

**MINUTES
FOR THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
FEBRUARY 5, 2014
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor notes fire exits)

ROLL CALL: The Recording Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Hoer, Councilman Young and Mayor Petillo

Absent: Councilwoman Klein

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence

COMMITTEE REPORTS: Mayor Petillo allowed each member of the Council, to present their respective committee reports. Nothing to report at this time.

PUBLIC COMMENT: Mayor Petillo requested a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting held on **December 18, 2013**. Seconded by Councilwoman Galate.

Upon roll call vote:
Ayes: Francis, Galate, Young
Nays: None Absent: Klein Abstentions: Bunce, Hoer

Councilman Bunce made a motion to approve the meeting minutes of the **Regular** Meeting held on **January 7, 2014**. Seconded by Councilwoman Galate.

Upon roll call vote:
Ayes: Bunce, Francis, Galate, Young
Nays: None Absent: Klein Abstentions: Hoer

Councilman Young made a motion to approve the meeting minutes of the 2014 **Reorganization** Meeting held on **January 7, 2014**. Seconded by Councilman Bunce.

Upon roll call vote:
Ayes: Bunce, Francis, Galate, Hoer, Young
Nays: None Absent: Klein Abstentions: None

Councilman Bunce made a motion to approve the meeting minutes of the Regular Meeting held on **January 20, 2014**. Seconded by Councilman Young.

Upon roll call vote:
Ayes: Bunce, Francis, Galate, Hoer, Young
Nays: None Absent: Klein Abstentions: None

APPOINTMENT OF THE RECORDING SECRETARY

Councilman Bunce made a motion to appointment Ann Marie Bell Recording Secretary for the meeting of February 5, 2014. Seconded by Councilman Francis. All were in favor.

ADMINISTRATOR’S REPORT:

Nothing to Report

CONSENT AGENDA: Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Bunce made a motion to approve the consent agenda of February 5, 2014. Seconded by Councilman Young. All were in favor.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

Tax Collector Report – December 2013

APPLICATIONS (APPROVAL OF THE FOLLOWING):

- 1. N.J. State Firemen’s Association Membership Application – Douglas R. Alpers

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

- Resolution #2014-29 – Cancel 1st Half 2014 Taxes
- Resolution #2014-30 – Outside Lien Redemption-US Bank/Crestar
- Resolution #2014-31 – Cancel 2013 Taxes Block 40709 Lot 4
- Resolution #2014-35 – Outside Lien Redemption- Tower/Ebury Fund

ADOPTION OF ORDINANCES:

Adoption Ordinance #01-2014 – Auction of Municipal Property, Block 40217, Lot 27, 52 Jefferson Trail.

Councilman Young made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 52 JEFFERSON TRAIL, BLOCK 40217, LOT 27.” Seconded by Councilman Bunce.

Upon roll call vote:
Ayes: Bunce, Francis, Galate, Hoer, Young
Nays: None Absent: Klein Abstentions: None

AUCTION: FEBRUARY 19, 2014

APPOINTMENTS – BOARDS AND COMMISSIONS

Mayor Petillo shall offer the following names for appointment to the various Boards and Commissions:

<u>Board of Health</u> (Three Year Terms)		
Full Member	Michael Francis (New Term)	exp. 12/31/16
Full Member	Mayor Sylvia Petillo (New)	
	(Replaced Servoss)	exp. 12/31/16
Full Member	Marie Galate	exp. 12/31/15
Full Member	James Vanderhoof	exp. 12/31/14
Full Member	Richard Hoer (Replaced Baker)	exp. 12/31/14
Full Member	Richard Bunce	exp. 12/31/15
Full Member	John Young	exp. 12/31/14

<u>Health Advisory Committee</u> (Two Year Terms)		
Full Member	Yvonne Syto	exp. 12/31/14
Full Member	Henry Schmidt	exp. 12/31/14
Full Member	Fran Valarde	exp. 12/31/15
Full Member	Deb Wharton (NEW)	
	(Replaced Rankin)	exp. 12/31/15
Full Member	Gregg Cardena (NEW)	
	(Replaced Siegel)	exp. 12/31/15

Open Space Commission

Clifford R. Lundin	Council Appointee 2015
Elide Young	Mayor's Appointee 2015
John Young	Councilperson 2015
Sylvia Petillo	Mayor
Michael Rahill	Land Use Board 2015
Joan Reilly	Recreation Commission 2015
MaryLouise Baker	Environmental Commission 2015

