

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
JUNE 18, 2014
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilwoman Klein, Councilman Padula, and Mayor Petillo.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence.

PUBLIC COMMENT: Mayor Petillo opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

Dale Sloat, 320 Hudson Avenue, made a statement of his intention to retire as of June 1 next year. He requested that certain items be revised/removed from his agreement with the Administrator. He will have a meeting with his direct supervisor and management to discuss the details.

Arlene Trumpore Cramer, 42 Wildwood Shores Road, requested a meeting in private with the Mayor and/or Administrator regarding a number of facebook printouts she wants to share with them.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

COMMITTEE REPORTS: Mayor Petillo allowed each member of the Council, to present their respective committee reports.

Councilwoman Galate reported that the Seniors would be holding a meeting on July 3 at 10am. She also shared that approximately 96 people attended the installation of officers meeting held this year. The Senior Picnic will be held on June 28 and the Hopatcong Farmer's Market is scheduled to start again on June 15 from 9am-2pm.

Councilman Francis is excited that the Farmers Market will be reopening on Sunday. He also stated that the Real Estate committee has been working hard and you will see an aggressive approach to trying to return property back to the tax rolls with future Auctions of Property.

Councilman Young reported that the Recreation Commission is working hard. They are finalizing the Recreation program which starts in 10 days. Hopatcong Days, Ice Cream Social and Movies in the Park are some upcoming events.

Councilman Bunce reported that the DPW is 50% complete with their maintenance of the winter equipment getting ready for next year and work will begin soon for a new Salt Bin. The Finance committee will hold a mid-year review next week. Water and Sewer will be finalizing the Grease Trap Ordinance.

Councilman Padula shared his experience with a new website called Nerd Wallet that listed Hopatcong as the 7th Best Place To Live In the State of New Jersey and that 92% of the homes are owned by residents and that the taxes are paid by homeowners not commercial property owners. Hopatcong is an Affordable place to live.

APPROVAL OF MINUTES:

Councilman Bunce made a motion to approve the meeting minutes of April 16, 2014 and May 7, 2014. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Young

Nays: None Absent: None Abstentions: Padula

ADMINISTRATOR'S REPORT: At this time Robert Elia, Borough Administrator, presented his report for the meeting of June 18, 2014.

Mr. Elia shared the upcoming items on the agenda for the Clean Communities Grant, the Tax Collector preparing to conduct an Electronic Tax Sale, the Certification of the Annual Audit and the Approval of the Corrective Action Plan.

CONSENT AGENDA: Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Bunce made a motion to approve the consent agenda of June 18, 2014. Seconded by Councilman Young. All were in favor

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

Zoning Department – Monthly Report – May 2014

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS: (APPROVAL OF THE FOLLOWING)

Resolution #2014-145 – Cancellation of 2014 taxes

Resolution #2014-146 – Outside Lien Redemption - Tower

Resolution #2014-153 - Outside Lien Redemption - US Bank/BV001

Resolution #2014-154 - Outside Lien Redemption - US Bank/BV001

Resolution #2014-155 - Refund Tax Overpayment - Corelogic

INTRODUCTION OF ORDINANCES:

Ordinance #15-2014 – Amending Certain Zoning Map Block, Lots

Councilwoman Galate made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING AMENDING THE ZONING MAP FOR BLOCK 10701 LOTS 2, 3, 6, 8, 9, and 10 and BLOCK 10601 LOTS 8, 14, 15 and 18 TO BE INCLUDED IN THE B-2 ZONE”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

FINAL READING: AUGUST 5, 2014

Introduction Ordinance #16-2014 – Auction of Municipal Property, Block 50207, Lot 17, 22 Caribou Trail.

Councilman Bunce made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 22 CARIBOU TRAIL, BLOCK 50207, LOT 17”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

FINAL READING: JULY 2, 2014

ADOPTION OF ORDINANCES:

Ordinance 12-2014 – Appropriate \$10,000 from Municipal Open Space/Recreation Trust

Councilman Bunce made a motion to adopt an ordinance entitled “AN ORDINANCE TO APPROPRIATE \$10,000 FROM MUNICIPAL OPEN SPACE/RECREATION TRUST FOR THE PURPOSE OF RECREATIONAL IMPROVEMENTS”. Seconded by Councilman Young.

