

**MINUTES  
OF THE MAYOR AND COUNCIL MEETING,  
BOROUGH OF HOPATCONG,  
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD  
HOPATCONG, NEW JERSEY  
JANUARY 16, 2019  
OPEN PUBLIC MEETING 7:30 PM**

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**CALL TO ORDER:** Announce Quorum

**OPEN PUBLIC MEETINGS ACT STATEMENT:** Mayor Francis stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

**ROLL CALL:** The Clerk called the roll and the following members were present: Councilman Hoferkamp, Councilman Padula, Councilwoman Roberts, Councilman Schindelar, Councilman Smith, Councilman Young and Mayor Francis.

**MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE:** Mayor Francis invited all present to salute the flag and to remain standing for a moment of silence.

**COMMITTEE REPORTS:** Mayor Francis allowed each member of the Council, to present their respective committee reports.

Councilman Hoferkamp reported that the Senior Advisory Committee met on January 9, 2019. They discussed Hopatcong hosting the Senior Olympics on June 12, 2019 with a rain date of June 13, 2019. They will be accepting nominations for Senior of the Year for both men and women which will be announced at the Senior Lunch on June 26, 2019.

Councilman Schindelar congratulated Councilman Smith and Councilwoman Roberts and welcomed them to the Council.

Councilman Young reported that the Recreation Commission had their re-org and reappointed Danette Swanson as the Chairperson. They discussed the Summer Recreation Program and hiring two new people to re-structure the program more like a classroom atmosphere. The program fees have increased slightly. The Commission changed the winter movie night from November 29 to December 6. Councilman Young reported that they have 165 basketball players this year and that salary for the coaches was reviewed. Councilman Young congratulated Councilman Smith and Councilwoman Roberts and welcomed them to the Council.

Councilman Smith reported that he met with the Sussex County Chamber of Commerce and made contacts and that flyers were prepared.

Councilman Padula reported that there would be three meetings to put the budget together. Councilman Padula thanked Amanda Nevins and Ron Tappan for getting the Seton Hall reports online.

**PUBLIC COMMENT:**

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes). Seconded by Councilman Schindelar. All were in favor.

Lynn Ritchie, 110 Staten Trail, questioned the audit on the sewer fees that she read about in the newspaper; further questioning when we would have answers.

Mr. Ursin commented that this would be a rate study performed by the Borough's Auditors.

Mayor Francis commented that our CPA would hopefully have the rate study completed by mid-February. They will look at the past five years and look forwards five years; their goal is to have the correct information.

After giving all persons present an opportunity to address the Governing Body, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Roberts. All were in favor.

#### **APPROVAL OF MINUTES:**

Councilman Young mad a motion to approve the meeting minutes of December 19, 2018. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Roberts, Smith

Councilman Padula made a motion to approve the meeting minutes of January 2, 2019. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Padula, Roberts, Smith

Nays: None Absent: None Abstentions: Hoferkamp, Schindelar, Young

#### **ADMINISTRATOR'S UPDATE:**

At this time Borough Administrator, Ron Tappan, updated the Governing Body.

Mr. Tappan informed the Council that new spam servers were installed this week. There is a resolution on the agenda for a civil rights policy for best practices which helps with the Borough's premiums and liabilities. Mr. Tappan commended the DPW who has been working on emergencies such as water leaks. Mr. Tappan mentioned that the Borough would be going out to bid for solid waste.

Councilman Padula commented on the workings of the solid waste fee schedule.

**CONSENT AGENDA:** Mayor Francis requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Francis requested a motion to approve the consent agenda.

#### **CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

#### **REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Zoning Department Monthly/Yearly Report: December 2019.
2. Tax Collectors Report: December 2019.

#### **APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. Fire Department Application: Jason Lobdell.
2. Fire Department Application: Steven Arias.

