

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
MAY 4, 2016
EXECUTIVE SESSION 7:00 PM
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor notes fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Petillo.

RESOLUTION FOR EXECUTIVE SESSION:

Councilman Bunce made a motion to adopt a resolution to adjourn into Executive Session to discuss personnel. Seconded by Councilman Young. All were in favor.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HOPATCONG THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the Executive Session of May 4, 2016. Seconded by Councilman Young. All were in favor.

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Petillo.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence.

COMMITTEE REPORTS: Mayor Petillo allowed each member of the Council, to present their respective committee reports.

Councilwoman Galate reported that the Senior meeting is tomorrow and that Sheriff Mike Strada will be the guest speaker. She also stated that the Senior picnic will be on June 25th at 12:00 pm. Councilwoman Galate also reported that the Farmer's Market

preparations are coming along and that the committee is in the process of creating this year's bag.

Councilman Francis stated that currently there are seventeen vendors signed up for the Farmers Market and that we anticipate more signing on. He also reported that an investor has contacted him to discuss putting solar panels on the old landfill.

Councilman Young reported that the Recreation Commission discussed the summer program and that the director will be attending their next meeting. He also stated that the Recreation Commission will be holding a movies night on May 6th at the high school and an ice cream social on August 6th. Also, all of the spring sports have started and the skating program has 114 skaters.

Councilman Young stated that he had nothing to report from the Firing Range Committee. He reported that the Environmental Commission didn't meet but that they attended a workshop given by ANJEC on "Green Infrastructure".

Councilman Bunce reported that there are three capital ordinances on this evening's meeting for consideration. He also reported that the Ambulance Squad is moving forward with their construction plans. Councilman Bunce stated that the Armed Forces Relief Fund is holding their Sheriff's Reception on May 26th at Pavinci's and that the Knights of Columbus is holding a Mother's Day Pancake Breakfast this Sunday at St. Jude's.

Councilman Padula stated that the Redevelopment Committee recommends to the Council that they adopt a resolution allowing the Borough to apply for a Marketing Grant. If awarded it would be used to create a brochure advertising the development going on in the town.

Mayor Petillo reported that Thursday is the National Day of Prayer and that on Saturday there will be a 5K in the Borough. She also stated that on Sunday there will be a Hunger Walk, Sussex County Day has been rescheduled for June 5th. She also stated that Hopatcong was featured on News 12 NJ Spotlight with Della Crews. The show highlighted Hopatcong's past, present, 9/11 Memorial and Sgt. Michael Kirspel Jr and the sacrifice he made for our County.

PUBLIC COMMENT: Mayor Petillo opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

David Harris asked about the capital ordinances and what the money will be spent on. Mr. Elia responded that the improvements are listed in each ordinance and generally they are items that have a life span over 5 years.

Mr. Harris asked about the resolutions for certain employees of the Borough and Mr. Elia responded that they are for employees who are now taking on more duties. We had to wait until after the budget was adopted to adopt the resolutions.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting held on April 20, 2016. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Bunce

ADMINISTRATOR'S REPORT:

At this time Robert Elia, Borough Administrator, presented his report for the meeting of May 4, 2016. He stated that there is a resolution putting the grant monies that were received for the new FEMA backup generator into the 2016 budget.

CONSENT AGENDA: Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent

agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Petillo** requested a motion to approve the consent agenda.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Tax Collector Monthly Report: March 2016.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. Water Service Application: Blk: 11110 Lt: 15.
2. Social Affair Permit, Wounded Warriors in Action Foundation: Hudson Farm Club, 6/28/16.

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Resolution # 2016-112- Outside Lien Redemption: Blk: 31405 Lt: 2.
2. Resolution #2016-114-Refund of Payment for Marriage License: Laura Backman.
3. Resolution # 2016-115- Outside Lien Redemption: Blk: 11005 Lt: 37.
4. Resolution # 2016-116- Outside Lien Redemption: Blk: 11105 Lt: 16

Councilman Young made a motion to approve the consent agenda for the meeting of May 4, 2016. Seconded by Councilman Bunce. All were in favor.

INTRODUCTION OF ORDINANCES:

Introduction Ordinance #13-2016 – Bond Ordinance – Capital Improvements

Councilman Bunce made a motion to introduce an ordinance entitled “A BOND ORDINANCE PROVIDING FOR VARIOUS 2016 CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE “BOROUGH”); APPROPRIATING \$1,504,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,428,800 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: MAY 18, 2016

Introduction Ordinance #14-2016 – Bond Ordinance – Water Utility

Councilman Bunce made a motion to introduce an ordinance entitled “A BOND ORDINANCE PROVIDING FOR VARIOUS 2016 WATER UTILITY IMPROVEMENTS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE “BOROUGH”); APPROPRIATING \$135,000 THEREFOR FROM THE WATER UTILITY OF THE BOROUGH AND AUTHORIZING THE ISSUANCE OF \$120,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: MAY 18, 2016

