

**MINUTES
OF THE MAYOR AND COUNCIL MEETING,
BOROUGH OF HOPATCONG,
HELD AT THE MUNICIPAL BUILDING, 111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY
JUNE 20, 2018
OPEN PUBLIC MEETING 7:30 PM**

CALL TO ORDER: Announce Quorum

OPEN PUBLIC MEETINGS ACT STATEMENT: Mayor Francis stated "This meeting is held in accordance with the 1975 Open Public Meetings Act, NJSA 10:4-6 et seq., annual notice having been forwarded to the New Jersey Herald/New Jersey Sunday Herald, and posted on the bulletin board maintained in the Municipal Building for public announcements." (Mayor noted fire exits)

ROLL CALL: The Clerk called the roll and the following members were present: Councilman Bunce, Councilman Hoferkamp, Councilman Schindelar, Councilman Young and Mayor Francis.

Absent: Councilwoman Galate and Councilman Padula

MOMENT OF SILENT REFLECTION AND PLEDGE OF ALLEGIANCE: Mayor Francis invited all present to salute the flag and to remain standing for a moment of silence.

COMMITTEE REPORTS: Mayor Francis allowed each member of the Council, to present their respective committee reports.

Councilman Hoferkamp reported that the Senior Picnic would be this weekend at the Senior Pavilion and 150+ people were expected. The Lake Hopatcong Yacht Club would be having their Antique Boat Show from 10:00am to 3:30pm this Saturday as well; there would be a parade of boats going by the bandstand. On June 26, 2018 Seniors Inc. would be having their installation of officers at the Elks Club at noon. On June 29, 2018 the Lake Hopatcong Yacht Club would be having a fireworks display at 9:30pm.

Councilman Young reported that the Municipal Alliance would be hosting three outdoor movie nights on July 7, July 21, and August 4; the movies would be *Inside Out*, *Justice League*, and the *Greatest Showman*. He mentioned that the high school held a bike rodeo which emphasizes bike safety for children under 12 and the Alliance will be trying to attach an antidrug message to it next spring. The Hero Boy/Girls on the Run are done for this year and they are planning next year. The Alliance has sponsored Project Graduation and it is almost here; they have done fund raisers all year long and it may not cost the seniors anything this year. Councilman Young reported that the clothing bin will be at the Senior Center soon; they met with the Hopatcong Garden Club to discuss the area. They had a discussion regarding the every 15 minutes program and emergency services with the school system. The Alliance will be at the Farmers Market this which is community service program day.

Councilman Young reported that at the Recreation Commission meeting they reviewed the Memorial Day Parade which went well. They discussed the Hopatcong Days Parade which was coming up; the routes have been changed and will now be from Hudson Maxim to Modick Park. There will be a bike decorating contest and adults can decorate their cars. The three volunteer groups, (soccer, Little League, and the Hopatcong Warriors) will be sponsoring things for Hopatcong Days. The Summer Rec program will be starting July 2, 2018 and so far 150 campers have signed up; enrollment is higher this year.

Mayor Francis reported that on the opening day for the Hopatcong Farmers Market there was a good turnout; there were a lot of vendors there and the Fire Department came to the Market as well. Mayor Francis reported that the Mayors Pride community work program was working well and that some of the workers were working with the DPW during the week.

PUBLIC COMMENT: Councilman Young opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion

is provided. (Comments limited to 5 minutes). Seconded by Councilman Bunce. All were in favor.

David Harris questioned the Capital Ordinance regarding Water/Sewer utilities and questioned if the amount was yearly.

Mayor Francis explained that Capital Ordinances change from year to year and that this would be going towards equipment and vehicles.

Mr. Harris questioned the agenda and how many liquor licenses were being renewed.

Mr. Ursin informed him that eight licenses were being renewed and gave him the resolution.

Mr. Harris questioned the street paving list.

Mayor Francis stated the streets that were on the list to be paved and informed him that we have received grant money to pave Flora and Durban.

