

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
FEBRUARY 7, 2018
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated “This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements.” (Mayor notes fire exits)

ROLL CALL: The Clerk will call the roll.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis will invite all present to salute the flag and to remain standing for a moment of silence

COMMITTEE REPORTS: Mayor Francis will allow each member of the Council to present their respective committee reports.

ADMINISTRATOR’S REPORT: At this time Borough Administrator, Ron Tappan, will present his report of February 7, 2018.

PUBLIC COMMENT: Mayor Francis will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, Mayor Francis will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

APPROVAL OF MINUTES: A motion is in order to approve the meeting minutes of January 7, 2018.

CONSENT AGENDA: Mayor Francis will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Francis will request a motion to approve the consent agenda.

INTRODUCTION OF ORDINANCES:

1. Introduction Ordinance #02-2018 – Sale of Municipal Property – Block 40320, Lot 1

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 8 UPSALA TRAIL, BLOCK 40320, LOT 1”.

FINAL READING: FEBRUARY 21, 2018

2. Introduction Ordinance #03-2018 – Sale of Municipal Property – Block 40320, Lots 3 and 5

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW

JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 4 UPSALA TRAIL (BLOCK 40320, Lot 3) and 11 SWATHMORE TRAIL (BLOCK 40320, LOT 5)

FINAL READING: FEBRUARY 21, 2018

ADOPTION OF ORDINANCES:

1. Adoption Ordinance #01-2018 – Vacating a Portion of Purdue Trail Right-of-Way

A motion is in order to adopt an ordinance entitled “AN ORDINANCE PARTIALLY VACATING A PORTION OF PURDUE TRAIL RIGHT-OF-WAY IN THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY”.

Before final roll call, Mayor Francis will open the meeting to the public for any questions or comments regarding Ordinance #01-2018.

RESOLUTIONS:

1. Resolution 2018-30 – Policy with Respect to Personnel Records

A motion is in order to adopt a resolution establishing a policy with respect to personnel records.

2. Resolution #2018-34 – Award of Contract – Skylands Risk Management

A motion is in order to adopt a resolution awarding a contract and entering into a Producers Agreement with Skylands Risk Management to perform Risk Management Services.

3. Resolution #2018-35 – Municipal Alliance Grant

A motion is in order to adopt a resolution authorizing the submission of a strategic plan for the Hopatcong Municipal Alliance Grant for fiscal year 2019.

4. Resolution #2018-38 – Payment of Bills

A motion is in order to adopt a resolution authorizing the payment of bills for the meeting of February 7, 2018.

5. Resolution #2018-40 – Shared Service with Township of Newton – Animal Control Services

A motion is in order to adopt a resolution authorizing the Mayor and Borough Clerk to execute an agreement with the Township of Newton for Animal Control Services for a period of 1 year from February 7, 2018 through January 31, 2019.

6. Resolution #2018-42 – Discharge of Mortgage – 9 Williams Trail, Block 40106, Lot 23 (Adelsky)

A motion is in order to adopt a resolution authorizing the discharge of mortgage related to 9 Williams Trail, Block 40106, Lot 23 (Adelsky)

7. Resolution #2018-46 – EEO Compliance Enforcement

A motion is in order to adopt a resolution authorizing Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964.

8. Resolution #2018-47 – Entering into a Side Bar Agreement with PBA Local 149

A motion is in order to adopt a resolution authorizing the Borough of Hopatcong to enter into a side bar agreement with the PBA Local 149.

OLD BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT:

Mayor Francis will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Francis** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

COUNCIL COMMENTS:

ADJOURNMENT: **Mayor Francis** will request a motion to adjourn the meeting.

Motion by:_____Seconded by:_____All in favor?_____