

**MINUTES  
OF THE MAYOR AND COUNCIL MEETING,  
BOROUGH OF HOPATCONG,  
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD  
HOPATCONG, NEW JERSEY  
DECEMBER 5, 2018  
OPEN PUBLIC MEETING 7:30 PM**

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**CALL TO ORDER:** Announce Quorum

**OPEN PUBLIC MEETINGS ACT STATEMENT:** Mayor Francis stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

**ROLL CALL:** The Clerk called the roll and the following members were present: Councilwoman Galate, Councilman Hoferkamp, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Francis.

Absent: Councilman Bunce

**MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE:** Mayor Francis invited all present to salute the flag and to remain standing for a moment of silence.

**PRESENTATIONS:**

At this time Jule Girman and the Environmental Commission presented the "Sustainable Jersey" Bronze Award, which the Borough recently received, to the Governing Body.

Matthew Smith, Hopatcong High School student and Boy Scout invited the community to the Hopatcong High School Drama club's representation of Arsenic and Old Lace; showing December 6-9.

**COMMITTEE REPORTS:** Mayor Francis allowed each member of the Council, to present their respective committee reports.

Councilwoman Galate reported that the Farmer's Market had ended and that the last day was held inside the Municipal Building due to wind.

Councilman Hoferkamp reported that the Saint Jude's Senior Christmas Dance would be Saturday, December 8, 2018. Councilman Hoferkamp also reported that he had left some flyers on a "Path to Progress"- a workshop he had attended which discussed the financial future of New Jersey.

Councilman Schindelar reported that the real estate committee had met twice and that there were several Ordinances on the agenda for approval; the sale of 61 Kynor Ave. and 79 Kynor Ave. and the vacation of a portion of Oneida Ave.

Councilman Young thanked the Environmental Commission for coming to the meeting with the award. Councilman Young reported that at the Environmental Commission meeting they reviewed the lake cleanup where an estimated 500 tires were collected with other debris. Seminar/workshop was discussed on invasive weed species and runoff. He also reported that the Girl Scouts have adopted a trail. They discussed a grant for a rain garden and a pollinator (for bees and butterflies). They also discussed the upcoming tree giveaway. Councilman Young reported that they discussed merging the Open Space Committee with the Environmental Commission.

Councilman Young reported that they have begun removing trees at the Police Training Facility and that there has been activity with deer management.

Councilman Young reported that the Municipal Alliance's clothing bin is functional. They are working with the schools on "Parent's Who Host the Most Lose the Most" and parking permits. They discussed a footprints puppet show, Hidden in Plain Sight, Stigma Free (mental health), and a bike rodeo. Hero Boys and Girls on the Run are done for the winter. December 21, 2018 will be movie night and anti-drug literature will be given out.

Councilman Young reported that the Recreation Parade and Costume contest went well; 800 hot dogs and 450 treat bags were given out. The basket ball program has 160 players. November 30, 2018 was the Christmas Movie, Beethoven 7. The Menorah and Tree Lighting was on December 2, 2018. There is a resolution on the agenda for Street Hockey fees; there is no change in the amount.

Councilman Young mentioned that a Night of Hope will be at the High School which benefits needy families in town.

Councilman Padula reported that the redevelopment study from the students at Seton Hall will be presenting their report tomorrow at 9:30am at Seton Hall; it will be published and he will see if they can make a presentation to the Council.

Councilman Padula also mentioned that the budget committee needs to set up guidelines to handle surplus.

Mayor Francis reported that they have received samples of tile for the Community Wellness Center. He also reported that he was interested in attending a workshop regarding NJ Solar Pilot Program which would allow energy to be bought from a solar farm. Electricity could be bought at a wholesale rate.

#### **PUBLIC COMMENT:**

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes). Seconded by Councilman Schindelar. All were in favor.

After giving all persons present an opportunity to address the Governing Body, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Schindelar. All were in favor.

#### **APPROVAL OF MINUTES:**

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting held on November 7, 2018. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

**CONSENT AGENDA:** Mayor Francis requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

#### **CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

#### **REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Tax Collector Monthly Report: October 2018.
2. Zoning Dept. Monthly Report: October 2018.

