

**MINUTES  
OF THE MAYOR AND COUNCIL MEETING,  
BOROUGH OF HOPATCONG,  
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD  
HOPATCONG, NEW JERSEY  
JULY 6, 2016  
EXECUTIVE SESSION 6:00 PM  
OPEN PUBLIC MEETING 7:30 PM**

---

**CALL TO ORDER:** Announce Quorum

**OPEN PUBLIC MEETINGS ACT STATEMENT:** Mayor Petillo stated “This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements.” (Mayor noted fire exits)

**ROLL CALL:** The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Schindelar, Councilman Young and Mayor Petillo.

Absent: Councilman Padula

**RESOLUTION FOR EXECUTIVE SESSION:**

Mayor Petillo requested a motion to adopt a resolution to adjourn into Executive Session to discuss personnel.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HOPATCONG THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Schindelar, Young

Nays: None Absent: Padula Abstentions: None

**MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE:** Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence.

**PRESENTATIONS:**

Winners of the Pound “Road Naming” Contest

At this time Mayor Petillo presented a “You make a Difference” Award to the winners of the Pound “Road Naming” Contest – Brian Tobar, Tyler Alvarez and Megan Dunlap.

Pack 88 – The Clean-up at Crescent Cove Beach

At this time, Mayor Petillo will present awards to the members of Pack 88 for their Clean-up of Crescent Cove Beach.

Councilman Bunce made a motion to take a 10 minute recess. Seconded by Councilman Young. All were in favor.

Councilman Bunce made a motion to return to the regular order of business. Seconded by Councilman Young. All were in favor.

**COMMITTEE REPORTS:** Mayor Petillo allowed each member of the Council, to present their respective committee reports.

Councilman Bunce reported that the DPW salt shed is up and that the DPW is currently working on maintenance, getting ready for another winter.

Councilman Young reported that the Firing Range Committee is nearing the end of the exploration stage. They have met with the engineer and have reviewed 12 locations. 8 of those were eliminated and the remaining 4 are being looked at with regard to cost, viability, safety etc.

Councilman Young also reported that the Recreation Commission had a meeting and that 158 campers have signed up for the Summer Camp. They also discussed the upcoming Hopatcong Days celebration.

Councilman Young stated that the Environmental Commission held their National Trails Day Hike and that 15 people attended. They may move it to another time of year next year as June is very hot. He reported that Sussex County Day has been rescheduled for September 18, 2016. He also reported that the newly formed Creative Arts Council will be holding an "Apple Pie and Art" event on September 24, 2016.

Councilman Schindelar stated that this Saturday is Hopatcong Days and that he hopes everyone attends.

Councilman Francis reported that the Farmer's Market is in full swing and that all of the vendors are doing very well. The market is dog friendly and the alpacas are at the market, making it a fun time.

Councilman Francis also reported that the Deer Management Task Force will be meeting soon and that they will be making a recommendation to the Council regarding this year's hunt. He also discussed his plan for a "Forest Management Plan". If we have a plan it will allow the Borough to apply for grants which can be used for mapping and inventory of our forests.

Councilwoman Galate stated that the "Dog Dayz of Summer" event will be held on August 14<sup>th</sup> at the Farmer's Market. There will be many vendors with dog related products. She also stated that this Friday will be the "Miss Hopatcong" pageants. She reported that Hopatcong Days is this weekend and that the Senior picnic was held last weekend and that 169 people attended. Nancy Smith and Henry Schmidt were names the 2016 "Seniors of the Year".

Mayor Petillo thanked the Lake Hopatcong Foundation for hosting the Cruise for Veterans this past weekend. She stated that it was very well attended and that it was very touching. It was a beautiful tribute to those who sacrificed so much of themselves.

**PUBLIC COMMENT:** Mayor Petillo opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

#### **APPROVAL OF MINUTES:**

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting and the Executive Session held on June 15, 2016. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Francis, Galate, Schindelar, Young

Nays: None Absent: Padula Abstentions: Bunce

**CONSENT AGENDA:** Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Petillo** requested a motion to approve the consent agenda.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Township of Roxbury: Ordinance 7-2016, Amend Chapter X111, Affordable Housing as an additional permitted use in the GU Government Use District.

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Tax Department Monthly Report: May 2016.
2. Overtime Report: June 2016.

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

**RESOLUTIONS:** (APPROVAL OF THE FOLLOWING):

1. Resolution # 2016-163: Outside Lien Redemption, Blk: 11004 Lt: 27.
2. Resolution # 2016-164: Outside Lien Redemption, Blk: 11304 Lt: 2.
3. Resolution # 2016-165: Outside Lien Redemption, Blk: 40319 Lt: 12.
4. Resolution # 2016-167: Outside Lien Redemption, Blk: 11013 Lt: 13.
5. Resolution # 2016-169: Extended Grace Period 2016 Tax Payments.
6. Resolution # 2016-170: Outside Lien Redemption, Blk: 11004 Lt: 8.
7. Resolution # 2016-171: Outside Lien Redemption, Blk: 40507 Lt: 7.
8. Resolution # 2016-173: Outside Lien Redemption, Blk: 11110 Lt: 21.
9. Resolution # 2016-174: Outside Lien Redemption, Blk: 11004 Lt: 11, Blk: 30501 Lt: 52, Blk: 40107 Lt: 3, Blk: 40205 Lt: 3.
10. Resolution # 2016-175: Outside Lien Redemption, Blk: 10401 Lt: 12, Blk: 11107 Lt: 42, Blk: 11108 Lt: 17, Blk:30501 Lt: 4, Blk: 30606 Lt: 8, Blk: 40207 Lt: 5.