Introduction Ordinance #15-2016 – Bond Ordinance – Sewer Utility

Councilman Bunce made a motion to introduce an ordinance entitled “A BOND ORDINANCE PROVIDING FOR VARIOUS 2016 SEWER UTILITY IMPROVEMENTS,

BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE "BOROUGH"); APPROPRIATING \$285,000 THEREFOR FROM THE SEWER UTILITY OF THE BOROUGH AND AUTHORIZING THE ISSUANCE OF \$275,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF". Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: MAY 18, 2016

Introduction Ordinance #16-2016 – Capital Ordinance – FEMA Generator Replacement

Councilman Young made a motion to introduce an ordinance entitled "A CAPITAL ORDINANCE PROVIDING FOR THE GENERATOR REPLACEMENT PROJECT, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$251,000, INCLUDING A GRANT IN THE AMOUNT OF \$210,000 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND \$41,000 FROM THE RESERVE FOR IMPROVEMENTS – FEMA TO PAY FOR THE COST THEREOF". Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: MAY 18, 2016

ADOPTION OF ORDINANCES:

RESOLUTIONS:

Resolution #2016-113 – Waiver for Payment of Fire Prevention Permits

Councilwoman Galate made a motion to adopt a resolution waiving the payment of a Fire Prevention Fee for any vendor approved by Administration to participate in a Borough sponsored event. Seconded by Councilman Young. All were in favor.

Resolution #2016-117 – Assistant DPW Superintendent – Dave Whittaker

Councilman Bunce made a motion to adopt a resolution approving the duties, responsibilities and compensation for the Assistant DPW Superintendent – Dave Whittaker. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2016-118 – Clean Communities Coordinator/Building & Grounds/Maintenance of Parks Employee – Stephen Millian

Councilman Bunce made a motion to adopt a resolution approving the duties, responsibilities and compensation for the Clean Communities Coordinator/Building & Grounds/Maintenance of Parks Employee – Stephen Millian. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2016-119 – Police Department Clerk 3 – Jacki Hangley

Councilman Bunce made a motion to adopt a resolution approving the duties, responsibilities and compensation for Police Department Clerk 3 – Jacki Hangley. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2016-120 – Keyboarding Clerk 2 – Joy Basenese

Councilman Bunce made a motion to adopt a resolution approving the duties, responsibilities and compensation for Keyboarding Clerk 2 – Joy Basenese. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2016-121 – C.L.E.A.R. Program

Councilman Bunce made a motion to adopt a resolution in support of the Sussex County C.L.E.A.R. Program – Community Law Enforcement Addiction Recovery. Seconded by Councilman Young. All were in favor.

Resolution #2016-122 – Special Item of Revenue – NJDOT 2016 Aid Program

Councilman Bunce made a motion to adopt a resolution to amend the adopted budget for additional items of revenue and offsetting appropriation of the Borough of Hopatcong, Sussex County, New Jersey. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2016-123 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of May 4, 2016, pulling check numbers 37317, 37323, 37336, 37339 and 267. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Councilman Bunce made a motion to approve the payment of check numbers 37317, 37323, 37336, 37339 and 267. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Galate

Resolution #2016-131 – Cooperative Marketing Grant

Councilman Young made a motion to adopt a resolution approving the submission of a 2017 Cooperative Marketing Grant. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

OLD BUSINESS:

NEW BUSINESS:

Roadway Collection Request – Hopatcong Fire Department

Councilman Young made a motion to approve the request submitted by the Hopatcong Fire Department to hold fund drives on June 12, 2016 and October 9, 2016 from 9:00 am to 3:00 pm on the corner of County Route 607 and River Styx Road, and the corner of County Route 607 and County Route 602, contingent upon any and all County approvals needed. Seconded by Councilman Bunce. All were in favor.

Mayor Petillo stated that when the Eagle Scout came in a few meetings ago he asked if the town could name the roadway leading into the pound and asked the Council if they would consider having a contest to pick a name. After discussion it was decided that the contest would be held in Durban Avenue School for the 4th and 5th graders.

Councilman Francis stated that he has spoken to the editors of “Lakehopatcong.com” and that they have generously agreed to link Hopatcong Borough events on their website at no cost to the Borough.

PUBLIC COMMENT:

Mayor Petillo opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

Beth Grove, 7 Maple Place, addressed the Council regarding the proposed firing range. She discussed such items as safety, noise, environmental issues and the need for a more appropriate site.

David Harris asked about the skate park and Mayor Petillo stated that the parts are in and the DPW will schedule the repair when they have the time to work on it.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the meeting of May 4, 2016. Seconded by Councilman Young. All were in favor.

Sylvia Petillo, Mayor

Catherine Schultz, RMC