

**REGULAR MINUTES
FOR THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
April 16, 2014
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor notes fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Hoer, Councilwoman Klein, Councilman Young and Mayor Petillo.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence.

COMMITTEE REPORTS: Mayor Petillo allowed each member of the Council to present their respective committee reports.

Councilwoman Galate stated the trip schedule for the Seniors has been set, as well as their picnic that will be held on June 28th from 12-3. She also reported that the plans for this year's Farmer's Market are moving along and that the Business League's last meeting was a great success. She also reported that the Police Committee had their first meeting two weeks ago.

Councilman Francis reported that the Deer Management Task Force will meet in May and they may ask for feedback from hunters and that they may consider extending the season by a week. He also addressed the ever growing problem of Lyme disease.

Councilman Young reported that the Environmental Commission will be doing a tree-giveaway on Saturday at the DPW garage this Saturday from 9 – 2. They have about 1,000 trees to give away. He also reported on some of their other planned activities. He stated that the Recreation Commission is working on such things as Hopatcong Days, Summer Recreation Program, Movies in the Park and the Easter Egg Hunt. He also reported that the Warriors broke ground on Hilltop. The footings have been poured and a building will be constructed. A concession stand/equipment shed will be built.

Councilman Bunce reported that the DPW is in the process of cleaning and repairing their equipment. He also stated that the firehouses have many events planned for the upcoming months.

PUBLIC COMMENT: Mayor Petillo opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Councilwoman Galate made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

ADMINISTRATOR'S REPORT: At this time Robert Elia, Borough Administrator, will present his report of April 16, 2014. Mr. Elia discussed the changes to the Administrative/Personnel Policy introducing Video Surveillance, FMLA for Military/Veterans and FMLA for Victims of Domestic Violence. He also discussed resolutions on the agenda for affirming the Civil Rights Policy and the Municipal Alliance Grant for Alcoholism and Drug Abuse.

CONSENT AGENDA: Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Councilman Young made a motion to approve the consent agenda. Seconded by Councilman Bunce. All were in favor.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

Construction Report – March 2014
Zoning Report – March 2014

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS: (APPROVAL OF THE FOLLOWING)

- 1 .Resolution #2014-100 – Outside Lien Redemption – Robert Rothman
- 1 .Resolution #2014-101 – Outside Lien Redemption – US Bank/BV001

INTRODUCTION OF ORDINANCES:

Introduction Ordinance #04-2014 – Bond Ordinance - Capital Improvements

Councilman Bunce made a motion to introduce an ordinance entitled “A BOND ORDINANCE PROVIDING FOR VARIOUS 2014 CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE “BOROUGH”); APPROPRIATING \$480,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$456,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF”. Seconded by Councilman Young.

Upon roll call vote:
Ayes: Bunce, Francis, Galate, Hoer, Klein, Young
Nays: None Absent: None Abstentions: None

FINAL READING: MAY 7, 2014

Introduction Ordinance #05-2014 – Bond Ordinance–Water Utility Improvements

Councilman Bunce made a motion to introduce an ordinance entitled “A BOND ORDINANCE PROVIDING FOR VARIOUS 2014 WATER UTILITY IMPROVEMENTS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE “BOROUGH”); APPROPRIATING \$50,000 THEREFOR FROM THE WATER UTILITY OF THE BOROUGH AND AUTHORIZING THE ISSUANCE OF \$47,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF”. Seconded by Councilman Young.

Upon roll call vote:
Ayes: Bunce, Francis, Galate, Hoer, Klein, Young
Nays: None Absent: None Abstentions: None

FINAL READING: MAY 7, 2014

Introduction Ordinance #06-2014 – Bond Ordinance– Sewer Utility Improvements

Councilman Young made a motion to introduce an ordinance entitled “A BOND ORDINANCE PROVIDING FOR VARIOUS 2014 SEWER UTILITY IMPROVEMENTS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE “BOROUGH”); APPROPRIATING \$93,000 THEREFOR FROM THE SEWER UTILITY OF THE BOROUGH AND AUTHORIZING THE ISSUANCE OF \$88,350 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF”. Seconded by Councilman Bunce.

Upon toll call vote:
Ayes: Bunce, Francis, Galate, Hoer, Klein, Young
Nays: None Absent: None Abstentions: None

FINAL READING: May 7, 2014

Introduction Ordinance #07-2014 – Capital Ordinance– Police, Fire and Public Works Departments Improvements

Concilwoman Galate made a motion to introduce an ordinance entitled “CAPITAL ORDINANCE PROVIDING FOR VARIOUS EQUIPMENT AND IMPROVEMENTS FOR THE POLICE, FIRE AND PUBLIC WORKS DEPARTMENTS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$173,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OR CAPITAL FUND SURPLUS TO PAY FOR THE COST THEREOF”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

FINAL READING: May 7, 2014

Introduction Ordinance #08-2014 – Auction of Municipal Property, Block 40912, Lot 1, 20 Columbia Trail.

