

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
DECEMBER 19, 2018
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilwoman Galate, Councilman Hoferkamp, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Francis.

Absent; Councilman Bunce

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis invited all present to salute the flag and to remain standing for a moment of silence.

SALE OF MUNICIPAL PROPERTY:

1. Block 20208, Lot 1 – 61 Kynor Avenue – (conforming – min. bid. \$11,900)
2. Block 20213, Lot 1 – 79 Kynor Avenue – conforming – min. bid \$11,250)

Being that there was no one present to bid on either of the properties listed for sale, Councilman Young made a motion to close the auction and return to the regular order of business. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

COMMITTEE REPORTS: Mayor Francis allowed each member of the Council, to present their respective committee reports.

Councilwoman Galate, Councilman Hoferkamp and Councilman Schindelar wished everyone a Merry Christmas and a Happy New Year.

Councilman Young reported that the Municipal Alliance will be holding a movie night, December 21st @ 6:30. Incredibles 2 will be shown. It will not be a "shop and drop" event.

Councilman Young thanked Councilwoman Galate and Councilman Bunce for all of their years of dedicated service to the Borough and that he will be happy to work with them again in the future.

Councilman Padula reported that the Redevelopment Committee went down to Seton Hall to watch the presentation regarding the Redevelopment area. He stated that it was very informative and done very professionally. He stated that he would have liked the students to come to present it to the public at a Council meeting but that they have classes on Wednesday nights. He stated that he will get a copy not only of the Powerpoint presentation but the video so that it can be put on our website. It can be used as a tool for prospective investors. It was well worth the \$3,000 that the Borough spent because the information that was gathered will be very valuable going forward.

Councilman Padula thanked Councilwoman Galate for her years of service and for her guidance. She provided him with valuable insight into being a Councilman and on the importance of following procedure. He thanked her for mentoring him.

Councilman Padula also thanked Councilman Bunce for his years of service and for giving him a voice in their shared committees. He also thanked him for all of his help in understanding the municipal budget process.

Mayor Francis stated that he too thinks that the Seton Hall project was very valuable and that the students did a great job. He would definitely consider pursuing more help and expand upon this project. It can definitely be used as a planning tool moving forward.

Mayor Francis also thanked Councilwoman Galate and Councilman Bunce for their years of service. He stated that they each had their own styles which was important and effective.

PUBLIC COMMENT:

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes). Seconded by Councilman Padula. All were in favor.

Peter Frectling, 443 River Styx Road, asked how the public can see the Seton Hall report and Councilman Padula stated that he will be trying to make it available on the Borough's website.

After giving all persons present an opportunity to address the Governing Body, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Schindelar. All were in favor.

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting and Executive Session held on December 5, 2019. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

ADMINISTRATOR'S REPORT: At this time, Borough Administrator, Ron Tappan, presented his report for the meeting of December 19, 2018.

Mr. Tappan stated that the contract for Solid Waste is over in June of 2019 and that he is working on the bid spec. He stated that he would like to put the bids out now so that we will have an idea of cost early in the budget process. He stated that he has been in discussions with the Board of Education to perhaps piggyback on the bid. Right now they have a year to year agreement with whoever wins the State contract. Mr. Tappan also stated that the Community Center remodel is progressing. The contractor has taken out the permits and they will be bringing in color samples this week.

CONSENT AGENDA: Mayor Francis requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Zoning Department Report: November 2018.
2. Tax Collector's Report: November 2018.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. Blue Light Permit Application: Bernard K. Kotchkowski.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Resolution # 2018-231 Refund Tax Overpayment, Blk: 40209 Lt: 32.

2. Resolution # 2018-233 Outside Lien Redemption, Blk: 40204 Lt: 26.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Young made a motion to approve the consent agenda. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

INTRODUCTION OF ORDINANCES:

ADOPTION OF ORDINANCES:

Adoption Ordinance #23-2018 – Partial Vacation of Oneida Avenue Right-of-Way

Councilman Young made a motion to adopt an ordinance entitled “AN ORDINANCE PARTIALLY VACATING A PORTION OF ONEIDA AVENUE RIGHT-OF-WAY IN THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY”. Seconded by Councilman Schindelar.