Lynn Owens-14 Papoose Trail thanked the Mayor and Council for their efforts with the road paving and questioned if there is anything the residents should do for the road paving.

Councilman Bunce asked them to move anything that they have on the road, such as vehicles.

Ms. Owens questioned a property a of couple houses down from her that is empty.

Mayor Francis explained that the property is 22 Papoose Trail and that he spoke to the Zoning Officer in regards to it. He will be issuing the necessary notices.

Mara Modes questioned what the Sustainable Land Use Pledge was.

Mayor Francis explained that it is for our Environmental Commission and is a part of Sustainable New Jersey and helps us to receive certifications.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young. All were in favor.

APPROVAL OF MINUTES:

Councilman Young made a motion to approve the meeting minutes for the regular meeting held on June 6, 2018. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: Bunce

CONSENT AGENDA: Mayor Francis requested that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Tax Collector Report: May 2018.
2. Zoning Department: May 2018.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Resolution # 2018-124: Outside Lien Redemption Blk: 30805 Lt: 46 & Blk: 40912 Lt: 4.
2. Resolution # 2018-125: Outside Lien Redemption Blk: 30104 Lt: 20 & Blk: 11003 Lt: 3.

3. Resolution # 2018-127: Outside Lien Redemption Blk: 30101 Lt. 2.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Francis** requested a motion to approve the consent agenda.

Councilman Bunce made a motion to approve the Consent Agenda for the meeting of June 20, 2018. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

INTRODUCTION OF ORDINANCES:

Introduction Ordinance #14-2018 – Capital Ordinance Water/Sewer Utilities

Councilman Bunce made a motion to introduce an ordinance entitled “CAPITAL ORDINANCE PROVIDING FOR THE PAYMENT OF A PORTION OF THE COST OF THE ACQUISITION OF TRUCKS FOR THE WATER UTILITY AND SEWER UTILITY BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$20,000 THEREFOR (\$7,500 FROM THE WATER CAPITAL FUND AND \$12,500 FROM THE SEWER CAPITAL FUND) TO PAY FOR THE PORTION OF THE COST THEREOF”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

FINAL READING: JULY 11, 2018

ADOPTION OF ORDINANCES:

Adoption Ordinance #13-2018 – Capital Ordinance (Roadway Paving & Pedestrian Improvements)

Councilman Bunce made a motion an ordinance entitled “CAPITAL ORDINANCE PROVIDING FOR ROADWAY PAVING AND PEDESTRIAN IMPROVEMENTS AT VARIOUS LOCATIONS, BY AND IN THE BOROUGH OF HOPATCONG, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$570,000 THEREFOR (\$120,000 FROM THE GENERAL CAPITAL FUND SURPLUS, A \$230,000 GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TRUST FUND, AND A \$220,000 GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID INFRASTRUCTURE PROGRAM) TO PAY FOR THE COST THEREOF”. Seconded by Councilman Young.

Before final roll call, Councilman Young made a motion to open the meeting to the public for any questions or comments regarding Ordinance #13-2018. Seconded by Councilman Bunce. All were in favor.

There being no one from the public who wished to address the Governing Body regarding Ordinance #13-2018, Councilman Young made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Bunce. All were in favor.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

RESOLUTIONS:

Resolution #2018-126 – Renewal of Certain 2018-2019 Liquor Licenses

Councilman Bunce made a motion to adopt a resolution authorizing the renewal of certain 2018-2019 Liquor Licenses. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Resolution #2018-128 – Required Disclosure Contract – Conflict Attorney for Tax Appeals

Councilman Young made a motion to adopt a resolution authorizing the award of a Required Disclosure Contract for Lavery, Slevaggi, Abromitis & Cohen to be the Conflict Attorney for Tax Appeals for 2018. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Young