LAND USE BOARD

		<u>Term Expires</u>
Mayor Sylvia Petillo	Class I Member (1 Year)	12/31/2014
Ron Jobeless	Class II Member (1 Year)	12/31/2014
Michael Francis	Class III Member (Council Representative)(1 Year)	12/31/2014
Alan Gilbert	Class IV Member (4 Years)	12/31/2017
Robert Duncan	Class IV Member (4 Year)	12/31/2017
John Kieser	Class IV Member (4 Year)(Complete Winfield Term)	12/31/2015
Ken Trumpore	Class IV Member (4 Year)	12/31/2016
Sam Hoagland	Class IV Member (4 Year)(Complete Hoer Term)	12/31/2014
Robert Rehe	Class IV Member (4 Year)	12/31/2014
Richard Schindelar	Alternate I (2 Year)(Complete Hoagland Term) (Environmental Representative)	12/31/2015
Michael Rahill	Alternate II (2 Year)(Complete Kieser Term) (Open Space /Recreation Representative)	12/31/2015
Justin Lijo	Alternate III (2 Year)(Complete Rahill Term)	12/31/2014
Vacate	Alternate IV (2 Year)	

Richard Hoer submitted his letter of resignation.
Roy Winfield submitted his letter of resignation

RESOLUTIONS:**Resolution #2014-34 – Appointments to the Board of Health, Health Advisory Committee, Open Space Commission and Land Use Board for 2014**

Councilman Young made a motion to approve the Mayor's Appointments to Hopatcong Borough Board of Health, Health Advisory Committee, Open Space Commission and the Land Use Board for 2014. Seconded by Councilman Bunce. All were in favor.

Resolution #2014-32 – Shared Animal Control Services Agreement, Jefferson Township

Councilman Young made a motion to adopt a resolution authorizing the Mayor and the Borough Clerk to execute an agreement with the Township of Jefferson for Animal Control Services for the period of January 1, 2014 through December 31, 2015 Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Young
Nays: None Absent: Klein Abstentions: None

Resolution #2014-33 – Shared Animal Control Services Agreement, Borough of Stanhope

Councilman Young made a motion to adopt a resolution authorizing the Mayor and the Borough Clerk to execute an agreement with the Borough of Stanhope for Animal Control Services for the period of January 1, 2014 through December 31, 2015.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Young
Nays: None Absent: Klein Abstentions: None

Adoption Ordinance #01-2014 – Auction of Municipal Property, Block 40217, Lot 27, 52 Jefferson Trail.

Councilman Francis made a motion to open to the public for any questions or comments that they may have regarding Ordinance #01-2014. Seconded by Councilman Bunce.

There being no one from the public who wished to address the Governing Body regarding Ordinance #01-2014, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Francis. All were in favor.

A motion to recall the previous roll call vote for Ordinance #01-2014 was made by Councilman Bunce. Seconded by Councilman Francis.

Recall Previous Roll Call Vote:

Ayes: Bunce, Francis, Galate, Hoer, Young

Nays: None Absent: Klein Abstentions: None

AUCTION: FEBRUARY 19, 2014

Resolution #2014-36 – Contract for Animal Attendant Services

Councilman Bunce made a motion to adopt a resolution authorizing the Mayor to negotiate a contract with the Pound Project Inc. for Animal Attendant Services. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Young

Nays: None Absent: Klein Abstentions: None

Resolution #2014-37 – Payment of Bills

Councilman Bunce made motion to adopt a resolution authorizing the payment of bills for the meeting of February 5, 2014, removing check numbers 1204, 33750, 33774, 33779. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Young

Nays: None Absent: Klein Abstentions: None

Councilman Bunce made motion to authorizing the payment of bills of check numbers 1204, 33750, 33774, 33779. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Hoer, Young

Nays: None Absent: Klein Abstentions: Galate

OLD BUSINESS: Nothing to Report

NEW BUSINESS:

Mayor Petillo received and distributed a copy of the Hopatcong Environmental Commission Annual Report for 2013.

Councilman Bunce reminded the council members that the Knights of Columbus is hosting a Pancake Breakfast on Sunday February 16th from 8am – 12 noon.

Mayor Petillo opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

There being no one from the public who wished to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the meeting of February 5, 2014. Seconded by Councilman Young. All were in favor.

Sylvia Petillo, Mayor

Robert Elia, Acting Municipal Clerk