

**MINUTES  
OF THE MAYOR AND COUNCIL MEETING,  
BOROUGH OF HOPATCONG,  
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD  
HOPATCONG, NEW JERSEY  
JUNE 3, 2015  
OPEN PUBLIC MEETING 7:30 PM**

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**CALL TO ORDER:** Announce Quorum

**OPEN PUBLIC MEETINGS ACT STATEMENT:** Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

**ROLL CALL:** The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Padula, Councilman Schindelar and Mayor Petillo.

Absent: Councilman Young (attending Mayor of Year presentation on behalf of the Mayor.

**MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE:** Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence.

Mayor Petillo offered her condolences to the family of Kathy Mattoon. Kathy worked for the Borough for 40 years as the Police Secretary. She will be greatly missed by all of us.

**PUBLIC COMMENT:** Mayor Petillo opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

David Harris addressed the Governing Body regarding pensions, salaries and who determines what an employee earns.

Mr. Elia responded that there is a salary range put in place so accommodate different circumstances when an employee is hired. Salaries are based on market conditions. Each year the Governing Body looks at the budget which gives a parameter for the salaries.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

**APPROVAL OF MINUTES:**

Councilman Bunce made a motion to approve the meeting minutes of the Regular Meeting held on May 20, 2015. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Galate, Francis, Padula, Schindelar

Nays: None Absent: Young Abstentions: None

**ADMINISTRATOR'S REPORT:**

At this time Robert Elia, Borough Administrator, presented his report for the meeting of June 3, 2015. Mr. Elia reported that there is a resolution on for consideration this evening to appoint Richard Sadowski the OEM coordinator because of the retirement of Robert Haffner. He also said that there are two resolutions on the addendum this evening. One of them addresses the Tufts Trail property that was given to Habitat for Humanity. They no longer want to use the property so the resolution will repeal a prior agreement. The other resolution addressed a deed that was never filed after a property was sold at auction. This will allow the deed to be filed with the County.

**CONSENT AGENDA:** Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Petillo requested a motion to approve the consent agenda.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

**RESOLUTIONS:** (APPROVAL OF THE FOLLOWING):

1. Resolution # 2015-162 - Outside Lien Redemption, Blk: 40106 Lt: 16.
2. Resolution # 2015-163 – Outside Lien Redemption, Blk: 30302 Lt: 3.
3. Resolution # 2015-164 – Outside Lien Redemption, Blk: 10805 Lt: 4.
4. Resolution # 2015-165 – Outside Lien Redemption, Blk: 11111 Lt: 12.

Councilman Bunce made a motion to approve the consent agenda for the meeting of June 3, 2015. Seconded by Councilman Padula. All were in favor.

#### **INTRODUCTION OF ORDINANCES:**

#### **ADOPTION OF ORDINANCES:**

Adoption Ordinance #19-2015 – Sale of Municipal Property, 3 Michigan Trail, Block 40402, Lot 7

Councilman Francis made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 3 MICHIGAN TRAIL, BLOCK 40402, LOT 7”. Seconded by Councilman Bunce.

**Before final roll call, Mayor Petillo will open the meeting to the public for any questions or comments that they may have regarding Ordinance #19-2015.**

There being no one from the public who wished to address the Governing Body regarding Ordinance #19-2015, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar

Nays: None Absent: Young Abstentions: None

#### **AUCTION: JUNE 17, 2015**

Adoption Ordinance #20-2015 – Sale of Municipal Property, Block 50601, Lot 10, 501 Lakeside Avenue

Councilman Bunce made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 501 LAKESIDE AVENUE, BLOCK 50601, LOT 10”. Seconded by Councilman Schindelar.

**Before final roll call, Mayor Petillo will open the meeting to the public for any questions or comments that they may have regarding Ordinance #20-2015.**

There being no one from the public who wished to address the Governing Body regarding Ordinance #20-2015, Councilwoman Galate made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Bunce. All were in favor.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Padula, Schindelar  
Nays: None Absent: Young Abstentions: None

**AUCTION: JUNE 17, 2015**

Adoption Ordinance #21-2015 – Salaries and Compensation

Councilman Bunce made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING CERTAIN PORTIONS OF CHAPTER 43 ‘SALARIES AND COMPENSATION’”. Seconded by Councilman Padula.