Before final roll call, Mayor Petillo opened the meeting to the public for any questions or comments regarding Ordinance #12-2014.

There being no one from the public who wished to address the Governing Body regarding Ordinance #12-2014, Councilwoman Galate made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Bunce. All were in favor.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

Ordinance #13-2014 – Auction of Municipal Property, Block 11112, Lot 11, 110 West End Avenue.

Councilman Bunce made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS A 110 West End Avenue, BLOCK 11112, LOT 11”. Seconded by Councilman Young.

Before final roll call, Mayor Petillo opened the meeting to the public for any questions or comments regarding Ordinance #13-2014.

There being no one from the public who wished to address the Governing Body regarding Ordinance #13-2014, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Bunce. All were in favor.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

Introduction Ordinance #14-2014 – Auction of Municipal Property, Block 11114, Lot 18, 113 Metro Trail.

Councilman Young made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS A 13 Metro Trail, BLOCK 11114, LOT 18”. Seconded by Councilman Bunce.

Before final roll call, Mayor Petillo opened the meeting to the public for any questions or comments regarding Ordinance #14-2014.

There being no one from the public who wished to address the Governing Body regarding Ordinance #14-2014, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

RESOLUTIONS:

Resolution #2014-144 – Special Item of Revenue – 2014 Clean Communities Grant

Councilman Young made a motion to adopt a resolution requesting the Director of the Division of Local Government Services to approve the insertion of a Special Item of Revenue in the amount of \$29,764.22 for the 2014 Clean Communities Grant into the 2014 Budget of the Borough of Hopatcong. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-147 – Amending Certain 2014-2015 Liquor Licenses

Councilwoman Galate made a motion to amend Resolution 2014-141 removing the renewal of 2014-2015 Liquor Licenses (BBT Management Inc., Pilinci Group Inc). Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-148 – Renewal of Certain 2014-2015 Liquor Licenses

Councilwoman Galate made a motion to adopt a resolution authorizing the renewal of certain 2014-2015 Liquor Licenses (BBT Management Inc., Pavinci Italian Grill, Inc.) Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-149 – Authorizing the Tax Collector to complete application to participate in Electronic Tax Sale

Councilwoman Galate made a motion to adopt a resolution authorizing the Tax collector to complete application to participate in electronic Tax Sale Process. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-150 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of June 18 2014, pulling check numbers 1213, 3220, 34416, 34410, and 34384. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young

Nays: None Absent: None Abstentions: None

Councilman Bunce made a motion to approve the payment of check numbers 1213, 3220, 34416, 34410, and 34384. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Klein, Padula, Young

Nays: None Absent: None Abstentions: Galate

Resolution #2014-151 – Certification of Annual Audit

Councilman Bunce made a motion to adopt a resolution certifying the 2013 Annual Audit. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young
Nays: None Absent: None Abstentions: None

Resolution #2014-152 – Corrective Action Plan

Councilman Young made a motion to adopt a resolution approving of the Corrective Action Plan for the 2013 Audit as submitted by the Borough's CFO. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young
Nays: None Absent: None Abstentions: None

OLD BUSINESS:

Hopatcong AFO Report

NEW BUSINESS:

Certification for Rescue Squad Contribution

Councilman Bunce made a motion to approve of the Hopatcong First Aid Squad receiving financial assistance in the amount of \$2,800 from the County of Sussex for the calendar year 2014. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Klein, Padula, Young
Nays: None Absent: None Abstentions: None

PUBLIC COMMENT:

Mayor Petillo opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

Jan Sloat, 320 Hudson Avenue, distributed a clean copy of Dales notes for his review with his supervisor/managers regarding job expectations listing. She also wants to create an image of Hopatcong, which is not just a Town by the lake, there are many towns by the lake but we should create an image. She recommends holding a local crafts festival with boutique tourism like functions to attract the manhattan artists (Artists Co-op) festival. She would also like to have a Dog Park in Hopatcong.

Danielle Dixon-Boyle, 123 Sharp Avenue would like to know the process to obtain property from the borough, specially a paper road on Lil Chester Road.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

COUNCIL COMMENTS:

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the meeting of June 18, 2014. Seconded by Councilman Francis. All were in favor.