

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
MAY 17, 2017
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated “This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements.” (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilwoman Galate, Councilman Hoferkamp, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Francis.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis invited all present to salute the flag and to remain standing for a moment of silence.

COMMITTEE REPORTS: Mayor Francis allowed each member of the Council, to present their respective committee reports.

Councilwoman Galate reported that the Farmers Market preparations are coming along and that it begins Father’s Day weekend.

Councilman Hoferkamp stated that the Tree Giveaway was very successful and that they will be giving the trees that they have left out during the Hudson Farm Hike.

Councilman Schindelar stated that the Real Estate Committee has recommended several Borough properties that can be put up for auction and that three of them are on the agenda tonight for consideration.

Councilman Young reported that the Recreation Commission met and reviewed the recent basketball program. He also stated that Summer Recreation sign-ups are scheduled for this Saturday but that sign-ups are also held during the week at the Senior Center. He reported that the Municipal Alliance is teaming up with the school and that they are working on hosting a program “Parents who host, lose the most”. They are also working on Project Graduation and are considering obtaining a clothing bin in town. Councilman Young also updated the public on the scheduled “Movie Nights” – 06/21, Beauty and the Beast; 07/22, Sing; and 08/13, TBA.

Councilman Bunce stated that he would like to pull the water application submitted by the owner of 469 River Styx Road be pulled off of the consent agenda because there are no costs reflected on the application. He reported that the Memorial Day Parade is scheduled for next Saturday, the Armed Forces Relief event will be held on May 21st at Pavinci, and the Crimestoppers Sheriff’s Reception will be held on May 25th at the Farmstead Golf Course.

Councilman Padula stated that the Redevelopment Committee met on Wednesday and the draft Redevelopment Plan is still being reviewed. He stated that he hopes that the plan will be before the Governing Body for consideration at the next meeting.

Mayor Francis thanked the Committee for all of their hard work on the Redevelopment process. The Mayor reported that the Rabies Clinic was held on Saturday, and despite the rain, approximately 300 people took advantage of the event.

PUBLIC COMMENT: Councilman Bunce made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes). Seconded by Councilman Young. All were in favor.

David Harris, 125 Dupont, addressed the Governing Body regarding the Salary Ordinance and wondered why specific salaries aren't given.

Mr. Ursin explained that the ordinance reflects salary ranges and that a resolution is adopted reflecting the specific salaries.

Beth Grove, 7 Maple Place, asked why the minutes were not up to date on the website and the Clerk responded that she would look into it.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting held on May 3, 2017. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Bunce

CONSENT AGENDA: Mayor Francis requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Bunce made a motion to approve the consent agenda, pulling the Water Service Application for 469 River Styx Road. Seconded by Councilman Young.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Zoning Department Monthly Report: April 2017.
2. Tax Collector's Monthly Report: April 2017.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. Water Service Application: Block 40208 Lot 23, 301 Tulsa Trail.
2. Water Service Application: Block 31605 Lot 14, 469 River Styx Rd.

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Resolution # 2017- 99 Outside Lien Redemption: Blk: 30216 Lt: 31.
2. Resolution # 2017-100 Outside Lien Redemption: Blk: 31402 Lt: 30.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

INTRODUCTION OF ORDINANCES:

Introduction Ordinance #06-2017 – Auction of Municipal Property, Block 40401, Lot 9 – 53 Stevens Trail

Councilman Schindelar made a motion to introduce an ordinance entitled "AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 53 STEVENS TRAIL, BLOCK 40401, LOT 9". Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: JUNE 7, 2017

AUCTION: JUNE 21, 2017

Introduction Ordinance #07-2017 – Auction of Municipal Property, Block 40212, Lot 8 – 15 Bucknell Trail

Councilman Young made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 15 BUCKNELL TRAIL, BLOCK 40212. LOT 8”. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: JUNE 7, 2017

AUCTION: JUNE 21, 2017

Introduction Ordinance #08-2017 – Auction of Municipal Property, Block 40402, lot 7

Councilman Schindelar made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 3 MICHIGAN TRAIL, LOT 7”. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: JUNE 7, 2017

