

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
NOVEMBER 7, 2018
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilwoman Galate, Councilman Hoferkamp, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Francis.

Absent: Councilman Bunce

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis invited all present to salute the flag and to remain standing for a moment of silence.

PUBLIC COMMENT:

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes). Seconded by Councilman Schindelar. All were in favor.

After giving all persons present an opportunity to address the Governing Body, Councilman Schindelar made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting held on October 17, 2018. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Schindelar, Young

Nays: None Absent: Bunce Abstentions: Padula

ADMINISTRATOR'S UPDATE:

At this time, Borough Administrator, Ron Tappan, updated the Governing Body. He stated that the Pound roof is roughed in and will be completed shortly. They are also ready to work on the electrical.

Councilman Padula asked if we could schedule a Board of Health meeting on December 5, 2018 at 6:30 to review the progress of the pound.

Mr. Tappan also stated that the River Styx Improvement bid packages are available at the Borough Hall. It has been advertised three times in two papers. He reported that the lawn maintenance bid opening is tomorrow at 10:00 am and has add-ons that were discussed with the Council. He stated that it will be a 5 year competitive contract so we can consider factors other than price when awarding the contract.

Mr. Tappan stated that he will be attending the League of Municipalities next week and he will be looking for vendors who provide website services.

CONSENT AGENDA: Mayor Francis requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Zoning Department Monthly Report: September 2018.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Resolution # 2018-201 Outside Lien Redemption Blk: 11303 Lt: 66.
2. Resolution # 2018-202 Outside Lien Redemption Blk: 30705 Lt: 7.
3. Resolution # 2018-203 Outside Lien Redemption Blk: 11011/13, 30401/11, 40207/18.
4. Resolution # 2018-204 Outside Lien Redemption Blk: 31605 Lt: 4.
5. Resolution # 2018-205 Outside Lien Redemption Blk: 30106 Lt: 4.
6. Resolution # 2018-206 Outside Lien Redemption Blk: 305085/5, 40102/14, 40411/5.
7. Resolution # 2018-207 Outside Lien Redemption Blk: 30902 Lt: 30.
8. Resolution # 2018-210 Outside Lien Redemption Blk: 31303 Lt: 21.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Young made a motion to approve the consent agenda. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

INTRODUCTION OF ORDINANCES:

Introduction Ordinance #20-2018 – Sale of Municipal Property – Block 20208, Lot 1 – 61 Kynor Avenue

Councilman Young made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 61 KYNOR AVENUE, BLOCK 20208, LOT 1”. Seconded by Councilman Hoferkamp.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

FINAL READING: DECEMBER 5, 2018

AUCTION: DECEMBER 19, 2018

Introduction Ordinance #21-2018 – Sale of Municipal Property – Block 20213, Lot 1 – 79 Kynor Avenue

Councilman Hoferkamp made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 79 KYNOR AVENUE, BLOCK 20213, LOT 1. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

FINAL READING: DECEMBER 5, 2018
AUCTION: DECEMBER 19, 2018

Introduction Ordinance #22-2018 – Capital Ordinance DPW & Facilities

Councilman Young made a motion to introduce an ordinance entitled “CAPITAL ORDINANCE PROVIDING FOR PURCHASE OF PUBLIC WORKS EQUIPMENT AND FACILITIES IMPROVEMENT, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$31,000 FROM THE GENERAL CAPITAL FUND BALANCE THEREFOR TO PAY FOR THE COST THEREOF”. Seconded by Councilman Padula.

Councilwoman Galate asked what this money will be used for.

Mr. Tappan responded that we will be purchasing a lawn mower, installing a fuel management system down at the DPW and also be putting a new roof on the small building near the pound.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

FINAL READING: DECEMBER 5, 2018

ADOPTION OF ORDINANCES:

RESOLUTIONS:

Resolution #2018-208 - Canceling General Capital Improvement Authorization Balances

Councilman Young made a motion to adopt a resolution Canceling General Capital Improvement Authorization Balances. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

Resolution #2018-209 – Payment of Bills

Councilman Young made a motion to adopt a resolution authorizing the payment of bills for the meeting of November 7, 2018, pulling invoice numbers 18-01825 and 18-01826. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

Councilman Young made a motion to approve the payment of invoices 18-01825 and 18-01826. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar

Nays: None Absent: Bunce Abstentions: Young

OLD BUSINESS:

NEW BUSINESS:

Amended Federal Aid Agreement – River Styx Streetscape Improvement Project

Councilman Padula made a to approve an amended Federal Aid Agreement for the River Styx Road Streetscape Improvement Project. Seconded by Councilman Hoferkamp.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

Resolution #2018-211 – Waiving Construction Permit Fees

Councilman Young made a motion to adopt a resolution waiving the construction permit fees for the Hopatcong Community Center pursuant to a lease at 47 Hopatchung Road. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

Councilman Padula stated that he was contacted by Wayne Dietz, our Risk Manager, and he let us know that the Borough will be receiving \$191,037 as a dividend.

PUBLIC COMMENT:

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes). Seconded by Councilman Padula. All were in favor.

Bernard Kotchkowski, 53 Northwood Road, addressed the Council regarding the application that he submitted to become a fireman in the Borough. He said that it has stalled in the police department and wanted to know when it will be on a Council agenda.

Mr. Ursin stated that we will look into it and let him know.

Terry Walker, 23 Staten Trail, asked where the new Community Center will be located.

Mayor Francis stated that it will be in the plaza next to RiteAid. He stated that the owner will be renovating it at no cost to the Borough. Everything will be new. The owner wants to give back to the community.

Lynn Owens, wants to know when the fire lane at the end of Squaw will be taken care of.

Mr. Tappan stated that we are hoping to take care of all of them once a year.

David Harris asked if the Hopatcong Pound Foundation is related to the Borough Pound because he was in a store and there was a can soliciting donations for them.

Mr. Ursin stated that they are a non-profit, not associated with the Borough. He told Mr. Harris that he can contact the attorney general if he feels that it is not a legitimate organization.

Mayor Francis stated that they are not a part of the Borough and not under our purview.

Mr. Harris asked what the function of the new community center will be.

Mayor Francis stated that groups such as Project Self Sufficiency, CLEAR and other non-profit groups will be able to use it to provide services to the residents. That way they will not have to go up to Newton to seek assistance. We will be getting it rent free and we will only be waving the \$629 in taxes associated with that unit.

After giving all persons present an opportunity to address the Governing Body, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Hoferkamp. All were in favor.

ADJOURNMENT:

Councilman Young made a motion to adjourn the meeting of November 7, 2018. Seconded by Councilman Padula. All were in favor.