#### **APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. NJ State Firemen's Association: Samantha J. Snyder.
2. NJ State Firemen's Association: Bernard Kotchkowski.
3. Hopatcong Junior Firefighter: Nikolai Langdon.

#### **RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Resolution # 2018-212 Outside Lien Redemption Blk: 11002 Lt: 8.
2. Resolution # 2018-213 Refund Tax Overpayment Blk: 11103 Lt: 5.
3. Resolution # 2018-214 Outside Lien Redemption Blk: 11002 Lt: 8.
4. Resolution # 2018-215 Outside Lien Redemption Blk: 11020 Lt: 5.
5. Resolution # 2018-219 Outside Lien Redemption Blk: 30202 Lt: 32.
6. Resolution # 2018-222 Outside Lien Redemption Blk: 31101 Lt: 38.

7. Resolution # 2018-223 Outside Lien Redemption Blk: 30608 Lt: 7 Co. 13.
8. Resolution # 2018-224 Outside Lien Redemption Blk: 30707 Lt: 22.
9. Resolution # 2018-225 Outside Lien Redemption Blk: 11009 Lt: 10.
10. Resolution # 2018-226 Outside Lien Redemption Blk: 11108 Lt: 15 & Blk: 30604  
8.
11. Resolution # 2018-227 Outside Lien Redemption Blk: 11106 Lt: 14.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Young made a motion to approve the consent agenda. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

## **INTRODUCTION OF ORDINANCES:**

### Introduction Ordinance #23-2018 – Partial Vacation of Oneida Avenue Right-of-Way

Councilman Schindelar made a motion to introduce an ordinance entitled “AN ORDINANCE PARTIALLY VACATING A PORTION OF ONEIDA AVENUE RIGHT-OF-WAY IN THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY”. Seconded by Councilman Hoferkamp.

Councilwoman Galate questioned which portion would be vacated; and was shown on a map.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: Galate

## **FINAL READING: DECEMBER 19, 2018**

## **ADOPTION OF ORDINANCES:**

### Adoption Ordinance #20-2018 – Sale of Municipal Property – Block 20208, Lot 1 – 61 Kynor Avenue

Councilman Schindelar made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 61 KYNOR AVENUE, BLOCK 20208, LOT 1”. Seconded by Councilman Young.

**Before final roll call, Mayor Francis opened the meeting for any questions or comments regarding Ordinance #20-2018.**

**There being no one from the public who wished to address the Governing Body regarding Ordinance #20-2018, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Schindelar. All were in favor.**

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

## **AUCTION: DECEMBER 19, 2018**

### Adoption Ordinance #21-2018 – Sale of Municipal Property – Block 20213, Lot 1 – 79 Kynor Avenue

Councilman Young made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 79 KYNOR AVENUE, BLOCK 20213, LOT 1. Seconded by Councilman Schindelar.

**Before final roll call, Councilman Young made a motion to open the meeting to the public for any questions or comments regarding Ordinance #21-2018. Seconded by Councilman Schindelar. All were in favor.**

**There being no one from the public who wished to address the Governing Body regarding Ordinance #21-2018, councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Schindelar. All were in favor.**

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

#### **AUCTION: DECEMBER 19, 2018**

##### Adoption Ordinance #22-2018 – Capital Ordinance DPW & Facilities

Councilman Young made a motion to adopt an ordinance entitled “CAPITAL ORDINANCE PROVIDING FOR PURCHASE OF PUBLIC WORKS EQUIPMENT AND FACILITIES IMPROVEMENT, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$31,000 FROM THE GENERAL CAPITAL FUND BALANCE THEREFOR TO PAY FOR THE COST THEREOF”. Seconded by Councilman Padula.

