

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
AUGUST 2, 2017
EXECUTIVE SESSION 6:00
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated “This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements.” (Mayor notes fire exits)

ROLL CALL: The Clerk will call the role.

RESOLUTION FOR EXECUTIVE SESSION:

A motion is in order to adopt a resolution to adjourn into Executive Session to conduct interviews for the position of Business Administrator.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HOPATCONG THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis will invite all present to salute the flag and to remain standing for a moment of silence.

COMMITTEE REPORTS: Mayor Francis will allow each member of the Council to present their respective committee reports.

PUBLIC COMMENT: Mayor Francis will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Mayor Francis will request a motion to close the meeting to the public and return to the regular order of business.

APPROVAL OF MINUTES: A motion is in order to approve the meeting minutes of the Executive Session held on June 21, 2017, the Special Meeting and Executive Session held on June 29, 2017, the Regular Meeting of July 5, 2017, and the Special Meeting of July 19, 2017.

CONSENT AGENDA: Mayor Francis will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Francis will request a motion to approve the consent agenda.

INTRODUCTION OF ORDINANCES:

1. Introduction Ordinance #13-2017 – Sale of Municipal Property – 12 Keith Road, Block 40105, Lot 6

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 12 KEITH ROAD, BLOCK 40105, LOT 6”.

FINAL READING: SEPTEMBER 6, 2017
AUCTION: SEPTEMBER 20, 2017

ADOPTION OF ORDINANCES:

1. Adoption Ordinance #11-2017 – Auction of Municipal Property, 8 Chamberlain Street, Block 31701, Lot 31

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 8 CHAMBERLAIN STREET, BLOCK 31701, LOT 31”.

Before final roll call, Mayor Francis will open the meeting to the public for any questions for comments regarding Ordinance #11-2017.

AUCTION: SEPTEMBER 6, 2017

2. Adoption of Ordinance #12-2017 - Capital Ordinance Providing For Purchase And Installation Of Security Cameras Including Improvements In Wiring

A motion is in order to adopt an ordinance entitled “CAPITAL ORDINANCE PROVIDING FOR PURCHASE AND INSTALLATION OF SECURITY CAMERAS INCLUDING IMPROVEMENTS IN WIRING BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$65,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF”.

Before final roll call, Mayor Francis will open the meeting to the public for any questions for comments regarding Ordinance #12-2017.

RESOLUTIONS:

1. Resolution #2017-147 – Heavy Equipment Operator, Kenneth Barry

A motion is in order to adopt a resolution approving the duties, responsibilities and compensation for Heavy Equipment Operator, Kenneth Barry.

2. Resolution #2017- 148 – Reimbursement of Tuition for Online Courses

A motion is in order to adopt a resolution to amend Section 4.10 of the Personnel Manual to allow reimbursement of tuition for online courses.

3. Resolution #2017-149 – Bid 01-2017 Security Camera Wiring and Telecommunications Wiring Bid

A motion is in order to adopt a resolution awarding Eastern Datacomm a contract to accomplish the scope of work as outlined within Bid 01-2017 Security Camera Wiring and Telecommunication Wiring in the amount of \$17,670.00.

4. Resolution #2017-150 – Payment of Bills

A motion is in order to adopt a resolution authorizing the payment of bills for meeting of August 2, 2017.

5. Resolution #2017-151 – Renewal of Certain 2017-2018 Liquor Licenses

A motion is in order to adopt a resolution renewing certain 2017-2018 Liquor Licenses (FTN Liquors dba The Lake House)

OLD BUSINESS:

NEW BUSINESS:

1. Certification for Rescue Squad Contribution

A motion is in order to approve of the Hopatcong First Aid Squad receiving financial assistance in the amount of \$2,800 from the County of Sussex for calendar year 2017.

2. Discussion - Memorandum of Agreement with the NJDEP

At this time a discussion will take place regarding the MOA between the Borough of Hopatcong, Borough of Mt. Arlington, Jefferson Township and Roxbury Township and the New Jersey Department of Environmental Protection.

3. Request for Permission to Place a Retaining Wall in the Right-of-Way

A motion is in order to approve of the request from the owner of 8 Williams Trail, Block 40104, Lot 1 (Mr. Pollara) to place a retaining wall in the right of way.

4. Report of BAN Sale

At this time the Council will acknowledge receipt of the Report of BAN Sale which was held on July 26, 2017.

PUBLIC COMMENT:

Mayor Francis will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, **Mayor Francis** will request a motion to close the meeting to the public and return to the regular order of business.

COUNCIL COMMENTS:

ADJOURNMENT: **Mayor Francis** will request a motion to adjourn the meeting.