

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
SEPTEMBER 20, 2017
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilwoman Galate, Councilman Hoferkamp, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Francis.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis invited all present to salute the flag and to remain standing for a moment of silence.

AUCTION OF MUNICIPAL PROPERTY:

1. 12 Keith Road, Block 40105, Lot 6– Minimum Bid \$3,600 (non-conforming)

There being no one from the public who wished to bid on the above referenced property, Councilman Bunce made a motion to close the auction and return to the regular order of business. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

COMMITTEE REPORTS: Mayor Francis allowed each member of the Council to present their respective committee reports.

Councilwoman Galate reported that the Farmer's Market has been very busy and that there have been many special events such as Community Services Day. Author Lis Beckman also attended one of the markets with her goose, Oliver. This coming weekend there will be a boat show and a flu clinic. October 1st is going to be Veteran's Services Day, Community Appreciation Day and also a complimentary luncheon will be served courtesy of Hopatcong Dental. October 8th, the last day of the market, will be "Christmas in July". Councilwoman Galate also expressed her sympathies to the family of Jim Sutton, a 54 year fireman. She also reported that the next senior meeting will be on October 5th at 9:30 am at the Senior Center.

Councilman Bunce reported that the Finance Committee will be meeting the middle of October to begin the budget process. He welcomed the new Business Administrator, Ron Tappan. He stated that the DPW and W/S Committee will be meeting tomorrow and that the nets at the Naritcong field have arrived and will be installed as soon as the contractor can get here to do it. Councilman Bunce invited all seniors to attend the Senior Luncheon on October 29th and also stated that the Armed Forces Relief will be hosting a Halloween Costume Party at Pavinci on October 24th.

Councilman Padula stated that the Redevelopment Ordinance is on for consideration this evening and that it is the culmination of many years of hard work.

Mayor Francis reported that he represented Hopatcong at Sussex County Day this past weekend.

PUBLIC COMMENT: Councilman Young made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no

public discussion is provided. (Comments limited to 5 minutes). Seconded by Councilman Bunce. All were in favor.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

Eagle Scout Project – Bus Shelter at Modick Park

At this time, Christopher Schindelar presented his Eagle Scout Project to the Mayor and Council.

Councilman Bunce made a motion to approve the request from Christopher Schindelar to construct a bus stop enclosure in Modick Park as his Eagle Scout Project, contingent on discussions with the Borough Engineer and Police Chief regarding site/distance issues. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Young

Nays: None Absent: None Abstentions: Schindelar

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting held on September 6, 2017. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Galate

CONSENT AGENDA: Mayor Francis requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Zoning Department Report: August 2017.
2. Tax Collector's Report: August 2017.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Resolution # 2017-175: Outside Lien Redemption Blk: 11008 Lt: 7.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Bunce made a motion to approve the consent agenda. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

INTRODUCTION OF ORDINANCES:

Ordinance #17-2017 – Vacating a Portion of Dell Road

Councilman Young recused himself.

Councilman Bunce made a motion to introduce an ordinance entitled "AN ORDINANCE PARTIALLY VACATING A PORTION OF DELL ROAD RIGHT-OF-WAY IN THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY". Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar
Nays: None Absent: None Abstentions: None

FINAL READING: OCTOBER 4, 2017

ADOPTION OF ORDINANCES:

Adoption Ordinance #14-2017 – Sale of Municipal Property – 334 Knox Way, Block 40204, Lot 37.

Councilman Young made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 334 Knox Way, Block 40204, Lot 37”. Seconded by Councilman Bunce.

Before final roll call, Mayor Francis opened the meeting to the public for any questions or comments regarding Ordinance #14-2017.

There being no one from the public who wished to address the Governing Body regarding Ordinance #14-2017, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: None

AUCTION: OCTOBER 4, 2017

Adoption Ordinance #15-2017 – Sale of Municipal Property – 4 Keith Road, Block 40105, Lot 2

Councilman Bunce made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 4 Keith Road, Block 40105, Lot 2”. Seconded by Councilman Young.

