

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
JULY 1, 2015
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Petillo stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Francis, Councilwoman Galate, Councilman Padula, Councilman Schindelar, Councilman Young and Mayor Petillo.

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Petillo invited all present to salute the flag and to remain standing for a moment of silence.

PUBLIC HEARING – 2015 USDA SECTION 533 HOUSING PRESERVATION GRANT

At this time Mayor Petillo opened the meeting to the public for any questions or comments regarding the submission of the 2015 USDA Section 533 Housing Preservation Grant. The program will provide repairs and rehabilitation activities for single family housing of low income households.

Robert Elia, Borough Administrator, addressed the Governing Body regarding the Housing Preservation Program that we are currently administering and explained that we are applying once again for another grant in the amount of \$46,000. The Borough has been very lucky to have received the grant twice in a five year period. The program helps approximately four or five residents per grant award.

Mara Modes asked why we were asking for \$46,000 and Mr. Elia explained that is the highest amount that we can ask for.

There being no one else from the public who wished to address the Governing Body regarding the Housing Preservation Grant, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

COMMITTEE REPORTS:

Mayor Petillo allowed each member of the Council, to present their respective committee reports.

Councilwoman Galate reported that the Business League is getting ready for the Hopatcong Day parade which begins at 10:30, followed by a "Tribute to our Soldiers" at 11:00. This year appears that Hopatcong Days will be bigger and better than ever. She stated that they have ordered 600 more hot dogs since last year they ran out so quickly. Councilwoman Galate also reported that the Farmers Market is up and running and that this year they will have lots of demonstrations including Marshal Arts, a Nutrition Counselor and many bands. Lot of people came out this Sunday to shop their favorite vendors. Councilwoman Galate presented the new Farmers Market bags to the Governing Body and the public.

Councilwoman Galate also reported that the Senior picnic was held this past Saturday and that it was very well attended even though it was pouring rain. There were 137 guests and everyone had a great time. This year's "Seniors of the Year" were Ida Brown and Councilwoman Galate sincerely apologized to Councilman Bunce that he was unaware of the event and stated that he was greatly missed. She asked if from now on the Clerk can make sure that the Governing Body is aware of all of the events that are going on in the Borough monthly. She asked if the calendar could be sent to each one

of them so this type of error doesn't happen again. Once again, she apologized to Councilman Bunce.

Councilman Francis stated that he hopes to have Irish Step Dancers at the Market this year. He also reported that the Deer Management Committee will be meeting on the 16th and that representatives from the State will be in attendance. The Committee will then be making a recommendation to the Council regarding this year's hunting season.

Councilman Young reported that the Recreation Commission is getting ready for Hopatcong Days and that the Summer Recreation Camp is underway. Ryan has done a wonderful job and this year we have 140 campers registered to attend. Councilman Young also reported that the Environment Commission is also working on Hopatcong Days. Their plans to have a "Hazmat" day in the Borough have been scrapped. It will cost the Borough a lot of money to host. He also reported that there will be an apiarist at Hopatcong Days who will be bringing a "see through" hive.

Councilman Young also reported that the Miss Hopatcong contest will be held Friday night, July 10th at the high school and that Hopatcong Days concludes with a volleyball tournament on Sunday, July 12th. He encouraged everyone to attend all of the weekend's events.

Councilman Bunce reported that there is a resolution on this evening's meeting to approve a contract for the Rhone Road water line improvement project and he recommended that the Governing Body approve the resolution. This will help eliminate the problems that we had last year when the lines froze. Once the work is completed it will then be up to the homeowners to lower their own lines.

Councilman Bunce also stated that the DPW will be working on paving projects, improvements to the parks and other summer duties. He also reported that the Fireman's parade committee met and that their plans are moving along nicely.

Mayor Petillo reminded everyone that the fireworks over the lake will be on July 3rd and that Channel 12 news will be in town to highlight the Borough. It will be shown on July 10th at 5:00 pm and 7:00 pm. She also invited everyone to Hopatcong Days and stated that we have many new games, rides and vendors. Last year we had over 2000 people attend the festivities. This year we will have the concession stand up and running thanks to the hard work of the DPW.