**Before final roll call, councilman Young made a motion to open the meeting to the public for any questions or comments regarding Ordinance #22-2018. Seconded by Councilman Padula. All were in favor.**

**There being no one from the public who wished to address the Governing Body regarding Ordinance #22-2018, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Padula. All were in favor.**

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

#### **RESOLUTIONS:**

##### Resolution #2018-216 – Street Hockey Fees 2019

Councilman Young made a motion to adopt a resolution authorizing the fees for the 2019 Street Hockey Program as recommended by the Recreation Commission. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

##### Resolution #2018-217 – Payment of Bills

Councilman Young made a motion to adopt a resolution authorizing the payment of bills for the meeting of December 5, 2018, pulling purchase order numbers: 18-00049, 18-00060, 18-00210, 18-00213, 18-00347, 18-00349, 18-01974, 18-01978, and 18-02054. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

Councilman Young made a motion to authorize the payment of purchase order numbers: 18-00049, 18-00060, 18-00210, 18-00213, 18-00347, 18-00349, 18-01974, 18-01978, and 18-02054. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: Galate

#### Resolution #2018-218 – Borough Holidays

Councilman Young made a motion to adopt a resolution authorizing the Borough Holidays for the year 2019. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

#### Resolution #2018-220 – Hiring of DPW Employees and Water/Sewer Repairer

Councilman Padula made a motion to adopt a resolution hiring Justin Leese and Jacob Teates and Kevin Fawthrop as DPW Laborers and Kevin Fawthrop as a Water/Sewer Repairer at an hourly rate of \$21.14, effective December 10, 2018. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

#### Resolution #2018-221 – Field and Lawn Maintenance

Councilman Young made a motion to adopt a resolution awarding a competitive contract to Jesse & Sons Lawn Services in an amount not to exceed \$70,000 for Field and Lawn Maintenance. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

#### Resolution #2018-228 – New Jersey Infrastructure Trust - \$100,000 Note

Councilman Young made a motion to adopt a RESOLUTION OF THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK (F/K/A NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST)”, TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$100,000 (IN ONE OR MORE SERIES), AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE (IN ONE OR MORE SERIES) TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE (IN ONE OR MORE SERIES) BY THE BOROUGH OF HOPATCONG IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION FINANCING PROGRAM. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

#### Resolution #2018-229 – Promotion of Keyboarding Clerk1 to Keyboarding Clerk 2

Councilman Young made a motion to adopt a resolution approving the promotion of Laura Burns to a Keyboarding Clerk 2, effective June 1, 2018 at an annual salary of \$40,177.59. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

#### **OLD BUSINESS:**

Councilwoman Galate mentioned that she was still unable to access her old gmail account PDF attachments. Councilman Padula concurred and stated that we needed the IT company to resolve the issue. Ron Tappan, Administrator, informed the Council that he would contact our IT company.

## **NEW BUSINESS:**

### Request for Wall in the Municipal Right-of-Way – 126 Windsor Avenue, Block 11010, Lot 12

Councilman Young made a motion to approve the request from the owner of 126 Windsor Avenue, Block 11010, Lot 12 to replace a wall in the Municipal Right-of-Way. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

### 2018 Best Practices Submission

Councilman Young made a motion that the Governing Body reviewed and acknowledged the submission of the 2018 Best Practices Submission. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Galate, Hoferkamp, Padula, Schindelar, Young

Nays: None Absent: Bunce Abstentions: None

## **PUBLIC COMMENT:**

Councilman Schindelar made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes). Seconded by Councilman Young. All were in favor.

Peter Frechtling, 443 River Styx Road, inquired about a public statewide election and questioned if the Borough would be open. The Mayor and Council informed Mr. Frechtling that there was no election.

Helmut Rehe, 501 Naritcong Ave., informed the Mayor and Council that the netting at the bottom of the ballfield was blowing in the wind and loosening the pipes and that the fencing was making noise. Mr. Rehe also informed the Mayor and Council that there were leaves, cans, and bottles that have not been cleaned up at the field. Mr. Rehe asked that the netting be taken down.

David Harris commented on the repaired rumble strips on Durban Ave. and stated that he was under the impression that the road would be paved. Mr. Harris also inquired about putting a four way stop at Brooklyn Mountain Road and Durban Ave because cars speed down Brooklyn Mountain Road. Mr. Harris questioned if the Police Training facility was still in the works. Mr. Harris inquired about signs for Stigma Free, the Apple Pie and Art event, and where the fish go when the lake is lowered. Mr. Harris inquired about obtaining the Tax Collector's report.

After giving all persons present an opportunity to address the Governing Body, councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

## **ADJOURNMENT:**

Councilman Young made a motion to adjourn the meeting. Seconded by Councilman Hoferkamp. All were in favor.