Before final roll call, Mayor Francis opened the meeting to the public for any questions or comments regarding Ordinance #15-2017.

There being no one from the public who wished to address the Governing Body regarding Ordinance #15-2017, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: None

AUCTION: OCTOBER 4, 2017

Adoption Ordinance #16-2017 – River Styx Redevelopment Plan

Councilman Bunce made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY ADOPTING THE ‘RIVER STYX AREA’ REDEVELOPMENT PLAN PREPARED BY MOTT MACDONALD DATED MAY 2017”. Seconded by Councilman Schindelar.

Before final roll call, Councilman Bunce made a motion to open the meeting to the public for any questions or comments regarding Ordinance #16-2017. Seconded by Councilman Young. All were in favor.

There being no one from the public who wished to address the Governing Body regarding Ordinance #16-2017, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: None

RESOLUTIONS:

Resolution #2017-176 – Senior Center Support Staff

Councilman Bunce made a motion to adopt a resolution increasing the salaries for the Senior Center Nutrition Program Support Staff. (increase of \$.50 an hour) Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: None

Resolution #2017-177 – 2018 Professional Contract Award -QPA Services

Councilman Bunce made a motion to adopt a resolution to enter into a Professional Contract with The Canning Group, LLC for 2018 QPA services in an amount not to exceed \$7,500.00. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: None

Resolution #2017-178 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of September 20, 2017, pulling invoice numbers 17-00149, 00218, and 01484 Seconded by Councilman Young.

Councilwoman Galate asked about the invoices for Apple Pie and Art event and why we were paying them ahead of time. Mayor Francis responded that we need to allocate the money for the visiting artist so that we can pay him and that the money is coming from a grant that the Borough received.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: None

Councilman Bunce made a motion to authorize the payment of invoice numbers 17-00149, 00218 and 01484. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: Galate

Resolution #2017-179 – Legislative Proposals to OPMA and OPRA

Councilman Bunce made a motion to adopt a resolution expressing opposition to legislative proposals regarding the Open Public Meetings Act and Open Public Records Act. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young
Nays: None Absent: None Abstentions: None

OLD BUSINESS:

NEW BUSINESS:

Mr. Ursin discussed the Recreation Coordinator Position and the options available to the Council to either appoint and/or interview for the position. He stated that the Civil Service procedure has come to its conclusion and that it is now up to the Council to decide whether they want to appoint the provisional employee to a permanent position or interview the candidates on the Civil Service list.

Councilwoman Galate stated that she would like to interview the candidates on the list. After discussion the Council decided to take a vote on whether or not to put a resolution before the Governing Body on the next agenda for consideration to promote the provisional employee to the permanent position.

Councilman Bunce made a motion to take a procedural step at the next meeting to put a resolution on the next agenda to move the provisional employee to a permanent position. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Padula, Schindelar

Nays: Galate Absent: None Abstentions: Young

PUBLIC COMMENT:

Councilman Bunce made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes). Seconded by Councilman Young. All were in favor.

David Harris thanked the Council for a job well done on the Brooklyn Mt. Road paving project. He asked if there was a date set to repair the skate park.

Councilman Bunce stated that he will ask the DPW Superintendent at the meeting tomorrow.

Mara Modes asked if the decision not to interview will be the procedure from now on and Mr. Ursin responded that it will be on a case by case basis.

Mr. Rehe, 501 Naritcong Avenue, thanked the Council for the new dumpster up at the field and asked why the nets still were not up.

Councilman Bunce stated that we need a bucket truck and that Joe Tree was going to do it for us, probably on a Sunday.

David Hughes stated that the deed to Maxim Glen doesn't allow a bus stop to be constructed.

Mr. Ursin stated that the bus stop is allowed to be built there.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the meeting of September 20, 2017. Seconded by Councilman Young. All were in favor.