MAYOR'S TROPHY AWARD

At this time, Mayor Petillo and Councilman Young recognized Olutobi Olugbenga, in recognition of his athletic performance and excellence in football, basketball and track.

PROCLAMATION

WHEREAS, the strength and future of a community are reflected in the activities, successes and accomplishments of its citizens; and

WHEREAS, Tobi Olugbenga, a senior at Hopatcong High School, is the recipient of the 2015 Mayor's Trophy Award. Tobi is a premier athlete in three different sports, Football, Basketball and Track and Field. His accomplishments during his high school career, have brought the "Highest Recognition" to Hopatcong High School this year; and

WHEREAS, Tobi's Football contributions were as follows: 6 catches for 78 yards. His longest catch was 25 yards. 41 tackles, 16 solo, 25 assists, 2 tackles for a loss, 3 interceptions for 55 yards, 4 pass deflections, and 2 forced fumbles. For Special Teams he had 4 kick returns for 44 yards, 22 as the longest; and

WHEREAS, Tobi's Basketball contributions were as follows: he averaged 9 points per game, was second on the team with 64 assists, and led the team with 51 steals. Tobi was named to the 2nd team NJAC Colonial Division and voted as the Most Improved Player for 2014-2015 season; and

WHEREAS, Tobi's Track and Field contributions were as follows: he led the team in points scored for the 2015 season. He will be graduating in the top 10 HHS Record Books for three separate events. 5th in the High Jump, 4th in the Triple Jump and 6th in the 400 Hurdles.

WHEREAS, Tobi's contributions to Football and Basketball have helped the teams win Division titles for two consecutive years.

NOW, THEREFORE, We, the Governing Body of the Borough of Hopatcong, with great admiration "Congratulate" Tobi on his extraordinary accomplishments. We recognize that Tobi has distinguished himself as an outstanding athlete with a passion for perfection and the dedication to succeed. We hereby **PROCLAIM**

WEDNESDAY, JULY 1, 2015

AS

TOBI OLUGBENGA DAY

in the Borough of Hopatcong.

Councilman Bunce made a motion to take a 15 minute recess. Seconded by Councilman Schindelar. All were in favor.

Councilman Bunce made a motion to once again return to open public session. Seconded by Councilwoman Galate. All were in favor.

PUBLIC COMMENT: Mayor Petillo opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

David Harris stated that he thinks that the "fingerprinting" equipment that is being purchased by the police department is very expensive and questioned the purchase. Mr. Elia responded that it is necessary to purchase new equipment because the State Police will no longer accept fingerprints from the Borough using our old equipment. The price is for the equipment and for a maintenance agreement.

Mr. Harris also asked questions regarding the two resolutions on for approval this evening regarding the duties and responsibilities of the DPW Assistant and the Water/Sewer Supervisor.

Mr. Elia responded that they are not new positions but that the employees are being compensated for the additional duties and responsibilities that they have taken on.

Mara Modes asked to clarify what duties and responsibilities are being added.

Mr. Elia reported that, for example, the Water/Sewer Supervisor works 7 days a week monitoring our water and sewer systems. That is above and beyond his normal work week.

Ms. Modes asked if the fingerprinting equipment would eliminate the need for people to have to go to Sparta to Morpho Trak to get their fingerprints taken.

Mr. Elia responded that he believes that it will.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes of the Regular Meeting held on June 17, 2015. Seconded by Councilman Bunce. All were in favor except for Councilman Padula who abstained.

ADMINISTRATOR'S REPORT:

At this time Robert Elia, Borough Administrator, presented his report for the meeting of July 1, 2015. He stated that he would like to have another meeting in July to pay the bills and it was decided that a Special meeting would be held on July 22, 2015 at 5:00 pm here in the municipal building.

CONSENT AGENDA: Mayor Petillo requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent

agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Petillo** requested a motion to approve the consent agenda.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING)

1. Construction Monthly Report: May 2015.
2. Tax Collector's Monthly Report: May 2015.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Resolution # 2015-184 – Outside Lien Redemption, Blk: 40208 Lt: 46.
2. Resolution # 2015-186 – Outside Lien Redemption, Blk: 31304 Lt: 34.
3. Resolution # 2015-187 – Outside Lien Redemption, Blk: 11102 Lt: 26.

