD BUSINESS:**

1. 8 Crestview Road: Phil said he received a call from the engineer for this project. The engineer stated that he wants to proceed, Phil told him the testing that was done down in that trench was not a bona fide test and we have concerns about that. He has to give us a proposal that we can say it is barely sound engineering but not traditional engineering. We will endorse that if we see fit and then send him to the State for a Treatment Works Approval. That is where we are at now.

2. Beach Samples: Phil said we, the Health Dept., collect the water for beach testing and we collect the fees for doing that. It is not mandated that we do that, it is the beach operator's responsibility. We will probably continue it this year, but I may come back to the Board and take a look at this to see if we should continue to do this, is it time well spent and should we continue to do this. We generate about \$ 720.00 a season to do this. This is something to take a look at.

**NEW BUSINESS:**

1. Thom read Resolution # 4-2005, refund of water sample fees in the amount of \$70.00 in its entirety.  
Roll call, Thom, Mariano, Jim and Joel, all in favor.
2. Phil said Dale Sloat, ACO has completed the Animal Cruelty Investigation course. Phil would like an approval from this Board to contact our attorney. He would like to write a policy for the ACI and wants direction from our attorney. Jim made a motion to contact our attorney, Peter King, seconded by Mariano. Roll call, Thom, Mariano, Jim and Joel, all in favor.
3. Board of Health Fees: Phil said the entire Borough is taking a look at this and we were asked to do the same. He stated vitals statistics were revised in 2004 and the same with medical. We will not be looking at these. We should look in the area of well permits and things like that. He started at the top and went over the entire list of fees. There were a few changes to what Phil presented to the Board. Phil suggested that we have this done by next year; Jim said we could do it by next month. Phil asked the Board to take a look at the fees and come back next month and see where we are with this.
4. Jim talked about the passing of Mr. John Keough. Mr. Keough was a former President, Vice President and a member for many years on this Board. Jim said in the future, when someone passes away, we as a Board should do something. Everyone agreed. Rob asked if there was an organization that the Board could donate money in Mr. Keough's memory. Jim will find out.
5. Phil said he checked with the State and they received all the reports submitted by this Department. He wanted to make sure they had all the reports. Since then he received a letter from the State signed by the Health Department Chairman of Local Boards of Health and the President of New Jersey Health Officers Association. They are going to enforce these minimum standards on some of the reports that we do. They are now looking at the Boards and Health Departments that have not submitted their reports that are required.  
Phil also said Sussex County is concerned that the Bioterrorism Grant may be reconfigured or cut back. If that occurs and if they don't have the people there to get things done, we have a problem. We go into the area of unfunded mandates. I am watching this very carefully. If this changes significantly, I will come back to you and say I don't know how we are going to do this.

Jim made a motion to adjourn, seconded by Mariano, all in favor. Meeting adjourned at 8:35 pm.

Rosemarie Mitchell