#### **RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Resolution # 2019-24 Outside Lien Redemption Blk: 40202 Lt: 27.
2. Resolution # 2019-25 Outside Lien Redemption Blk: 20108 Lt: 9.
3. Resolution # 2019-26 Outside Lien Redemption Blk: 30612 Lt: 4.
4. Resolution # 2019-27 Outside Lien Redemption Blk: 30803 Lt: 52.
5. Resolution # 2019-28 Cancellation of Tax Lien Blk: 10810 Lt: 8.
6. Resolution # 2019-29 Outside Lien Redemption Blk: 50415 Lt: 1.

Councilman Young made a motion to approve the consent agenda for the meeting of January 16, 2019. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Smith, Young

Nays: None Absent: None Abstentions: None

## **INTRODUCTION OF ORDINANCES:**

### Introduction Ordinance #01-2019 – Boards and Commissions

Councilman Young made a motion to table an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 5 ENTITLED “BOARDS AND COMMISSIONS”. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Smith, Young

Nays: None Absent: None Abstentions: None

## **ADOPTION OF ORDINANCES:**

## **RESOLUTIONS:**

### **COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

**Mayor Francis** opened the floor for Council nominations to the position of Council President for the year 2019.

### Resolution #2019-01 – Appointing Council President

Councilman Schindelar made a motion to adopt a resolution appointing Bradley Hoferkamp to the position of Council President for the year 2019.

Upon roll call vote:

Ayes: Padula, Roberts, Schindelar, Smith, Young

Nays: None Absent: None Abstentions: Hoferkamp

### Resolution #2019-30 – Appointment of Dorsey and Semrau – Conflict Attorney for Tax Appeals

Councilman Young made a motion to adopt a resolution appointing Dorsey and Semrau as Conflict Tax Appeal Attorney for 2019. Seconded by Councilman Smith.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Smith, Young

Nays: None Absent: None Abstentions: None

### Resolution #2019-31 – Resolution #2019-31 – Transfer of Appropriation Reserves

Councilman Young made a motion to adopt a resolution approving of transfers in the amount of \$235,000 to be made between the 2018 Budget Appropriation Reserves. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Smith, Young

Nays: None Absent: None Abstentions: None

### Resolution #2019-32 – Hiring of Part Time Dispatchers

Councilman Young made a motion to adopt a resolution hiring Patricia Poland and Timothy Sullivan as part time dispatchers at an hourly rate of \$13.30. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Smith, Young

Nays: None Absent: None Abstentions: None

#### Resolution 2019-33 – Payment of Bills

Councilman Young made a motion to adopt a resolution authorizing the payment of bills for the meeting of January 16, 2019. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Smith, Young

Nays: None Absent: None Abstentions: None

#### Resolution #2019-34 – Borough of Hopatcong's Civil Rights Policy

Councilman Padula made a motion to adopt a resolution affirming the Borough of Hopatcong's Civil Rights Policy. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Young

Nays: None Absent: None Abstentions: None

#### Resolution #2019-35 – Hiring of Temporary Seasonal Help

A brief discussion ensued regarding the hourly rate for the Temporary Seasonal Help, and the need to approve the rates before they start.

Councilman Young made a motion to adopt a resolution hiring Norm Sutton and Alyssa Sullivan as Temporary Seasonal Help for the Borough of Hopatcong for the 2019 Summer Recreation Program. Seconded by Councilman Hoferkamp.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Young

Nays: None Absent: None Abstentions: None

#### Resolution #2019-36 – Recreation Fees - 2019 "Camp for Kids

Councilman Young made a motion to adopt a resolution approving of the fees for the 2019 "Camp for Kids" Program as recommended by the Recreation Commission. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Roberts, Schindelar, Young

Nays: None Absent: None Abstentions: None

#### **OLD BUSINESS:**

#### **NEW BUSINESS:**

Mayor Francis informed the Council that the Community Center is nearly finished and could be open in about four to five weeks.

#### **PUBLIC COMMENT:**

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes). Seconded by Councilman Schindelar. All were in favor.

After giving all persons present an opportunity to address the Governing Body, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Schindelar. All were in favor.

#### **COUNCIL COMMENTS:**

#### **ADJOURNMENT:**

Councilman Young made a motion to adjourn the meeting of January 16, 2019. Seconded by Councilman Schindelar. All were in favor..