Nays: None Absent: Galate and Padula Abstentions: Schindelar

Resolution #2018-129 – Sustainable Land Use Pledge

Councilman Bunce made a motion to adopt a resolution entitled “SUSTAINABLE LAND USE PLEDGE”. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Resolution #2018-130 – Payment of Bills

Councilman Bunce made a motion to adopt a resolution authorizing the payment of bills for the meeting of June 20, 2018. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Resolution #2018-131 – Canceling Sewer Capital Improvement Authorization Balance

Councilman Bunce made a motion to adopt a resolution canceling Sewer Capital Improvement Authorization Balance. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Resolution #2018-132 – Canceling Water Capital Improvement Authorization Balance

Councilman Bunce made a motion to adopt a resolution canceling Water Capital Improvement Authorization Balance. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Resolution #2018-133 – Special Item of Revenue, NJEIFP

Councilman Bunce made a motion to adopt a resolution amending the adopted budget for additional items of revenue and offsetting appropriation of the Borough of Hopatcong, Sussex County, New Jersey – NJEIFP \$100,000.00. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Resolution #2018-134 – Certification of the 2017 Audit

Councilman Young made a motion to adopt a resolution certifying the 2017 annual audit for the Borough of Hopatcong. Seconded by Councilman Bunce.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Resolution #2018-135 – Corrective Action Plan for 2017 Audit Report

Councilman Bunce made a motion to adopt a resolution approving the Corrective Action plan submitted by the Chief Financial Officer for the 2017 Audit Report. Seconded by Councilman Schindelar.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

OLD BUSINESS:

Mayor Francis stated that the Solar Agreement is signed by AC Power and the Borough. They are working with the State on getting their permits and they are moving forward; they anticipate beginning early next year.

NEW BUSINESS:

Councilman Bunce explained that they need to pay for a fire truck and are anticipating that it will be delivered the following Monday; the Purchase Order did not make the bill list.

Councilman Bunce made a motion to approve a check to be cut to Pierce Manufacturing in the amount of \$261,902.48 for a fire engine for Company 3. Seconded by Councilman Young.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

Mayor Francis explained that we need to be consistent and approve a check for \$1,500.00 to give to the Lake Hopatcong Yacht Club for the fireworks display.

Councilman Schindelar made a motion to approve a check to be cut to The Lake Hopatcong Yacht Club in the amount of \$1,500.00 for the fireworks display. Seconded by Councilman Hoferkamp.

Upon roll call vote:

Ayes: Bunce, Hoferkamp, Schindelar, Young

Nays: None Absent: Galate and Padula Abstentions: None

PUBLIC COMMENT:

Councilman Young made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes). Seconded by Councilman Bunce. All were in favor.

David Harris commented that the garbage cans in the park were overflowing and questioned if the work program was helping with that; to which Mayor Francis stated that it would be addressed. Mr. Harris also commented that the fountain was still not working; Mayor Francis explained that the pump is in the shop and the parts are on the way. Mr. Harris stated that he has picked up litter on Crescent Road and Bell Ave and questioned if we can put up no litter signs or garbage cans. Mayor Francis stated that we can put up no litter signs. Mr. Harris thanked the Governing Body because his taxes went down \$20.00 this year. Mayor Francis stated that they try very hard to sustain taxes and that we are blessed with our professionals. Mr. Harris commented that there was a nice article in the NJ Herald regarding the solar panels. Mr. Harris commended the Recreation list posted in the Municipal Building and commented that there were still cracks in the skate park. Councilman Young commented that the facility is active right now and they have to wait until the spring activities are finished since they would have to shut down the park.

Mara Modes shared her concern regarding the police and monitoring the kids hanging off the tailgates of the pickup trucks by the beach clubs.

After giving all persons present an opportunity to address the Governing Body, Councilman Bunce made a motion to close the meeting to the public and return to the regular order of business. Seconded by Councilman Young.

COUNCIL COMMENTS:

ADJOURNMENT:

Councilman Bunce made a motion to adjourn the meeting of June 20, 2018. Seconded by Councilman Schindelar. All were in favor.