Councilman Bunce made a motion to approve the consent agenda for the meeting of July 1, 2015. Seconded by Councilman Young. All were in favor.

INTRODUCTION OF ORDINANCES:

ADOPTION OF ORDINANCES:

Adoption Ordinance #24-2015 – Sale of Municipal Property, Block 41204, Lot 2 – 450 Maxim Drive

Councilman Young made a motion to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS 450 MAXIM DRIVE”. Seconded by Councilman Bunce.

Before final roll call, Mayor Petillo opened the meeting to the public for any questions or comments that they may have regarding Ordinance #24-2015.

There being no one from the public who wished to address the Governing Body regarding Ordinance #24-2015, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilwoman Galate. All were in favor.

RESOLUTIONS:

Resolution #2015-185 – 2015-2016 Liquor License Renewal

Councilman Bunce made a motion to adopt a resolution authoring the renewal of certain 2015-2016 Liquor Licenses. (Lake House) Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Galate

Resolution #2015-188 – Assistant DPW Superintendent

Councilman Bunce made a motion to adopt a resolution to approve duties, responsibilities and compensation for Assistant DPW Superintendent. Seconded by Councilwoman Galate.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2015-189 – Water/Sewer Supervisor

Councilman Bunce made a motion to adopt a resolution to approve duties, responsibilities and compensation for Water/Sewer Supervisor. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2015-190 – Contract Award, Police Equipment

Councilman Young made a motion to adopt a resolution awarding a contract to Safran MorphoTrak for the purchase of police equipment – Live Scan System (fingerprinting) in an amount not to exceed \$38,090.00. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2015-191 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of July 1, 2015, pulling check numbers 1235, 3400, 35975, 36000, 36004, 36017 and 36025. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Councilman Bunce made a motion to approve the payment of check numbers 1135, 3400, 35975, 36000, 36004, 36017 and 36025. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Galate

Resolution #2015-192 – Contract Award, Elba Point Infrastructure/Rhone Road Water Main

Councilman Bunce made a motion to adopt a resolution awarding a contract to PM Construction Corp at a base bid of \$156,410.25 plus \$72,008.10 supplemental bid, totaling \$228,418.35. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Resolution #2015-193 – Waive Late Fee for Animal License for July 2015

Councilwoman Galate made a motion to adopt a resolution waiving the late fee for the month of July 2015. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

OLD BUSINESS:

NEW BUSINESS:

Entertainment License – The Lake House

Councilman Bunce made a motion to approve an Entertainment License submitted from the Lake House, 25 Lakeside Blvd for the 2015-2016 licensing year. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Galate

Entertainment License – Patrick’s Pub

Councilman Bunce made a motion motion to approve an Entertainment License submitted from Patrick’s Pub, 470 River Styx Road, for the 2015-2016 licensing year. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: None

Roadway Collection Request – Knights of Columbus

Councilman Young made a motion to approve a request submitted from the Knights of Columbus, St. Jude Council 9914, to conduct a roadway collection on Saturday, August 1, 2015 from 9:00 am to 12:00 pm. Seconded by Councilman Padula.

Upon roll call vote:

Ayes: Francis, Galate, Padula, Schindelar, Young

Nays: None Absent: None Abstentions: Bunce.

PUBLIC COMMENT:

Mayor Petillo opened the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

Mara Modes asked why the detour through Division Street was closed last night.

Councilman Bunce stated that it isn’t closed, that perhaps the sign was just moved. He asked the administrator to contact the County to see if we can get signage indicating that all of the local businesses are open despite the detour.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

COUNCIL COMMENTS:

Councilman Bunce reminded everyone that now that school is out we all need to be more diligent and watch out for children playing and walking in our roadways.

The Council wished everyone a happy fourth of July weekend.

ADJOURNMENT:

Councilman Francis made a motion to adjourn the meeting of July 1, 2015.

Sylvia Petillo, Mayor

Catherine Schultz, RMC