Councilman Young made a motion to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS A 20 COLUMBIA TRAIL, BLOCK 40912, LOT 1”. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

FINAL READING: May 7, 2014

AUCTION: MAY 21, 2014

RESOLUTION:

Resolution #2014-98 – Consolidation of Deeds

Councilman Francis made a motion to adopt a resolution approving the consolidation of Deeds. Seconded by Councilman Hoer

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-99 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of April 16, 2014, pulling check numbers 34127 and 34158. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Councilman Bunce made a motion to approve paymet of check numbers 34127 and 34158. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Hoer, Klein, Young

Nays: None Absent: None Abstentions: Galate

Resolution #2014-102 – Cancel Certain Sewer Capital Ordinance Balances

Councilman Young made a motion to adopt a resolution to cancel certain Sewer Capital Ordinance Balances. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-103 – Amendments to the Personnel Policy Manual

Councilman Young made a motion to adopt a resolution approving the amendments to the Personnel Policy Manual. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-104 – Affirm the Civil Rights Policy

Councilman Young made a motion to adopt a resolution affirming the Borough of Hopatcong's Civil Rights Policy. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-105 – Alcoholism and Drug Abuse Fiscal Grant Cycle

Councilman Bunce made a motion to approve a resolution authorizing the submission of a strategic plan for the Hopatcong Municipal Alliance grant for fiscal year 2015. Seconded by Councilman Young.

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-106 – 2013 LOSAP Contribution List

Councilman Bunce made a motion to approve a resolution for LOSAP contribution for the Fire Department members and the Ambulance Squad Members. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Resolution #2014-107 – Special Item of Revenue

Councilman Young made a motion to adopt a resolution requesting the Director of the Division of Local Government Services to approve the insertion of a Special Item of Revenue in the amount of \$3,100.00 for the Organized Crime Drug Enforcement Task Forces into the 2013 Budget of the Borough of Hopatcong. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

OLD BUSINESS:

NEW BUSINESS:

Social Affair Permit – Liberty Health/Hudson Farm

Councilman Young made a motion to approve an application for a Social Affair Permit submitted by Liberty Health Foundation, Inc. To hold an event on **May 2, 2014** from 3:30 pm to 8:30 pm at Hudson Farm Club, 270 Sparta Stanhope Rd, Hopatcong. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Social Affair Permit – New Jersey Outdoor Alliance Conservation Foundation

Councilman Young made a motion to approve an application for a Social Affair Permit submitted by New Jersey Outdoor Alliance Conservation Foundation, Inc. to hold an event on **May 4, 2014** from 4:30 pm to 6:00 pm at Hudson Farm Club, 270 Sparta Stanhope Rd, Hopatcong. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Social Affair Permit – St. Jude’s Church

Councilman Bunce made a motion to approve an application for a Social Affair Permit submitted by St. Jude’s Church to hold an event on **May 17, 2014** from 5:00 pm to 11:00 pm at St. Jude’s Parish Center, 40 Maxim Drive, Hopatcong. Seconded by Councilman Hoer.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Social Affair Permit – Hopatcong Hills Co. No. 4

Councilman Bunce made a motion to approve an application for a Social Affair Permit submitted by Hopatcong Hills Co. No. 4 to hold a Beefsteak Fundraiser event on **May 17, 2014** from 6:00 pm to 12:00 midnight at Hopatcong Hills Co. No. 4, Intersection of Jefferson Trail and Tulane Trail, Hopatcong. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Social Affair Permit – Trinitas Health Foundation

Councilman Bunce made a motion to approve an application for a Social Affair Permit submitted by Trinitas Health Foundation to hold an event on **June 19, 2014** from 1:00 pm to 3:00 pm at Hudson Farm Club, 270 Sparta Stanhope Rd, Hopatcong. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Social Affair Permit – Wounded Warriors In Action (WWIA) Foundation

Councilwoman Galate made a motion to approve an application for a Social Affairs Permit submitted by Wounded Warriors In Action (WWIA) Foundation to hold an event on **June 26, 2014** from 12:00 noon to 12:00 pm at Hudson Farm Club, 270 Sparta Stanhope Rd, Hopatcong. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Social Affairs Permit – Hudson Farm Club

Councilman Young made a motion to approve an application for a Social Affairs Permit submitted by Hudson Farm Club to hold a fundraiser for Good Shepard Sustainable Learning Foundation event on **July 26, 2014** from 5:00 pm to 10:00 pm at Hudson Farm Club, 270 Sparta Stanhope Rd, Hopatcong. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Hoer, Klein, Young

Nays: None Absent: None Abstentions: None

Councilman Hoer stated that this will be his last meeting as a Councilman. He stated that he felt that it was best for the Borough if he resigned his position due to the fact that his construction/development business would create conflicts within the Borough for such things as the zoning and building construction process. Because he is a Councilman the projects would have to be sent to another municipality for the inspection processes and would in effect be a large decrease in revenue received by the Borough. He stated that he will submit his resignation letter within the next two weeks.

PUBLIC COMMENT:

Mayor Petillo opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

COUNCIL COMMENTS:

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the meeting of April 16, 2014. Seconded by Councilman Young. All were in favor.