Councilman Bunce made a motion to approve the Consent Agenda for the meeting of July 7, 2016. Seconded by Councilwoman Galate. All were in favor.

**INTRODUCTION OF ORDINANCES:**

**Introduction Ordinance #19-2016 – Agreement with Verizon Wireless**

Councilman Schindelar made a motion to table an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING RIGHT OF WAY USE AGREEMENT WITH VERIZON WIRELESS FOR THE PURPOSES OF PROVIDING TELECOMMUNICATION SERVICES”. Seconded by Councilman Young.

Mr. Richard Komissor, Verizon Representative, addressed the Governing Body regarding the proposed request. He stated that the wireless network is currently stressed and that 2 feet tall antennae will be placed on one of the utility poles. He believes that only one will be erected in the River Styx area.

Councilman Schindelar had many questions regarding the installation and asked if the ordinance could be tabled until more information is given. The Council agreed to table the ordinance.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Schindelar, Young

Nays: None Absent: Padula Abstentions: None

**FINAL READING: AUGUST 3, 2016**

**Introduction Ordinance #20-2016 – Auction of Municipal Property – 450 Maxim Drive, Block 41204, Lot 2**

Councilman Young made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING EH SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 450 MAXIM DRIVE, BLOCK 41204, LOT 2”. Seconded by Councilwoman Galate.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Schindelar, Young  
Nays: None Absent: Padula Abstentions: None

**FINAL READING: AUGUST 3, 2016**  
**AUCTION: SEPTEMBER 7, 2016**

**ADOPTION OF ORDINANCES:**

Adoption Ordinance #18-2016 – Beams Lane

Councilman Young made a motion to adopt an ordinance entitled “AN ORDINANCE TO RELEASE AND EXTINGUISH THE RIGHT OF THE PUBLIC ON A PORTION OF BEAMS LANE”. Seconded by Councilman Schindelar.

**Before final roll call, Mayor Petillo opened the meeting to the public for any questions or comments regarding Ordinance #18-2016.**

**There being no one from the public who wished to address the Governing Body regarding Ordinance #18-2016, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.**

**RESOLUTIONS:**

Resolution #2016-161- Certification of the Annual Audit

Councilman Bunce made a motion to adopt a resolution certifying the 2015 Annual Audit. Seconded by Councilman Young.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Schindelar, Young  
Nays: None Absent: Padula Abstentions: None

Resolution #2016-162 – Corrective Action Plan

Councilman Bunce made a motion to approve the Corrective Action Plan for the 2015 audit as prepared by the CFO. Seconded by Councilman Young.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Schindelar, Young  
Nays: None Absent: Padula Abstentions: None

Resolution #2016-166 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of July 6, 2016. Seconded by Councilman Young.

Upon roll call vote:  
Ayes: Bunce, Francis, Schindelar, Young  
Nays: None Absent: Padula Abstentions: Galate

Resolution #2016-168 – Interlocal Agreement with Cooperative Entity for Purchase of Fire Apparatus

Councilman Bunce made a motion to enter into an interlocal agreement with a nationally recognized cooperative entity for the purpose of purchasing fire apparatus. Seconded by Councilman Young.

Upon roll call vote:  
Ayes: Bunce, Francis, Galate, Schindelar, Young  
Nays: None Absent: Padula Abstentions: None

Resolution #2016-172 – Renewal of Certain 2016-2017 Liquor Licenses

Councilman Young made a motion to remove a resolution approving of certain 2016-2017 Liquor Licenses – FTN Liquors (dba The Lake House) from the agenda. Seconded by Councilman Bunce. All were in favor.

Resolution #2016-176 – Authorizing Contracts Under Morris County Cooperative Pricing Council

Councilman Bunce made a motion to adopt a resolution authorizing contracts under the Morris County Cooperative Pricing Council (“MCCPC”) pursuant to N.J.S.A. 40A:11-11(5). Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Schindelar, Young

Nays: None Absent: Padula Abstentions: None

Resolution #2016-177 – Agreement with the Morris County Cooperative Pricing Council

Councilman Young made a motion to adopt a resolution authorizing the execution of an agreement with the Morris County Cooperative Pricing Council to renew membership therein for the period of October 1, 2016 through September 20, 2021. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Schindelar, Young

Nays: None Absent: Padula Abstentions: None

**OLD BUSINESS:**

Councilwoman Galate asked the Clerk to send the newly adopted BOH ordinance regarding fees to the Police Department, ACO and the Borough Administrator.

**NEW BUSINESS:**

Hopatcong Creative Arts Council

Mayor Petillo asked the Council if it would be ok if the Creative Arts Council were to hold a raffle, sponsored by the Warriors, on Hopatcong Days.

Councilman Francis made a motion to approve a raffle to be sponsored by the Warriors on Hopatcong Days to benefit the Hopatcong Creative Arts Council. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Galate, Francis, Schindelar, Young

Nays: None Absent: Padula Abstentions: None

**PUBLIC COMMENT:**

**Mayor Petillo** opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

David Harris once again asked about the repair to the skate park and Councilwoman Galate responded that is on the DPW list. Mr. Harris asked about the beautification project on Hopatchung Road that is currently underway. Mayor Petillo stated that new lighting will be erected as well as curbing.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

**ADJOURNMENT:**

Councilman Bunce made a motion to adjourn the meeting of July 6, 2016. Seconded by Councilwoman Galate. All were in favor.

---

Sylvia Petillo, Mayor

---

Catherine Schultz, RMC