Before final roll call, Mayor Francis opened the meeting to the public for any questions or comments that they have regarding Ordinance #23-2018.

David Harris asked if this piece of property is being sold and Mr. Ursin stated that it will be vacated at the request of the resident who owns property on both sides of the Oneida Way Right-Of-Way. He will then combine all of the properties together.

There being no one else from the public who wished to address the Governing Body regarding Ordinance #23-2018, Mayor Francis closed the meeting to the public and return to the regular order of business.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

RESOLUTIONS:

Resolution #2018-230 – Drive Sober or Get Pulled Over

Councilman Young made a motion to adopt a resolution declaring our support for the Drive Sober or Get Pulled Over 2018 Year End Holiday Crackdown from December 7, 2018 through January 1, 2019 and pledges to increase awareness of the dangers of drinking and driving. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

Resolution 2018 - 232 – Payment of Bills

Councilman Young made a motion to adopt a resolution authorizing the payment of bills for the meeting of December 19, 2018, pulling invoice numbers 18-00210, 00337, 00347, 01107, 01925, 02082, 02123, 02122, and 02112. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

Councilman Young made a motion to approve the payment of invoice numbers 18-00210, 00337, 00347, 01107, 01925, 02082, 02123, 02122, and 02112. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: Galat

OLD BUSINESS:

Councilwoman Galate once again asked if her old emails from her Borough gmail account are accessible. She stated that she should be able to view them as they are her emails.

Mr. Tappan stated that we can set the files up on a local machine and she can come view them.

Councilwoman Galate asked if they were on the Clerk's computer and the Administrator responded that they are. She asked if she could come view them with the Clerk and the Administrator said that she and the Clerk could coordinate that. Councilwoman Galate stated that we need to find out what the IT company did when the transferred over the date.

Mr. Tappan stated that he will ask Quikteks to memorialize exactly what they did.

Councilman Padula asked why the files cannot be put on a thumb drive so that Councilwoman Galate could access them at home.

Mr. Tappan stated that she would ask Quikteks.

Councilman Padula asked Mr. Tappan why the spam problem that we are having is not under control. He asked why it hasn't been taken care of. He stated that this is putting the Borough in jeopardy as emails could possibly be leaked out.

Councilwoman Galate stated that we need to protect the Borough. What if someone OPRA's the emails and they are not accessible to the Clerk?

Mr. Tappan stated that no one should open attachments if they are no sure who the sender is.

Councilwoman Galate stated that she thinks that the Borough website needs to be revamped to allow for more resident interaction. Residents should be able to pay on-line to make it easier for them.

Mr. Tappan stated that we are looking for a new vendor but as with everything it will come with a cost.

NEW BUSINESS:

2019 Impound and Veterinary Services Contract – The Animal Hospital of Roxbury

Councilman Padula made a motion is in order to enter into a contract with The Animal Hospital of Roxbury for 2019 Impound and Veterinary Services for the period of one year, effective January 1, 2019. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

PUBLIC COMMENT:

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes). Seconded by Councilman Schindelar. All were in favor.

Bernie Kotchkowski just wanted to make sure that the Borough is backing up the server with regards to the missing emails.

Mr. Tappan stated that it was the old gmail accounts, not the .org addresses that we are having a problem with.

Helmut Rehe, 501 Naritcong thanked the Council for having the nets taken down but stated that the leaves were not cleaned up.

David Harris stated that the lighting going into the school parking lot is very poor. He was told to bring that issue to the attention of the Board of Education. Mr. Harris also stated that he talked to the County and they told him that Lakeside Blvd is on the

schedule of roads to be paved next year. He thanked Councilwoman Galate for all of her hard work on the Farmer's Market.

Heather Fiore, 313 Windsor Road, stated that she submitted sewer questions to the Administrator and she has some follow up questions.

After giving all persons present an opportunity to address the Governing Body, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Schindelar. All were in favor.

ADJOURNMENT:

Councilman Young made a motion to adjourn the meeting of December 19, 2018. Seconded by Councilman Padula. All were in favor.

Michael Francis, Mayor

Catherine Schultz, RMC