

**MINUTES  
FOR THE MAYOR AND COUNCIL MEETING,  
BOROUGH OF HOPATCONG,  
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD  
HOPATCONG, NEW JERSEY  
JANUARY 20, 2014  
OPEN PUBLIC MEETING 5:00 PM**

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**CALL TO ORDER:** Announce Quorum

**OPEN PUBLIC MEETINGS ACT STATEMENT:** Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor notes fire exits)

**ROLL CALL:** The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Hoer, Councilwoman Klein, Councilman Young and Mayor Petillo

**MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE:** Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence

**COMMITTEE REPORTS:** Mayor Petillo allowed each member of the Council, to present their respective committee reports. Nothing to report at this time.

**PUBLIC COMMENT:** To allow public time to review the Agenda, Mayor Petillo stated that Public comments would be held to the end of the agenda.

**ADMINISTRATOR'S REPORT:**

At this time Robert Elia, Borough Administrator, requested an Executive Session at the end of the meeting to discuss a Personnel Issue.

**CONSENT AGENDA:** Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilwoman Galate made a motion to approve the consent agenda of January 20, 2014. Seconded by Councilman Bunce. All were in favor.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Zoning Quarterly Report for the 4Q2013.

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

**RESOLUTIONS:** (APPROVAL OF THE FOLLOWING):

1. Resolution #2014-20 – Outside Lien Redemption, US Bank/Crestar
2. Resolution #2014-21 – Outside Lien Redemption, US Bank/BV001
3. Resolution #2014-22 – Outside Lien Redemption, US Bank/Ebury
4. Resolution #2014-26 – Outside Lien Redemption, US Bank/Pro Capital 3
5. Resolution #2014-27 – Cancellation of Small Balances
6. Resolution #2014-28 – Outside Lien Redemption - Amaco

**INTRODUCTION OF ORDINANCES:**

Introduction Ordinance #01-2014 – Auction of Municipal Property, Block 40217, Lot 27, 52 Jefferson Trail.

Councilman Young made a motion to introduce an ordinance entitled "AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE

COMMONLY KNOWN AS 52 JEFFERSON TRAIL, BLOCK 40217, LOT 27.” Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

**FINAL READING: FEBRUARY 5, 2014**

**AUCTION: FEBRUARY 19, 2014**

**ADOPTION OF ORDINANCES:**

**RESOLUTIONS:**

Resolution #2014-23 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of January 20, 2014, pulling check numbers 2660, 33683, 33685, 33688, 33701. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Councilman Bunce made a motion to authorize the payment of check numbers 2660, 33683, 33685, 33688, 3370. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Hoer, Klein, Young

Nays: None Absent: None Abstentions: Galate

Resolution #2014-24 – Current Fund Budget Transfer

Councilman Bunce made a motion to adopt a resolution authorizing the Finance Officer to make Current Fund Budget Transfers. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-25 – Award of Contract – Elba Point Infrastructure Improvements, Contract 1A – Emergency Backup Generator

Councilman Young made a motion to adopt a resolution awarding a contract to Envirocon, LLC, Hackettstown, NJ in an amount not to exceed \$108,270.00 for the Elba Point Infrastructure Improvements, Contract 1A – Emergency Backup Generator, contingent upon EPA approval. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

**OLD BUSINESS:**

**NEW BUSINESS:**

**PUBLIC COMMENT:** Mayor Petillo opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

Barbara Loring, Ithanell Road stated that she would like to thank the DPW for the snow removal. She also inquired regarding the possibility of the Borough of Hopatcong building a Pet Cemetery on Stanhope/Sparta Road (609) in the Highlands Preservation area.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

## **EXECUTIVE SESSION:**

At this time Robert Elia, Borough Administrator, requested an Executive Session at the end of the meeting to discuss a Personnel Issue.

## **RESOLUTION FOR EXECUTIVE SESSION:**

Councilman Bunce made a motion to adopt a resolution to adjourn into Executive Session to discuss personnel.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HOPATCONG THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Councilman Bunce made a motion to adjourn executive session. Seconded by Councilman Young. All were in favor.

Councilman Bunce made a motion to return to the regular order of business. Seconded by Councilwoman Young. All were in favor.

## **PUBLIC COMMENT:**

**Mayor Petillo** opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

## **ADJOURNMENT:**

Councilman Francis made a motion to adjourn the meeting of January 20, 2014. Seconded by Councilman Bunce. All were in favor.

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Sylvia Petillo, Mayor

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Robert Elia, Acting Municipal Clerk