**Before final roll call, Mayor Petillo will open the meeting to the public for any questions or comments that they may have regarding Ordinance #21-2015.**

There being no one from the public who wished to address the Governing Body regarding Ordinance #21-2015, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Padula, Schindelar  
Nays: None Absent: Young Abstentions: None

Adoption Ordinance #22-2015 – Salary and Compensation

Councilman Bunce made a motion to adopt an ordinance entitled “AN ORDINANCE ESTABLISHING A MINIMUM AND MAXIMUM RANGE OF SALARY AND COMPENSATION FOR CERTAIN TITLES OF OFFICER AND EMPLOYEES OF THE BOROUGH OF HOPATCONG”. Seconded by Councilwoman Galate.

**Before final roll call, Mayor Petillo will open the meeting to the public for any questions or comments that they may have regarding Ordinance #22-2015.**

There being no one from the public who wished to address the Governing Body regarding Ordinance #22-2015, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Padula, Schindelar  
Nays: None Absent: Young Abstentions: None

Adoption Ordinance #23-2015 – Amending Fence Ordinance

Councilman Francis made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, SUSSEX COUNTY, NEW JERSEY TO AMEND CHAPTER 191, ARTICLE III, PROCEDURE SECTION 191-5 OF THE BOROUGH OF HOPATCONG TO INCLUDE FENCES ON COMMERCIAL PROPERTIES AS ELIGIBLE FOR SITE PLAN WAIVER”. Seconded by Councilwoman Galate.

**Before final roll call, Mayor Petillo will open the meeting to the public for any questions or comments that they may have regarding Ordinance 23-2015.**

There being no one from the public who wished to address the Governing Body regarding Ordinance #23-2015, Councilman Francis made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Padula, Schindelar  
Nays: None Absent: Young Abstentions: None

## **RESOLUTIONS:**

### Resolution #2015-166 – OEM Coordinator

Councilman Bunce made a motion to adopt a resolution appointing Richard Sadowski as the Emergency Management Coordinator for the Borough of Hopatcong for the year 2015. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar

Nays: None Absent: Young Abstentions: None

### Resolution #2015-167 – Base Salaries Part-Time Staff

Councilman Bunce made a motion to adopt a resolution establishing base salaries for Part-Time Staff. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar

Nays: None Absent: Young Abstentions: None

### Resolution #2015-168 – Base Salaries Emergency Dispatchers

Councilman Bunce made a motion to adopt a resolution establishing base salaries for Emergency Dispatchers. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar

Nays: None Absent: Young Abstentions: None

### Resolution #2015-169 – Base Salaries for Management Personnel

Councilman Bunce made a motion to adopt a resolution establishing base salaries for Management Personnel. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar

Nays: None Absent: Young Abstentions: None

### Resolution #2015-170 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of June 3, 2015, pulling check numbers 1233, 35856, 35862, 35886, 35890. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar

Nays: None Absent: Young Abstentions: None

Councilman Bunce made a motion to approve the payment of check number 1233, 35856, 35862, 35886, 35890. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Bunce, Francis, Padula, Schindelar

Nays: None Absent: Young Abstentions: Galate

## **OLD BUSINESS:**

## **NEW BUSINESS:**

### Certification for Rescue Squad Contribution

Councilwoman Galate made a motion to approve the certification from Sussex County for the Hopatcong First Aid Squad receiving financial assistance in the amount of \$2,800 for calendar year 2015. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: Young Abstentions: None

Resolution #2015-171 – Affordable Housing Project

Councilman Bunce made a motion to adopt a resolution terminating the Affordable Housing Project involving 16 Tufts Trail. Seconded by Councilman Francis.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: Young Abstentions: None

Resolution #2015-172 – Authorizing a Deed To Be Filed

Councilman Bunce made a motion to adopt a resolution authorizing a deed to be filed pursuant to Ordinance #28-2001 and the subsequent auction. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: Young Abstentions: None

**PUBLIC COMMENT:**

Mayor Petillo opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

Mara Modes, Ithanell Road, thanked Officer Haffner for his service and offered her condolences to the family of Kathy Mattoon.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Padula.

**ADJOURNMENT:**

Councilman Bunce made a motion to adjourn the meeting of June 3, 2015. Seconded by Councilman Padula. All were in favor.

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Sylvia Petillo, Mayor

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Catherine Schultz, RMC