

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING,  
BOROUGH OF HOPATCONG,  
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD  
HOPATCONG, NEW JERSEY  
MARCH 14, 2018  
OPEN PUBLIC MEETING 7:30 PM**

---

**CALL TO ORDER:** Announce Quorum

**OPEN PUBLIC MEETINGS ACT STATEMENT:** Mayor Francis will state “This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements.” (Mayor notes fire exits)

**ROLL CALL:** The Clerk will call the role.

**MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE:** Mayor Francis will invite all present to salute the flag and to remain standing for a moment of silence.

**AUCTION OF MUNICIPAL PROPERTY:**

1. Sale of Municipal Property – Block 40320, Lot 1, 8 Upsala Trail – (Non-conforming Min. Bid \$3,450)
2. Sale of Municipal Property – Block 40320, Lots 3 and 5, 4 Upsala Trail/11 Swathmore Trail – (Conforming-Min. Bid \$8,600)

**PRESENTATIONS:**

Arrow of Light Awards - Justin Dannecker, Nicholas Quinn and Alex Sakkos.

**INTRODUCTION OF 2018 MUNICIPAL BUDGET:**

1. Introduction Ordinance #05-2018 – Exceed Budget Appropriation Limits and To Establish a Cap Bank

A motion is in order to introduce an ordinance entitled “AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATIONS LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2018”.

**FINAL READING: APRIL 11, 2018**

2. Resolution #2018-58 – Introduction of 2018 Budget

A motion is in order to adopt a resolution introducing the 2018 Budget for the Borough of Hopatcong.

**BUDGET HEARING: APRIL 11, 2018 OR SOON THEREAFTER**

**COMMITTEE REPORTS:** Mayor Francis will allow each member of the Council to present their respective committee reports.

**ADMINISTRATOR’S REPORT:** At this time Borough Administrator, Ron Tappan, will present his report of March 14, 2018.

**PUBLIC COMMENT:** Mayor Francis will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Mayor Francis will request a motion to close the meeting to the public and return to the regular order of business.

**APPROVAL OF MINUTES:** A motion is in order to approve the meeting minutes of February 21, 2018.

**CONSENT AGENDA:** Mayor Francis will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Francis will request a motion to approve the consent agenda.

**INTRODUCTION OF ORDINANCES:**

1. Introduction Ordinance #06-2018 – Parks and Recreation Areas

A motion is in order to introduce an ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 163 OF THE CODE OF THE BOROUGH OF HOPATCONG, SUSSEX COUNTY, NEW JERSEY REGARDING PARKS AND RECREATION AREAS”.

**FINAL READING: APRIL 4, 2018**

2. Introduction Ordinance #07-2018 – Sale of Municipal Property – Block 40217, Lot 16, 30 Jefferson Trail

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NJ AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 30 JEFFERSON TRAIL, BLOCK 40217, LOT 16”.

**FINAL READING: APRIL 4, 2018**

**AUCTION: APRIL 11, 2018**

2. Introduction Ordinance #08-2018 – Sale of Municipal Property

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NJ AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 302 SANTA FE TRAIL, BLOCK 30102, LOT 12”.

**FINAL READING: APRIL 4, 2018**

**AUCTION: APRIL 11, 2018**

**ADOPTION OF ORDINANCES:**

1. Adoption Ordinance #04-2018 – Vacation of a Portion of Meuse Road

A motion is in order to adopt an ordinance entitled “AN ORDINANCE PARTIALLY VACATING A PORTION OF MEUSE ROAD”.

**Before final roll call, Mayor Francis will open the meeting to the public for any comments or questions regarding Ordinance #04-2018.**

**RESOLUTIONS:**

1. Resolution #2018-59 – Payment of Bills

A motion is in order to adopt a resolution authorizing the payment of bills for the meeting of March 14, 2018.

2. Resolution #2018-61 – Humane Law Enforcement Officer

A motion is in order to adopt a resolution approving the duties, responsibilities, and compensation for the Municipal Humane Law Enforcement Officer.

3. Resolution #2018-62 – Shared Service Agreement – Police Services

A motion is in order to adopt a resolution entitled “AUTHORIZING THE BOROUGH OF HOPATCONG TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE HOPATCONG BOARD OF EDUCATION FOR THE PROVISION OF PROVIDING POLICE SERVICES IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Acceptance of Easement – 26 Shore Road, Block 10810, Lot 62

A motion is in order to authorize the acceptance of an easement for 26 Shore Road, Block 10810, Lot 62 as recommended by the Borough Engineer.

2. Discussion – Request to Waive Late Fees and Interest – 6 North River Styx Rd

**PUBLIC COMMENT:**

**Mayor Francis** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, **Mayor Francis** will request a motion to close the meeting to the public and return to the regular order of business.

**COUNCIL COMMENTS:**

**ADJOURNMENT:** **Mayor Francis** will request a motion to adjourn the meeting.