

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
DECEMBER 5, 2018
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated “This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements.” (Mayor notes fire exits)

ROLL CALL: The Clerk will call the roll.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis will invite all present to salute the flag and to remain standing for a moment of silence.

PRESENTATION:

At this time the Environmental Commission will present the “Sustainable Jersey” Award, which the Borough recently received, to the Governing Body.

COMMITTEE REPORTS: Mayor Francis will allow each member of the Council to present their respective committee reports.

PUBLIC COMMENT: Mayor Francis will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Mayor Francis will request a motion to close the meeting to the public and return to the regular order of business.

APPROVAL OF MINUTES: A motion is in order to approve the meeting minutes of November 7, 2018.

CONSENT AGENDA: Mayor Francis will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Francis will request a motion to approve the consent agenda.

INTRODUCTION OF ORDINANCES:

1. Introduction Ordinance #23-2018 – Partial Vacation of Oneida Avenue Right-of-Way

A motion is in order to introduce an ordinance entitled “AN ORDINANCE PARTIALLY VACATING A PORTION OF ONEIDA AVENUE RIGHT-OF-WAY IN THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY”.

FINAL READING: DECEMBER 19, 2018

ADOPTION OF ORDINANCES:

1. Adoption Ordinance #20-2018 – Sale of Municipal Property – Block 20208, Lot 1 – 61 Kynor Avenue

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW

JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 61 KYNOR AVENUE, BLOCK 20208, LOT 1”.

Before final roll call, Mayor Francis will open the meeting for any questions or comments regarding Ordinance #20-2018.

AUCTION: DECEMBER 19, 2018

2. Adoption Ordinance #21-2018 – Sale of Municipal Property – Block 20213, Lot 1 – 79 Kynor Avenue

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 79 KYNOR AVENUE, BLOCK 20213, LOT 1.

Before final roll call, Mayor Francis will open the meeting to the public for any questions or comments regarding Ordinance #21-2018.

AUCTION: DECEMBER 19, 2018

3. Adoption Ordinance #22-2018 – Capital Ordinance DPW & Facilities

A motion is in order to adopt an ordinance entitled “CAPITAL ORDINANCE PROVIDING FOR PURCHASE OF PUBLIC WORKS EQUIPMENT AND FACILITIES IMPROVEMENT, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$31,000 FROM THE GENERAL CAPITAL FUND BALANCE THEREFOR TO PAY FOR THE COST THEREOF”.

Before final roll call, Mayor Francis will open the meeting to the public for any questions or comments regarding Ordinance #22-2018.

RESOLUTIONS:

1. Resolution #2018-216 – Street Hockey Fees 2019

A motion is in order to adopt a resolution authorizing the fees for the 2019 Street Hockey Program as recommended by the Recreation Commission.

2. Resolution #2018-217 – Payment of Bills

A motion is in order to adopt a resolution authorizing the payment of bills for the meeting of December 5, 2018.

3. Resolution #2018-218 – Borough Holidays

A motion is in order to adopt a resolution authorizing the Borough Holidays for the year 2019.

4. Resolution #2018-220 – Hiring of DPW Employees and Water/Sewer Repairer

A motion is in order to adopt a resolution hiring Justin Leese and Jacob Teates and Kevin Fawthrop as DPW Laborers and Robert Kovacs as a Water/Sewer Repairer at an hourly rate of \$21.14, effective December 10, 2018.

5. Resolution #2018-221 – Field and Lawn Maintenance

A motion is in order to adopt a resolution awarding a competitive contract to Jesse & Sons Lawn Services in an amount not to exceed \$70,000 for Field and Lawn Maintenance.

6. Resolution #2018-228 – New Jersey Infrastructure Trust - \$100,000 Note

A motion is in order to adopt a RESOLUTION OF THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK (F/K/A NEW JERSEY

ENVIRONMENTAL INFRASTRUCTURE TRUST)", TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$100,000 (IN ONE OR MORE SERIES), AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE (IN ONE OR MORE SERIES) TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE (IN ONE OR MORE SERIES) BY THE BOROUGH OF HOPATCONG IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION FINANCING PROGRAM

7. Resolution #2018-229 – Promotion of Keyboarding Clerk1 to Keyboarding Clerk 2

A motion is in order to adopt a resolution approving the promotion of Laura Burns to a Keyboarding Clerk 2, effective June 1, 2018 at an annual salary of \$40,177.59.

OLD BUSINESS:

NEW BUSINESS:

1. Request for Wall in the Municipal Right-of-Way – 126 Windsor Avenue, Block 11010, Lot 12

A motion is in order to approve the request from the owner of 126 Windsor Avenue, Block 11010, Lot 12 to replace a wall in the Municipal Right-of-Way

2. 2018 Best Practices Submission

At this time the Governing Body will review and acknowledge the submission of the 2018 Best Practices Submission.

PUBLIC COMMENT:

Mayor Francis will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, **Mayor Francis** will request a motion to close the meeting to the public and return to the regular order of business.

ADJOURNMENT: **Mayor Francis** will request a motion to adjourn the meeting.