AUCTION: JUNE 21, 2017

Introduction of Ordinance #09-2017 – Bond Ordinance

Councilman Young made a motion to introduce an ordinance entitled “A BOND ORDINANCE PROVIDING FOR VARIOUS 2017 CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE “BOROUGH”); APPROPRIATING \$925,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$780,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF”. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: JUNE 7, 2017

Introduction of Ordinance #10-2017 – CAPITAL ORDINANCE

Councilman Bunce made a motion to introduce an ordinance entitled “A CAPITAL ORDINANCE PROVIDING FOR VARIOUS EQUIPMENT AND IMPROVEMENTS FOR THE PUBLIC WORKS DEPARTMENT, WATER UTILITY, AND SEWER UTILITY BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$305,000 THEREFOR (\$155,000 FROM THE CAPITAL IMPROVEMENT FUND, \$50,000 FROM THE WATER CAPITAL FUND, AND \$100,000 FROM THE SEWER CAPITAL FUND) TO PAY FOR THE COST THEREFOR”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

FINAL READING: JUNE 7, 2017

ADOPTION OF ORDINANCES:

Adoption of Ordinance #05-2017 – Salary Ordinance

Councilman Bunce made a motion to introduce an ordinance entitled “AN ORDINANCE ESTABLISHING A MINIMUM AND MAXIMUM RANGE OF SALARY AND COMPENSATION FOR CERTAIN TITLES OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF HOPATCONG”. Seconded by Councilman Young.

Before final roll call, Mayor Francis opened the meeting to the public for any comments or questions regarding Ordinance #05-2017.

There being no one from the public who wished to address the Governing Body regarding Ordinance #05-2017, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

RESOLUTIONS:

Amendment to Resolution #2017-86 – 2016 LOSAP Contribution List

Councilman Bunce made a motion to amend Resolution #2017-86, originally adopted on April 19, 2017, to reflect the correct total of 2016 LOSAP contributions. (\$64,917.50) Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2017-102 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of May 17, 2017, pulling invoice numbers 17-00076, 00218, 00219, 00220, 0073, 00789 and 00813. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Councilman Bunce made a motion to authorize the payment of invoice numbers 17-00076, 00218, 00219, 00220, 0073, 00789, and 00813. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Galate

Resolution #017-103 – 2018 Cooperative Marketing Grant

Councilman Bunce made a motion to adopt a resolution approving of the submission of a 2018 Cooperative Marketing Grant and authorizing the Mayor and Clerk to sign the grant agreement. Seconded by Councilman Young.

Mayor Francis stated that we have applied for the grants in previous years but that we didn't get it because the State said that the Borough was not doing anything to show that we were making an effort to market the area by ourselves.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

OLD BUSINESS:

NEW BUSINESS:

Knights of Columbus – Request to Conduct a Fund Drive

Councilman Young made a motion to approve the request from the Knights of Columbus to hold a fund drive on Hopatchung Road on June 3, 2017. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Professional Services Proposal – QPA Services

At this time the Governing Body will discuss a Professional Services Proposal for QPA (Qualified Purchasing Agent) Services.

Councilman Bunce made a motion to hire Sean Canning, from the Canning Group, as the QPA for the Borough, at a cost of \$675.00, on a month to month basis. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Bunce, Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

PUBLIC COMMENT:

Councilman Bunce made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes). Seconded by Councilman Schindelar. All were in favor.

Mara Modes asked about the clothing bin mentioned by Councilman Young and he responded that it is the same company that services the one at the Firehouse.

David Harris asked if the Council could ask Freeholder Petillo to petition the County to pave Lakeside Blvd.

Mr. Harris asked if there would be buses to take the seniors to the Hudson Hike and Councilwoman Galate stated that there would be one at Firehouse #2 and also a bus running from Tomahawk Lake. Mr. Harris asked where our sewerage flows to, and Councilman Schindelar stated that it goes to the MSA.

After giving all persons present an opportunity to address the Governing Body, Councilman Schindelar made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Bunce. All were in favor.

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the meeting of May 17, 2017. Seconded by Councilman Young. All were in favor.